

Wilsonville-Metro Community Enhancement Program

Project Assessment by City Staff

Project Title Watching Wilsonville Wildlife

Reviewed By Brian Stevenson, Zach Weigel, Dan Pauly, Sarah Roller, Dustin Schull, Kerry Rappold, Chris Neamtzu, Kelsey Lewis and Zoe Mombert _____
Date 1/20/23

Assessment Summary

Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:

Eligible: Meets both eligibility criteria and program goals; **Ineligible:** Does not meet both criteria and goals.

Based on the assessment of additional issues for consideration, the project appears to be:

Appropriate: The project appears to be of community value and is supported by staff as appropriate.

Inappropriate: The project appears not to be of community value and is not supported by staff as appropriate.

1. Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.

(a) * The project location is in the city limits of the City of Wilsonville

(b) If program funds are to be used by other than City, then the project sponsor/contractor is either (*check only one*):

A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or

A school or institution of higher learning; or

A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.

(c) * The project funds do not replace any other readily available source of federal, state, local or regional funds.

(d) * The project must not promote or inhibit religion.

(e) * The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.

(f) For a project located on private land, project establishes a clear public benefit and documents landowner permission.

2. Assessment of Project to Program Goals (Metro Code 5.06.080)

An eligible project must meet at least one of the goals listed below.

(a) Improve the appearance or environmental quality of the community.

(b) Reduce the amount or toxicity of waste.

(c) Increase reuse and recycling opportunities.

(d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.

(e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.

(f) Result in improvement to, or an increase in, recreational areas and programs.

(g) Result in improvement in safety.

- (h) Benefit youth, seniors, low income persons or underserved populations

3. Assessment of Additional Issues for Consideration

Additional criteria to evaluate a project.

Issue 1 Does the project demonstrate a clear community benefit?

Response *Nature based learning opportunity building on an existing program. This will take the program city wide. The data collected will be available for the schools as well as the greater public.*

Issue 2 Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response *Appears realistic.*

Issue 3 What kind of on-going maintenance needs might be required by project?

Response *There will be an annual maintenance contract to be funded by natural resources or sponsorships. One sponsorship for ongoing costs is secured.*

Issue 4 What impact might the project have on nearby homes and businesses?

Response *N/A*

Issue 5 Does the project appear to have community support?

Response *Yes, there is school support and the engineer department often hears requests for more this type of project.*

Issue 6 Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response *N/A*

4. Preferences for Consideration

Preference will be given to projects which meet one (1) or more of these project characteristics.

- (a) Grant requests that do not exceed \$20,000.
- (b) Meet more than one goal.
- (c) Projects including a financial or in kind match.
- (d) Benefit diverse or traditionally underserved populations.

Questions for the applicant:

N/A

Suggestion:

N/A



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Submission #5

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Submission information

Form: **2023 Project Nomination Form–Community Enhancement Program**

Submitted by Visitor (not verified)

Fri, 01/13/2023 - 3:52pm

143.244.98.165

Applicant Information

Sponsor:

City of Wilsonville

Tax ID#

Contact Person:

Kerry Rappold

Daytime Phone:

503-570-1570

Email Address:

rappold@ci.wilsonville.or.us

Address:

29799 SW Town Center Loop E



Zip code:

97070

Type of Organization:

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

Project Information

Project Title:

Watching Wilsonville's Wildlife

Amount Requested:

\$ 18,914

Mark all of the goals below which your project meets and explain how in the boxes below:

- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Benefit youth, seniors, low income persons and/or underserved populations

How project meets 'Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them' (be clear & specific)

Information about the diversity and abundance of Wilsonville's wildlife will be shared with the community, which will inspire the public to do more to conserve native habitat and support local wildlife.

How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)

The project will reach a broad array of community members and focus on place- and nature-based learning opportunities in Wilsonville's schools.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:



A consultant, Samara Group, will install and maintain the cameras located on city-owned and School District property (see attached proposal). In addition, the consultant will collect, review, and organize the photos, and then work with the City to make the monitoring data available through a platform and distribution plan.

To document the progress of the project, the consultant will provide an annual summary of wildlife data collected. These updates will be designed to be public facing and engaging to a wide range of audiences. The consultant will also work with the city to ensure the updates are useful in the various outreach methods (newsletter, city website, social media etc).

