

**DEVELOPMENT REVIEW BOARD MEETING
NOVEMBER 14, 2022
6:30 PM**

Board Member Communications:

3. Recent City Council Action Minutes

City Council Meeting Action Minutes
October 3, 2022

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Ryan Adams, Assistant City Attorney
Jeanna Troha, Assistant City Manager
Zoe Mombert, Assistant to the City Manager
Mark Ottenad, Public/Government Affairs Director
Georgia McAlister, Associate Planner
Zach Weigel, City Engineer
Andrea Villagrana, Human Resource Manager
Delora Kerber, Public Works Director
Steve Gering, Industrial Pretreatment Coordinator
Dan Pauly, Planning Manager
Kerry Rappold, Natural Resources Manager

Staff present included:

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder

| AGENDA ITEM | ACTIONS |
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| WORK SESSION | START: 5:00 p.m. |
| A. Frog Pond East and South Master Plan | Council heard a presentation on Frog Pond East and South and provided feedback. |
| B. Review of the draft Solid Waste Collection Rate Report, September 2022 | Staff presented on Resolution No. 3004, which adopts findings and recommendations of the 2022 Solid Waste Collection Rate Report and Rate Schedule. The resolution was scheduled for City Council consideration on November 7, 2022. |
| C. Local Discharge Limits Development | Staff presented on Resolution No. 2994, which establishes local discharge limitations to control conventional, non-conventional, and toxic pollutant discharges from non-domestic industrial users of the City of Wilsonville sanitary sewer system and repealing Resolution Nos. 1267, 1504 and 1888. |
| REGULAR MEETING | |
| <u>Mayor's Business</u> | |
| A. Upcoming Meetings | Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. |
| Communications | |
| A. PGE Green Power Energy Report for Wilsonville | Portland General Electric (PGE) representative detailed how voluntary participation in PGE's "Green Future" program by the City and greater community is supporting regional renewable energy initiatives. |

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| <p>B. Boones Ferry Primary (BFP) Stormwater CEP Project Update</p> <p>C. Boeckman Creek Primary Watershed CEP Update</p> | <p>Staff presented on Community Enhancement Program projects completed in collaboration with students at Boones Ferry Primary and Boeckman Creek Primary.</p> |
| <p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2994</u> A Resolution Of The City Of Wilsonville Establishing Local Discharge Limitations To Control Conventional, Non-Conventional, And Toxic Pollutant Discharges From Non-Domestic Industrial Users Of The City Of Wilsonville Sanitary Sewer System And Repealing Resolution Nos. 1267, 1504 And 1888.</p> <p>B. Minutes of the September 19, 2022 City Council Meeting.</p> | <p>The Consent Agenda was approved 5-0.</p> |
| <p><u>New Business</u></p> <p>A. None.</p> | |
| <p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 868</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 4.92 Acres Of Property Located North Of SW Frog Pond Lane At 7315 SW Frog Pond Lane For Development Of A 12-Lot Residential Subdivision.</p> <p>B. <u>Ordinance No. 869</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 4.07 Acres Located South Of SW Frog Pond Lane At 7314 SW Frog Pond Lane For Development Of A 12-Lot Residential Subdivision.</p> | <p>Ordinance No. 868 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 869 was adopted on second reading by a vote of 5-0.</p> |
| <p><u>Public Hearing</u></p> <p>A. None.</p> | |
| <p><u>City Manager's Business</u></p> | <p>Mentioned the Nature Park and the employees whom were instrumental in creating it won an Oregon State Parks award.</p> <p>Explained a tree expert from Oregon State would be looking at the Kinsman Oak in the next few weeks.</p> |
| <p><u>Legal Business</u></p> | <p>No report.</p> |
| <p>ADJOURN</p> | <p>8:25 p.m.</p> |

City Council Meeting Action Minutes
October 17, 2022

City Council members present included:

Mayor Fitzgerald - Excused
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville - Excused

