

DEVELOPMENT REVIEW BOARD MEETING

**THURSDAY, MAY 28, 2026
6:30 PM**

Board Member Communications:

4. Recent City Council Action Minutes



ACTION MINUTES

April 20, 2026, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Bill Evans, Communications & Marketing Manager
Chris Myers, Senior Planner
Dwight Brashear, Transit Director
Hannah Young, Law Clerk
Jeanna Troha, City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kimberly Veliz, City Recorder
Everett Wild, Government Affairs Manager
Mackenzie Miller, Communications & Marketing Coordinator
Martin Montalvo, Public Works Ops. Manager
Matt Lorenzen, Economic Development Manager
Megan Big John, Parks and Recreation Director
Miranda Bateschell, Planning Director
Steve Rymer, Interim Assistant City Manager
Zach Weigel, City Engineer

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Wilsonville Industrial Land Readiness – West Railroad Area – Basalt Creek Master Plan

Staff sought the Council’s feedback to refine the preferred design concept for the West Railroad Area within the Basalt Creek Planning Area.

2. Emergency Declaration Process

Public Works staff detailed the City’s processes if/when it may become necessary to declare a local state of emergency.

3. Peer Support Services Review

The City Attorney detailed the establishment of a pilot program that funds a peer support specialist to aid community members experiencing or recovering from addiction or mental health challenges.

ADJOURN [6:24 PM]

Break to clear the room for Executive Session.

EXECUTIVE SESSION [6:30 PM]

- ORS 192.660(2)(f) Exempt Public Records
 - To consider information or records that are exempt by law from public inspection.

ADJOURN [6:50 PM]

CITY COUNCIL MEETING [7:01 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Motion carried 5-0.

MAYOR'S BUSINESS

4. State of the City Address

The Mayor presented the 2026 State of the City Address.

RECESS [7:35 PM]

There was a brief recess for refreshments and entertainment.

RECONVENED [8:00 PM]

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

5. **Resolution No. 3231**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Third Amendment To The Professional Services Agreement With Brown & Caldwell, Inc. For Construction Administration Services For The Boeckman Creek Flow Mitigation Project (Capital Improvement Project No. 7068).

6. **Resolution No. 3240**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Knife River Corporation – Northwest For Construction Of The Brown Road Improvements Project (Capital Improvement Project No. 4216).

7. **Resolution No. 3257**

A Resolution Of The City Of Wilsonville Authorizing The Sole Source Procurement of Manual Meter Reading Services by Metereaders LLC.

The City Council moved to approve the Consent Agenda as read. Motion carried 5-0.

NEW BUSINESS

8. City Attorney Employment Agreement Extension

The City Council moved to approve the City Attorney Employment Agreement Extension as proposed. Motion carried 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

9. **Resolution No. 3256**

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2025-26.

After a public hearing Resolution No. 3256 was adopted 5-0.

10. **Ordinance No. 902** - 1st Reading (Legislative, Non-Land Use Public Hearing)

An Ordinance Of The City Of Wilsonville Amending Sections 5.035, 5.200, 5.210, And 5.405 Of The Wilsonville Code To Revise The Definition Of Abandoned Vehicles And To Reduce The Duration Allowed For Parking On Public Streets.

After a public hearing and first reading Ordinance No. 902 was adopted 5-0.

CITY MANAGER'S BUSINESS

City Manager Jeanna Troha addressed off-leash dogs in Memorial Park following emails received by council and public testimony.

LEGAL BUSINESS

Council was updated on the Town Center building height waiver task force.

ADJOURN [9:44 PM]

URBAN RENEWAL AGENCY [9:45 PM]

CALL TO ORDER

1. Roll Call

2. Motion to approve the following order of the agenda.

Motion carried 5-0.

CITIZEN INPUT

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

CONSENT AGENDA

3. **URA Resolution No. 358**

A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Construction Contract With Knife River Corporation – Northwest For Construction Of The Brown Road Improvements Project (Capital Improvement Project No. 4216).

4. Minutes of February 2, 2026, Urban Renewal Agency Meeting.

The Urban Renewal Agency moved to approve the Consent Agenda as read. Motion carried 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

ADJOURN [9:46 PM]



ACTION MINUTES

May 04, 2026 at 6:30 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Aliese Cloo, Assistant City Attorney
Bill Evans, Communications & Marketing Manager
Jeanna Troha, City Manager
Kimberly Veliz, City Recorder
Everett Wild, Government Affairs Manager
Zoe Mombert, Assistant to the City Manager

EXECUTIVE SESSION [6:30 PM]

- ORS 192.660(2)(h) Legal Counsel/Litigation
 - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

ADJOURN [6:52 PM]

CITY COUNCIL MEETING [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The order of the agenda was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>)

The Mayor provided a report on past and upcoming meetings and events.

5. Budget Committee Appointment

Budget Committee – Appointment

Appointment of Andrew Engel to the Budget Committee for a term beginning 5/4/2026 to 12/31/2027.

Passed 4-1.

COMMUNICATIONS

6. Willamette Falls & Landings Heritage Area Coalition

Representatives from the Willamette Falls & Landings Heritage Area Coalition updated the Council on current and ongoing efforts to preserve, interpret, and promote the region's natural, historic, and cultural resources.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

7. **Resolution No. 3185**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Blue Spruce Builders, Inc. To Construct The Wilsonville Community Center Siding Replacement Project (CIP 8161).

8. **Resolution No. 3251**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Paul Brothers Inc. For The Memorial Park Ballfield Safety Improvements Project (Capital Improvement Project No. 9185).

9. **Resolution No. 3268**

A Resolution Of The Wilsonville City Council Authorizing The City Manager To Sign Community Enhancement Program Intergovernmental Agreement Between Metro And The City Of Wilsonville To Accept Community Enhancement Fees And Community Investment Fees Through December 31, 2030.

10. Minutes of the April 6, and 20, 2026 City Council Meetings.

The Consent Agenda passed 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

11. **Ordinance No. 902** - 2nd Reading (*Legislative, Non-Land Use Public Hearing*)

An Ordinance Of The City Of Wilsonville Amending Sections 5.035, 5.200, 5.210, And 5.405 Of The Wilsonville Code To Revise The Definition Of Abandoned Vehicles And To Reduce The Duration Allowed For Parking On Public Streets.

Ordinance No. 902 was adopted on second reading, 5-0.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN [8:27 PM]