For more than a decade, in cooperation with Portland State University and Samara Group, the City has documented through wildlife monitoring the extensive use and effectiveness of the Boeckman Road and Kinsman Road wildlife passages. This project will extend the network of wildlife monitoring and provide community members with a unique opportunity to learn about Wilsonville's wildlife.

The project will commence on July 1, 2023 and run for two years. It's anticipated the project will continue in subsequent years. Future funding and support may include the City, School District, grant programs, and/or sponsorships (e.g., local businesses). An annual sponsorship from a local business has already been secured. Additional sponsorships are being explored with other local businesses.

Where would the project be located and who owns the property if applicable?

The motion detect cameras will be installed on city-owned and School District property, including Memorial Park, Boones Ferry Park, Boeckman Creek corridor, Boones Ferry Primary School, and Boeckman Creek Primary School. Working with City and School District staff, the consultant will determine the best locations for the six cameras, taking into consideration viewshed, wildlife activity, and potential for theft/vandalism. Once locations are approved, the consultant will securely install the cameras.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by



What impact might the project have on nearby homes and businesses?

There will be no impact to nearby homes and businesses.

What kind of on-going maintenance needs and costs might be required by the project?

The consultant will maintain the motion detect cameras. These costs are included in the consultant's proposal.

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.

The project will benefit the entire community because it offers an opportunity to learn about Wilsonville's wildlife and participate in the project.

How does the project serve diverse or traditionally underserved populations?

The project will reach a broad array of community members, including diverse or traditionally underserved populations.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.

No.

Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep

Upload Budget:

[project_budget_worksheet_watching_wilsonvilles_wildlife.xlsx](#)

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Based on project proposal provided by consultant.

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

The project is sponsored by the City of Wilsonville.

Will the project be completed with the proposed funding or will future funding be necessary?

The project will be completed with the proposed funding.



Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:

See attached proposal from Samara Group. The project will be managed by Kerry Rappold, Natural Resources Manager.

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:

As previously noted, the City has worked with Samara Group on wildlife monitoring for more than a decade. In addition, Kerry Rappold has successfully managed previous Community Enhancement projects, which have included partnering with the School District.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.

No. See attached letter of support from the School District.

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:

NA

Do you currently have an active CEP grant?

No

If yes, will you be seeking an exception?

No, an exception is not needed or requested.

Project Certifications:

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Kerry Rappold

Date Signed: Fri 1/13/23



in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

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- Job Opportunities
- Utility Billing
- Bids & Proposals
- Permits & Licenses
- Police
- Mayor & City Council
- City Projects
- Contact Us

CURRENT INFO

- Agendas & Minutes
- Boones Ferry Messenger
- Calendar
- Let's Talk, Wilsonville!
- News



CITY INFO

Phone: 503-682-1011

Fax: 503-682-1015

After hours emergency:

1-866-252-3614

Email

Staff Directory

City Hall Address:

29799 SW Town Center Loop E

Wilsonville, OR 97070

Staff Login

SITE INFO

Home - City of Wilsonville

Home - Economic Development

Home - Parks & Rec

Home - Public Library

Home - Transit (SMART)

Sitemap

Dashboard

Logout

Privacy Policy & Disclaimer

Accessibility



West Linn-Wilsonville School District 3Jt

Administration Building

22210 SW Stafford Rd • Tualatin, OR 97062 • (503) 673-7000 or Fax (503) 673-7001 • www.wlww.k12.or.us

To: Wilsonville-Metro Community Enhancement Program
From: Amy E. S. Schauer, CREST Director, West Linn-Wilsonville School District
Date: 6 January 2023
Re.: Wildlife camera installation on school properties and public access to images

