

Wilsonville-Metro Community Enhancement Program

Project Assessment by City Staff

Project Title Murase Arboretum

Reviewed By Brian Stevenson, Zach Weigel, Dan Pauly, Sarah Roller, Dustin Schull, Kerry Rappold, Chris Neamtzu, Kelsey Lewis and Zoe Mombert Date 1/20/23

Assessment Summary

Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:

Eligible: Meets both eligibility criteria and program goals; **Ineligible:** Does not meet both criteria and goals.

Based on the assessment of additional issues for consideration, the project appears to be:

Appropriate: The project appears to be of community value and is supported by staff as appropriate.

Inappropriate: The project appears not to be of community value and is not supported by staff as appropriate.

1. Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.

(a) * The project location is in the city limits of the City of Wilsonville

(b) If program funds are to be used by other than City, then the project sponsor/contractor is either (*check only one*):

A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or

A school or institution of higher learning; or

A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.

(c) * The project funds do not replace any other readily available source of federal, state, local or regional funds.

(d) * The project must not promote or inhibit religion.

(e) * The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.

(f) For a project located on private land, project establishes a clear public benefit and documents landowner permission.

2. Assessment of Project to Program Goals (Metro Code 5.06.080)

An eligible project must meet at least one of the goals listed below.

(a) Improve the appearance or environmental quality of the community.

(b) Reduce the amount or toxicity of waste.

(c) Increase reuse and recycling opportunities.

(d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.

(e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.

(f) Result in improvement to, or an increase in, recreational areas and programs.

(g) Result in improvement in safety.

- (h) Benefit youth, seniors, low income persons or underserved populations

3. Assessment of Additional Issues for Consideration

Additional criteria to evaluate a project.

Issue 1 Does the project demonstrate a clear community benefit?

Response *The project will increase the number of trees in the community and provide additional educational opportunities.*

Issue 2 Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response *Appears realistic.*

Issue 3 What kind of on-going maintenance needs might be required by project?

Response *There will be an ongoing cost to prune the trees and an annual cost to add trees as well as associated signage which will be covered by the parks budget.*

Issue 4 What impact might the project have on nearby homes and businesses?

Response *N/A*

Issue 5 Does the project appear to have community support?

Response *Yes, an arboretum was included as a part of the Boones Ferry Park Master Plan which went through a public review process. Murase in Memorial Park is a better location due to the existing trees and available land.*

Issue 6 Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response *See above.*

4. Preferences for Consideration

Preference will be given to projects which meet one (1) or more of these project characteristics.

- (a) Grant requests that do not exceed \$20,000.
- (b) Meet more than one goal.
- (c) Projects including a financial or in kind match.
- (d) Benefit diverse or traditionally underserved populations.

Questions for the applicant:

N/A

Suggestion:

N/A



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Submission #1

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Submission information

Form: [2023 Project Nomination Form–Community Enhancement Program](#)

Submitted by Visitor (not verified)

Wed, 01/11/2023 - 8:02am

143.244.98.165

Applicant Information

Sponsor:

City of Wilsonville Parks

Tax ID#

Contact Person:

Chris Delk

Daytime Phone:

(503) 407-7398

Email Address:

cdelk@ci.wilsonville.or.us

Address:

29600 Park Pl

City:

Wilsonville

State:

Oregon

Zip code:

97070

Type of Organization:

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

Project Information**Project Title:**

Murase Arboretum

Amount Requested:

\$ 13,000

Mark all of the goals below which your project meets and explain how in the boxes below:

- Improve the appearance or environmental quality of the community
- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Result in improvement to, or an increase in, recreational areas and programs
- Benefit youth, seniors, low income persons and/or underserved populations

How project meets 'Improve the appearance or environmental quality of the community' (be clear & specific)

By installing an arboretum in Murase Plaza situated in Memorial Park, the project will improve and enhance the city's urban forest. By utilizing a passive use recreation area, the arboretum will transform a grass field into a thriving and beautiful urban forest.

How project meets 'Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them' (be clear & specific)

Through the installation of the city's first arboretum, this project will increase public awareness of the value of tree and our urban forest. This project will also provide a unique education opportunity for all in the community to learn about forest lands.

How project meets 'Result in improvement to, or an increase in, recreational areas and programs' (be clear & specific)

This project will be taking a passive green space and will be turning it into a arboretum that will be used for informal and programed recreational opportunities.

How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)

This project will be nondiscriminatory and serve the Wilsonville community and surrounding communities. Youth, seniors, low income persons and/or underserved populations will all have the opportunity to benefit from this project.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:

The Murase Plaza Arboretum project will bring a unique forestry and educational experience to the Wilsonville Community. The arboretum's first phase will feature 10 trees and a matching number of educational signs allowing the community to gain a deeper connection to Wilsonville's urban forest. Situated along an existing hard surface trail in Murase plaza this arboretum will be the first of its kind in Wilsonville and will provide an educational opportunity that exceeds a traditional arboretum.

