

July 2023- December 2024 Library Work Plan

Goal	Outcome	Responsibility	Timeline	Comments/Project
Collection Analysis				
Evaluate collections in terms of allocations of funds, usage, and physical space. Readjust allocations as necessary. Using DEI analysis at the county level, make sure the collection is meeting or exceeding standards for representation.	Increased inclusivity in the collections Collections Intern Ongoing processes for measuring collection	Sarah, Jo, Greg		
Teen Services				
Evaluate teen programming. Create strategies to maximize services and explore additional FTE needs. Evaluate teen space and determine future needs.	Expand programs, resources, and activities for teens and 'tweens Determine budgetary needs for FY25 and/or FY26 - both in staffing and space	Brad, Jo, Leadership Team		Work with Parks and Rec to avoid redundancy (they're building a new teen rec center)
Children's Patio Improvements				
Create a plan to move forward on improving the children's patio space, with possible budget ask in FY25.	Make the outdoor space more friendly and usable, especially for children and caregivers Work with parks to determine best practices, ideas, and vendor suggestions.	YS and Leadership Team		
Explore Offsite Book Drop and/or Lockers				
Do a complete resource analysis for adding a book drop in Charbonneau or other location for FY25 budget add. Explore costs for book lockers. Include volunteer needs.	Deliverable of a polished proposal for potential FY25 add package and implementation plan.	Karen & Leadership Team		
Patron Access to Technology				
Work with IT to determine patron accessible "specialty technology" 5 year plan (using strategic planning focus group data) and possible new community survey.	5 year plan with timeline and cost estimates for specialty technology Establish the library as a place to access technology not available at home	Leadership team and Andy Stone (IT)		Create plan for the space we have now, but also consider increased space in the future Work in tandem with Meeting & Study Room Spaces Goal
Meeting & Study Room Spaces				
Look into and possibly implement new room scheduling software to streamline meeting room and study room reservations/payments. Explore creating additional study rooms. Improve study room spaces with sound mitigation.	Improved reservations processes for patrons and staff Additional study/meeting space	AS & Leadership Team		Work with Public Works & IT IT has put Oak and Rose room tech improvements in their FY24 budget
Telling Our Story				
Determine strategies and standards for collecting patron testimonials and gathering feedback from patrons after programs, at outreach events, and in-library.	Standardized surveys for programs and events Consistent reporting among departments in one location Implement and use the Library-Gram	Jo, Greg, Andi, Burton, Leadership Team		This could lead into work on marketing plan
Library Sustainability				
Identify and promote environmental sustainability within the building. Create plan to increase sustainable practices at the library.	Look into Solar options Create sustainability committee of staff	TBD		Work with Public Works