This memorandum pertains to the proposed urban wildlife education project to be conducted via collaboration between the City of Wilsonville and West Linn-Wilsonville School District, specifically the placement of trail cameras near CREST and Boones Ferry Primary School, and Boeckman Creek Primary School. The School District is fully in agreement with the proposed project, which integrates well with our adopted Next Generation Science Standards and will directly support curriculum in grades 2, 3, 5, 7, and 9-12. Further, we believe this project will provide our students and their families with a better understanding of the diverse ecosystem in which they live, learn and work. The extensibility of the project to learning both inside and outside of school is appealing; the CREST program represents the West Linn-Wilsonville School District's commitment to connection with children and families as well as to place- and nature-based learning, and we believe that the images this project will provide will inspire a sense of wonder and appreciation for the natural world, a critical first step if children are to be empowered to protect it. The District will support the project through CREST staff by facilitating teacher and student engagement with the planning and implementation phases, as well as planning and conducting professional development sessions with teachers to collaboratively create curriculum plans using the trail camera image database, which may be shared among all schools in our district. In addition, CREST will coordinate a student art project based on the trail camera data for use in a student-published field guide to wildlife species in our community.

Director, Center for Research in Environmental Sciences and Technologies (CREST)
West Linn-Wilsonville School District



SAMARA GROUP LLC
10940 SW BARNES RD #426
PORTLAND, OR 97225
(971) 266 - 4307

City of Wilsonville

Community Wildlife Connection 2023 - 2025

Prepared by Samara Group, LLC for the City of Wilsonville

Scope of Work

Coordination and Planning Meetings

Samara Group will meet with the City of Wilsonville and additional project partners at key points during the project to coordinate, plan and prepare, and align project objectives. These meetings may take place remotely (via Zoom) or in Wilsonville at monitoring locations.

Community Member Engagement

Samara Group will work with the City of Wilsonville and project partners to develop a strategy to share information about the diversity and abundance of the city's wildlife, support partnerships with local K-12 schools and other community members, and engage with community members who are inspired to do more to support local wildlife. In order to increase awareness about this project and engage interested members of the community, Samara Group will develop media content, such as a slideshow or similar recorded presentation, based on a summary of wildlife photos collected within the City of Wilsonville. To enhance the engagement materials, Samara Group will develop a project logo and style guide, designed to complement the look and feel of the current City of Wilsonville branding. Samara Group will also work with the city to develop the best platform and distribution plan for sharing this content with community members.

Installation of Cameras

Working with the City of Wilsonville, Samara Group will determine the best locations for six remote monitoring cameras installed within, or in proximity to, Memorial Park, Boones Ferry Park, Boones Ferry Primary school, Boeckman Creek Primary school, and Boeckman Creek corridor (x2). Viewshed, wildlife activity, and potential for theft/vandalism will be considered when choosing the specific camera location at each site. Once locations have been scouted, Samara Group will securely install the cameras and maintenance activities will begin.

Camera Maintenance & Photo Data Management

Initial camera maintenance and photo data management will be conducted by Samara Group for the six cameras planned for installation. As community engagement plans are formed, the cameras located at Boones Ferry Primary school, and Boeckman

Creek Primary school may transition to being managed by associated teachers or staff, as appropriate.

Documented Engagement & Monitoring Process

At the conclusion of the contract period, in conjunction with the final annual report, Samara Group will provide detailed documentation of the activities required to continue the project, including maintenance of cameras and photo data management. This documentation will provide enough detail so that any future project lead will be able to duplicate the established student/volunteer engagement process and camera monitoring efforts.

Annual Reports

Samara Group will provide the City of Wilsonville with a progress report at the halfway point and a final report at the conclusion of the project. These reports will include a status and/or outcome of the scope items and deliverables described above.

Fee Estimate

Scope Item	Cost (\$80/hr)
Coordination and Planning Meetings	\$2,600
Community Member Engagement	\$3,600
Installation of Cameras	\$640
Camera Maintenance & Photo Data Management	\$5,850
Documented Engagement & Monitoring Process	\$2,000
Reporting (Annual Reports x2)	\$1,600
Cameras, Equipment & Accessories Cameras x4 (\$459.99 each): \$1840, Rechargeable Batteries x64 AAs (16 per pack/\$41 each): \$164, Security enclosure swivel kit x4: \$559.96, Combination locks x4: 59.96	\$2,623.92 (flat fee)
Total:	\$18,913.92



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Wildlife Camera Locations

Project Budget				
	CEP	Sponsor	Other #1	Other #2
Personal Services	16,290			
Supplies				
Capital	2,624			
Materials				
Other (please explain)				
Total	18,914	0	0	0

Total Estimated Cost **18,914**
 % of Total Budget provided by
 Sponsor \$