



PLANNING COMMISSION

WEDNESDAY, MARCH 12, 2025

INFORMATIONAL

3. City Council Action Minutes (February 3 & 20, 2025) *(No staff presentation)*



ACTION MINUTES

February 03, 2025, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Dunwell
Councilor Cunningham
Councilor Shevlin

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Dan Pauly, Planning Manager
Jeanna Troha, Assistant City Manager
Kerry Rappold, Natural Resources Manager
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Matt Lorenzen, Economic Development Manager
Mike Nacrelli, Civil Engineer
Miranda Bateschell, Planning Director
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Climate Friendly and Equitable Communities Parking Compliance and Standards Reform

Staff and Consultant presented the Climate Friendly and Equitable Communities (CFEC) Parking Compliance and Standards Reform project to the Council, discussing the project's drivers and scope. Staff sought the Council's input on compliance options for upcoming Development Code amendments.

2. Climate Action Plan

Staff provided an overview of the planning process for the Climate Action Plan.

ADJOURN [6:29 PM]

There was a brief break to switch Zoom accounts.

EXECUTIVE SESSION [6:35 PM]

- ORS 192.660(2)(h) Legal Counsel/Litigation

ADJOURN [7:25 PM]

CITY COUNCIL MEETING [7:30 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Motion approved 5-0.

MAYOR'S BUSINESS

4. Wilsonville Wildcats Week Proclamation

The Mayor read a proclamation declaring February 3-7, 2025, as Wilsonville Wildcats Week and presented proclamations to coaches and members of the Wilsonville Wildcats Girls Varsity Soccer Team.

5. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors announced prior and upcoming meetings and events.

CONSENT AGENDA

6. **Resolution No. 3175**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Brown And Caldwell To Provide Engineering Consulting Services For The Wastewater Treatment Plant Backup Ultraviolet System Replacement Project (Capital Improvement Project #2109).

7. **Resolution No. 3182**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Contract Amendment With Flow Line Construction, LLC. To Amend The Construction Contract For The Park At Merryfield And Boones Ferry Park Trails Project.

8. Minutes of the January 23, 2025 City Council Meeting.

The Consent Agenda was adopted 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

Wished Council a happy Valentines Day and shared that Oregon's and the Library's birthday was on February 14.

LEGAL BUSINESS

The City Attorney testified to the Legislature on House Bill (HB) 3013, which pertained to land use approvals.

ADJOURN [9:03 PM]



ACTION MINUTES

February 20, 2025 at 7:30 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Dunwell
Councilor Cunningham
Councilor Shevlin - Excused

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Dan Pauly, Planning Manager
Jeanna Troha, Assistant City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Miranda Bateschell, Planning Director
Stephanie Davidson, Assistant City Attorney
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

REVIEW OF AGENDA AND ITEMS ON CONSENT [5:01 PM]

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Tourism Development Strategy

Council reviewed the draft Tourism Development Strategy and provided staff direction.

2. Housing Our Future

The project team presented recommendations for which actions to include in the City's Housing Production Strategy (HPS), and shared input from the project Task Force's review of the recommendations and sought City Council direction.

ADJOURN [6:29 PM]

EXECUTIVE SESSION [6:36 PM]

- ORS 192.660(2)(f) Exempt Public Records
- ORS 192.660(2)(h) Legal Counsel/Litigation

ADJOURN [7:28 PM]

CITY COUNCIL MEETING [7:37 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Motion approved 4-0.

MAYOR'S BUSINESS

4. Wilsonville Wildcats Week Proclamation

The Mayor read a proclamation declaring February 23 to March 1, 2025, as Wilsonville Wildcats Week. Photos of the City Council and Wilsonville Wildcats Football Team were taken and proclamations given.

5. City Manager Employment Agreement Amendment

Amendment to the City Manager employment agreement passed 4-0.

6. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors announced prior and upcoming meetings and events.

CONSENT AGENDA

7. Minutes of the February 3, 2025 City Council Meeting.

The Consent Agenda was adopted 4-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

8. **Resolution No. 3187** (*Legislative Hearing*)

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2024-25.

After a public hearing Resolution No. 3187 was adopted 4-0.

CITY MANAGER'S BUSINESS

The Council instructed the City Manager to explore the possibility of leasing the Regal Cinema property as a potential venue for a community theater or event center.

LEGAL BUSINESS

There was none.

ADJOURN [9:23 PM]