



# PLANNING COMMISSION

## WEDNESDAY, APRIL 12, 2023

### INFORMATIONAL

4. City Council Action Minutes (March 6 & 20, 2023) *(No staff presentation)*

City Council Meeting Action Minutes  
March 6, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Amanda Guile-Hinman, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst  
Katherine Smith, Assistant Finance Director  
Dan Pauly, Planning Manager  
Zach Weigel, City Engineer  
Scott Simonton, Fleet Services Manager  
Chris Neamtzu, Community Development Director

**STAFF PRESENT**

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:01 p.m.</b>
A. Transportation System Plan Amendments for Frog Pond East and South	Council heard a review and provided feedback on the draft amendments to the City's Transportation System Plan to integrate the Frog Pond East and South Master Plan transportation projects.
B. Prohibited Camping Code Update Project	Staff continued discussion with Council on the prohibited camping code project.
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Climate-Friendly and Equitable Communities Overview	Staff provided a presentation on the Climate-Friendly and Equitable Communities (CFEC), which addresses climate change with land use and transportation strategies aimed at reducing greenhouse gas emissions.
<u>Consent Agenda</u>	The Consent Agenda was approved 5-0.
A. <b><u>Resolution No. 3040</u></b> A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.	

**B. Resolution No. 3041**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

**C. Resolution No. 3042**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods LP, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

**D. Resolution No. 3043**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.

**E. Resolution No. 3044**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.

**F. Resolution No. 3048**

A Resolution Of The City Of Wilsonville Supporting A 2023 Grant Application To The Oregon State Parks, Local Government Grant Program For The Boones Ferry Restroom Replacement Project.

**G. Resolution No. 3049**

A Resolution Of The City Of Wilsonville Authorizing The Purchase Of One 40' Bucket Truck From Global Rental Co.

**New Business**

A. None.

**Continuing Business**

A. None.

<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	Council was shown a video on the City of Wilsonville that was created August 7, 1984. The video was entitled " <i>City With A Lot Growing On.</i> "  The City Manager reminded Council of the process for adopting Council Goals.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	8:16 p.m.

City Council Meeting Action Minutes  
March 20, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst  
Keith Katko, Assistant Finance Director  
Katherine Smith, Assistant Finance Director  
Zach Weigel, City Engineer  
Delora Kerber, Public Works Director  
Kris Ammerman, Parks and Recreation Director  
Andrea Villagrana, Human Resource Manager

**STAFF PRESENT**

Bryan Cosgrove, City Manager  
Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:00 p.m.</b>
<ul style="list-style-type: none"> <li>A. Prohibited Camping Code Update Project</li>   <li>B. City Council Work Plan Goal 5/Strategy 5.1</li> </ul>	<p>Council provided feedback on draft revisions to the City’s prohibited camping code.</p> <p>Staff provided guidance for the Council on alternative funding mechanisms that the City might consider for funding several planned future Parks and Facilities infrastructure projects Council then directed staff to gather additional public input to inform the funding priorities.</p>
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
<ul style="list-style-type: none"> <li>A. Upcoming Meetings</li> </ul>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p>
<u>Communications</u>	
<ul style="list-style-type: none"> <li>A. None.</li> </ul>	
<u>Consent Agenda</u>	
<ul style="list-style-type: none"> <li>A. <b><u>Resolution No. 2989</u></b> A Resolution of the City of Wilsonville Authorizing the City Manager to Enter into a Master License and Right-of-Way Use Agreement for Small Wireless Facilities in the Public Rights-of-Way with New Cingular Wireless PCS, LLC.</li> </ul>	<p>The Consent Agenda was approved 5-0.</p>

<p>B. <b><u>Resolution No. 3035</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Intergovernmental Agreement For The Lending Of Personnel Within Clackamas County When Personnel Are Unable To Get To Their Normal Reporting Location.</p> <p>C. <b><u>Resolution No. 3051</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Water Systems Consulting, Inc. To Provide Capital Project Engineering Services Assistance To The Wilsonville Engineering Division.</p> <p>D. Minutes of the February 23, 2023 and March 6, 2023 City Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. <b><u>Resolution No. 3055</u></b> A Resolution of the City of Wilsonville Authorizing the Mayor to Execute an Intergovernmental Agreement between the City of Wilsonville and the Tri-County Metropolitan Transportation District of Oregon for the Adjustment of TriMet District Boundaries and an Associated Memorandum of Understanding between the City of Wilsonville and the Tri-County Metropolitan Transportation District of Oregon Regarding Future Adjustment of TriMet District Boundaries.</p>	<p>Resolution No. 3055 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>B. <b><u>Resolution No. 3045</u></b> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.</p> <p>C. <b><u>Ordinance No. 875</u></b> An Ordinance of the City of Wilsonville Annexing Approximately 9.63 Acres of Property Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>After a public hearing was conducted, Resolution No. 3045 was adopted 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 875 was adopted on first reading by a vote of 5-0.</p>

<p><b>D. <u>Ordinance No. 876</u></b>  An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development - 20 Acre (FD-20) Zone to the Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.63 Acres Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>After a public hearing was conducted, Ordinance No. 876 was adopted on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney publically appreciated those assisting the Legal Department with the Prohibited Camping Code Update Project.</p>
<p><b>EXECUTIVE SESSION</b></p>	<p>Executive Session held pursuant to:</p> <ul style="list-style-type: none"> <li>• ORS 192.660(2)(h) Legal Counsel/Litigation</li> <li>• ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees</li> </ul>
<p><b>ADJOURN</b></p>	<p>9:59 p.m.</p>