Chris Neamtzu, Community Development Director
Miranda Bateschell, Planning Director
Kimberly Rybold, Senior Planner
Matt Lorenzen, Economic Development Manager
Zach Weigel, City Engineer
Dustin Schull, Parks Supervisor
Andrew Barrett, Capital Projects Eng. Manager
Keith Katko, Assistant Finance Director
Katherine Smith, Assistant Finance Director
Zoe Mombert, Assistant to the City Manager
Kris Ammerman, Parks and Recreation Director
Erica Behler, Recreation Coordinator

Staff present included:

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

| AGENDA ITEM | ACTIONS |
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| WORK SESSION | START: 5:02 p.m. |
| A. 2022 Urban Renewal Strategic Plan | Staff sought Council’s input on a draft Urban Renewal Strategic Plan, which would return for consideration at the November 21, 2022 City Council meeting. |
| B. Town Center Infrastructure Funding Plan | Staff introduced the draft Town Center Infrastructure Funding Plan, and sought direction on which mechanisms to pursue as recommendations within the final plan. |
| C. Frog Pond East and South Master Plan | Staff sought feedback on Frog Pond East and South Master Plan policies that pertain to the variety of housing types and the commercial district. |
| REGULAR MEETING | |
| <u>Mayor’s Business</u> | |
| A. Upcoming Meetings | Upcoming meetings were announced by the Council President as well as the regional meetings she attended on behalf of the City. |
| <u>Communications</u> | |
| A. STARS Camp Recognition | Local high school students informed Council of the STARS Camp. The students created the camp and ran it along with other teen camp counselors. Wilsonville Parks and Recreation staff oversaw the camp, which was free of charge. The camp was intended to help lower income residents with a day of free childcare along with fun activities for campers. |

Consent Agenda

A. **Resolution No. 2998**

A Resolution Of The City Of Wilsonville Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District For The Purpose Of Funding The Construction Of Capital Improvement Project By The Agency.

B. **Resolution No. 3002**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into The First Amendment To Communications Facility Ground Lease With Clackamas 800 Radio Group For The Use Of City-Owned Property On Level C Reservoir Parcel As A Wireless Communication Facility Tower Site.

C. **Resolution No. 3003**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The Boeckman Creek Interceptor And Trail Project (Capital Improvement Projects No. 2107 And No. 9150).

D. **Resolution No. 3006**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction And Funding Agreement With Portland & Western Railroad, Inc. For Re-Construction Of A Grade Crossing At The 5th Street Railroad Crossing Associated With The 5th Street / Kinsman Road Extension Project.

E. Minutes of the October 3, 2022 City Council Meeting.

The Consent Agenda was approved 3-0.

New Business

A. None.

Continuing Business

A. None.

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| <p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2999</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.</p> | <p>After a public hearing was conducted, Resolution No. 2999 was approved 3-0.</p> |
| <p><u>City Manager’s Business</u></p> | <p>No report.</p> |
| <p><u>Legal Business</u></p> | <p>The City Attorney informed Council of her schedule for the next week.</p> |
| <p>URBAN RENEWAL AGENCY</p> | |
| <p><u>URA Consent Agenda</u></p> <p>A. <u>URA Resolution No. 328</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District For The Purpose Of Funding The Construction Of Capital Improvement Project By The Agency.</p> <p>B. <u>URA Resolution No. 331</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Construction And Funding Agreement With Portland & Western Railroad, Inc. For Re-Construction Of A Grade Crossing At The 5th Street Railroad Crossing Associated With The 5th Street/ Kinsman Road Extension Project.</p> <p>C. Minutes of the September 19, 2022 Urban Renewal Agency Meeting.</p> | <p>The URA Consent Agenda was approved 3-0.</p> |
| <p><u>New Business</u></p> <p>A. None.</p> | |
| <p><u>Continuing Business</u></p> <p>A. None.</p> | |
| <p><u>URA Public Hearing</u></p> <p>A. <u>URA Resolution No. 330</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.</p> | <p>After a public hearing was conducted, URA Resolution No. 330 was approved 3-0.</p> |
| <p>ADJOURN</p> | <p>7:58 p.m.</p> |