

**DEVELOPMENT REVIEW BOARD MEETING**  
**MONDAY, JULY 27, 2026**  
**6:30 PM**

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Board Member Communications:

4. Recent City Council Action Minutes



## **ACTION MINUTES**

**June 15, 2026 at 5:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Amy Magg, Engineering Manager  
Aliese Cloo, Assistant City Attorney  
Andrea Villagrana, Human Resource Manager  
Delora Kerber, Public Works Director and Interim Community Development  
Everett Wild, Government Relations Manager  
Jim Cartan, Environmental Specialist  
Jeanna Troha, City Manager  
Kimberly Rybold, Senior Planner  
Kimberly Veliz, City Recorder  
Miranda Bateschell, Planning Director  
Zach Weigel, City Engineer

### **WORK SESSION [5:00 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

The boards/commissions appointment process was discussed.

#### **PRE-COUNCIL WORK SESSION**

### 1. West Hills Legislative Request

Representatives of West Hills presented two code-related issues impeding the financial feasibility of development in the Frog Pond East master plan area.

### 2. Town Center Building Height Waiver Provision Project

Staff reviewed with Council recommendations from the Town Center Building Height Waiver Task Force.

### 3. Public Safety Council Goal Update – Nuisance Code Revisions

The City Attorney presented an update on nuisance code revisions under Council Goal 2 (Public Safety), Strategy 2.3.

## **ADJOURN [6:30 PM]**

## **EXECUTIVE SESSION [6:35 PM]**

- ORS 192.660(2)(e) Real Property Transactions
  - *To conduct deliberations with persons designated by the governing body to negotiate real property transactions.*
- ORS 192.660(2)(f) Exempt Public Records
  - *To consider information or records that are exempt by law from public inspection.*
- ORS 192.660(2)(h) Legal Counsel/Litigation
  - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*
- ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees
  - *To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.*

## **RECESSED [6:54 PM]**

## **CITY COUNCIL [7:00 PM]**

## **CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance

3. Motion to approve the following order of the agenda.

Motion carried 5-0.

## **MAYOR'S BUSINESS**

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor reported on past and upcoming meetings and events.

5. Boards/Commission Appointments/Reappointments

### **Arts, Culture, and Heritage Commission – Reappointments**

Reappointment of David Altman and Aaron Harris to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

### **Arts, Culture, and Heritage Commission – Appointment**

Appointment of Susan Hanson to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

### **Library Board – Reappointment**

Reappointment of Sarah Ebersole to the Library Board for a term beginning 7/1/2026 to 6/30/2030. Passed 5-0.

### **Library Board – Appointment**

Appointment of Leann Scotch to the Library Board for a term beginning 7/1/2026 to 6/30/2030. Passed 5-0.

### **Tourism Promotion Committee – Reappointments**

Reappointment of Elaine Owen, Gus Castaneda, and Sungim Park to the Tourism Promotion Committee for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

### **Wilsonville-Metro Community Enhancement Committee – Appointments**

Appointment of James Warram to the Wilsonville-Metro Community Enhancement Committee for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

6. City Attorney Contract Extension

Council moved to extend the City Attorney contract. Passed 5-0.

## **COMMUNICATIONS**

7. Stormwater Stewards Recognition Program

Staff recognized the honorees of the City's new Stormwater Stewards Recognition Program.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

## **CONSENT AGENDA**

8. **Resolution No. 3263**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Coffee Creek – Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

9. **Resolution No. 3270**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Professional Services Agreement With Dowl, LLC To Provide Engineering Consulting Services For The Stafford Road Improvements Project (Capital Improvement Project No. 4219, 2111, And 1158).

10. **Resolution No. 3272**

A Resolution Adopting The Canvass Of Votes Of The May 19, 2026 General Election.

11. **Resolution No. 3273**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into Amendment #2 To The Intergovernmental Agreement Between Clackamas County And City Of Wilsonville For Housing Services.

12. Minutes of the June 1, 2026 City Council Meeting.

The Consent Agenda was adopted 5-0.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors provided comments, announced prior and anticipated meetings and events.

## **NEW BUSINESS**

13. **Resolution No. 3271**

A Resolution Of The City Of Wilsonville Approving An Amendment To The City's Fee Schedule Clarifying Fees For Class 2 Administrative Review Applications And Applying Fees For Public Hearings.

Resolution No. 3271 was adopted 5-0.

## **CONTINUING BUSINESS**

### **14. Ordinance No. 903 - 2nd Reading (Legislative Land Use Hearing)**

An Ordinance Of The City Of Wilsonville Adopting Amendments To Chapter 2 And Chapter 4 Of The Wilsonville City Code Related To The Housing Statutory Compliance Project – Part 1; And Declaring An Emergency.

Ordinance No. 903 was adopted on Second Reading, 5-0.

## **PUBLIC HEARING**

There was none.

## **CITY MANAGER'S BUSINESS**

The City Manager informed Council that staff had contracted with a consultant to conduct statistically valid community polling regarding the potential Town Center Urban Renewal District.

## **LEGAL BUSINESS**

There was none.

## **ADJOURN [7:56 PM]**

## **URBAN RENEWAL AGENCY [7:57 PM]**

1. Roll Call
2. Motion to approve the following order of the agenda.

Motion carried 5-0.

## **CITIZEN INPUT**

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

## **CONSENT AGENDA**

### **3. URA Resolution No. 360**

A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Coffee Creek – Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

### **4. Minutes of June 1, 2026, Urban Renewal Agency meeting.**

The Consent Agenda was adopted 5-0.

## **NEW BUSINESS**

There was none.

## **CONTINUING BUSINESS**

There was none.

## **PUBLIC HEARING**

There was none.

## **ADJOURN [7:58 PM]**

## **EXECUTIVE SESSION CONTINUED [8:00 PM]**

## **ADJOURN [8:29 PM]**