



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: April 17, 2023		Subject: Ordinance No. 878 1st Reading Approving A Street Name Change Of SW Columbine Avenue To SW Ponderosa Avenue In The Frog Pond Ridge Subdivision	
		Staff Member: Georgia McAlister, Associate Planner	
		Department: Community Development	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Public Hearing Date: April 17, 2023 <input checked="" type="checkbox"/> Ordinance 1 st Reading Date: April 17, 2023 <input checked="" type="checkbox"/> Ordinance 2 nd Reading Date: May 1, 2023 <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable	
		Comments: During a public hearing on March 27, 2023, Development Review Board Panel 'B' reviewed and unanimously recommended approval of the street name change.	
Staff Recommendation: Staff recommends Council adopt Ordinance No. 878 on 1 st reading.			
Recommended Language for Motion: I move to adopt Ordinance No. 878 on 1 st reading.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Frog Pond West	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Approval of a resident-initiated street name change of SW Columbine Avenue in Frog Pond West to SW Ponderosa Avenue.

EXECUTIVE SUMMARY:

The Development Review Board (DRB) approved the 71-lot Frog Pond Ridge subdivision, and subsequently City Council approved the annexation and zone change, in the summer of 2020. The approval included a preliminary subdivision plat, including a number of new streets to be dedicated to the City. The subject street was included and labeled on the preliminary plat as “Street I”. Subsequently, the developer submitted a final plat to the City for staff review to ensure conformity with the DRB and City Council approvals and other technical considerations. As part of this final plat administrative process, the developer proposed a name for each street, which was checked by City staff to ensure conformance with the City Street Naming Policy adopted in Resolution No. 1924. The proposed name of SW Columbine Avenue for “Street I” was approved as it met the City’s adopted policy of using names of native trees and other native plants. No error was made and the correct process and all policies were followed. The applicant, who has purchased a home on the street, has requested the name be changed from SW Columbine Avenue to SW Ponderosa Avenue. The criteria and process for renaming a street within the City of Wilsonville is outlined in and regulated by the City Street Naming Policy as well as ORS 227.120.

State Statute ORS 227.120 requires approval of a street name change by the Development Review Board, adopted by Ordinance, with public hearings held by both DRB and the City Council. Ordinance No. 878, if approved, will change the street name by modifying Condition of Approval PFD 2 from the Frog Pond Ridge Subdivision approval, DB20-0007. This condition of approval required the proper review and procedure for the naming of the streets in Frog Pond Ridge during the Final Subdivision Plat review. Modifying the condition will trigger the plat modification necessary for the official recording of the street name change and reapplication of the condition of approval, allowing staff to apply the criteria and process of the City Street Naming Policy as well as the requirements of State Statute ORS 227.120.

The request was referred to the Development Review Board for review as required by State Statute. Resolution 414 was heard by the City’s Development Review Board on March 27, 2023, and referred to City Council with the recommendation for approval of the street name change. In accordance with ORS 227.120, the City Council must take action based on the recommendation and can either approve, deny, or modify the name change request. If the request is approved, conditions of approval outlined under Resolution 414 will require the applicant to record the name change on the plat, pay for replacement signs, and coordinate the timely installation within 60-days of approval.

EXPECTED RESULTS:

Adoption of Ordinance No. 878 will result in a street name change from SW Columbine Avenue to SW Ponderosa Avenue.

TIMELINE:

The Ordinance will be in effect 30-days after adoption on second reading and upon filing the Ordinance with the county recorder, county assessor, and county surveyor as provided by ORS 227.120. The applicant will have 60-days after the approval to purchase the street signs and coordinate their installation to ensure installation is completed in a timely manner in order to reduce the impact of the change to neighboring property owners.

CURRENT YEAR BUDGET IMPACTS:

The project is not expected to have budget impacts.

COMMUNITY INVOLVEMENT PROCESS:

Staff sent the required public hearing notices.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The street name change will impact surrounding residents as well as the property owners along SW Columbine. All required property owners consented to the change.

ALTERNATIVES:

The alternatives are to modify, approve, or deny the request related to modifying the street name.

CITY MANAGER COMMENT:**ATTACHMENTS:**

1. Ordinance No. 878
 - A. Compliance Findings
 - B. Development Review Board Panel B Resolution No. 414