The initial cost of 10 signs and 5 new trees for the arboretum are the driving factor behind this grant request. The city team will provide a small in-kind match to the requested funds through installation, time and the ongoing maintenance of the trees and signs.

As a part of creating the arboretum the community will be presented the opportunity to select two of the trees that go in the arboretum. This is envisioned to be an opportunity to select 2 trees out of a group of 3 pre-selected trees. A small education section will be included with each tree during the voting process giving the community an additional opportunity to learn about 6 trees even if they are not selected for the arboretum. The team is optimistic it will be able to continue adding one tree a year to the arboretum through this method as a way to continue to engage the community. . Ongoing arboretum additions could be planted in collaboration with the community each year as a celebration of Arbor Day.

Ongoing maintenance and arboretum growth would be made possible through the parks operation budget. The cost associated with starting the Murase Plaza arboretum can however not be funded out of the operation fund as it is too large of a cost for meaningful establishment. Without the assistance of the Wilsonville- Metro Community Enhancement Grant this project would not be possible.

Installation of Wilsonville's one of a kind arboretum would begin in July of 2023 with sign design and construction. Once the signs were received they would be installed for several existing trees in the arboretum space. The team would also secure the needed new trees in the summer of 2023. New trees would be planted in the winter of 2023/2024 and signs for those trees would be installed at the same time. The team expects this project, if funded, to be fully completed by May of 2024.

Where would the project be located and who owns the property if applicable?

The project will be located at Murase Plaza Park, and it's owned by the City of Wilsonville.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.

N/A

What impact might the project have on nearby homes and businesses?

N/A

What kind of on-going maintenance needs and costs might be required by the project?

This project will require 2 years of hand watering to establish new trees. Furthermore, the new trees will need structural pruning in for the first 5 years. This will be done by the parks and recreation arborist. Cost for this tree maintenance will be taking out from parks operations budget.

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.

Every Wilsonville resident, as well surrounding community members, will benefit from this arboretum. Furthermore, local schools and community groups will have an outdoor classroom that can be used to connect students to the urban forest.

How does the project serve diverse or traditionally underserved populations?

While the Murase Plaza Arboretum does not specifically target any demographic or population it will be an amenity that all in the community will be able to enjoy and learn from. The arboretum will be a place where all members of the community, regardless of background, can engage with nature and learn about our urban forest and the valuable role trees play in all of our lives.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.

While the Murase Plaza Arboretum does not specifically target any cultural group or ethnic population it will be an amenity that all in the community can enjoy and learn from.

Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep

Upload Budget:

[murase_plaza_arboritum_budget.xlsx](#)

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Cost were estimated based on a signage quote received in early January, and subject matter expert knowledge on tree procurement cost and install.

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Park operation budgets are a general fund funded. They are applied for as a part of the annual budget process.

Will the project be completed with the proposed funding or will future funding be necessary?

This grant funding will be use create the arboretum by installing new trees and signage for those trees. Future funding for new trees and signs will come from the parks operation fund.

Funds are available for projects after July 1, 2023. Is this project compatible with that timing? How and when might this project be implemented?

If this project is fortunate to be funded, the project will begin in July when the funds are made available. This project is expected to take 10 months at a maximum and will be completed by May of 2024.

Project Management**Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:**

Enter into Sign Production Contract – July 2023

Community Survey on New Arboretum Trees – July 2023

Source and Order New Arboretum Trees – August 2023

Develop and Review Educational Arboretum Signs with Consultant – September 2023

Receive and Install Signs at Existing Arboretum Trees – October 2023
Install New Trees and Tree Signs – January 2024
Formally Open and Celebrate the Arboretum – Arbor Day 2024

This schedule should complete the project ahead of schedule and is dependent on sign production time.

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:

The Wilsonville Parks Team and Wilsonville – Metro Community Enhancement Grant and Grant Committee have an excellent record of collaborative community focused projects. These past projects continue to be exemplary grant projects that are loved by the community and have even received recognition through state agency awards. Recent successful projects include The Nature Play Area in Memorial Park, The Pollinator Garden in Murase Plaza and The Community Stump Grinding project following the 2021 ice storm.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.

No

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:

N/A

Do you currently have an active CEP grant?

Yes

If yes, will you be seeking an exception?

Yes, an exception is requested since we have an active grant and the project will not be complete by May 22, 2023.

Project Certifications:

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Chris Delk

Date Signed: Wed 1/11/23

Electronic signature agreement. By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

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Wilsonville, OR 97070

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