CITY COUNCIL MINUTES

March 02, 2026, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call

2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, March 2, 2026. The Mayor called the meeting to order at 7:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT:
Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:
Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Chris Myers, Senior Planner
Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of the agenda.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings *(Link to City Calendar: https://www.wilsonvilleoregon.gov/calendar)*

The Mayor provided a report on the following events, regional meetings, and other City business. The Mayor also submitted his written report with additional information for the record.

Boone Bridge Earmark Submitted

- The Boone Bridge Replacement Project and associated congestion, safety, and seismic improvements remain a top priority for the City at both the state and federal level.
- On February 25, 2026, the Oregon Department of Transportation (ODOT), in coordination and partnership with the City of Wilsonville, submitted a request for federal funding to Senator Ron Wyden and Senator Jeff Merkley's offices. The City was optimistic that the Senators would champion the request based on recent conversations with them, including during an October 2025 lobbying visit. ODOT would additionally make an identical request to Congresswoman Salinas when the House of Representatives began their process in a few weeks.
- The request was for $4 million and would be used in combination with $1 million from the state to complete geotechnical investigation, site condition analysis, an Endangered Species Act and biological survey, a wetlands and waters analysis, archaeological and historical resources studies, and a noise and visual impacts evaluation.
- These applications for federal funds rely on letters of support to be successful. The Mayor thanked the following individuals, businesses, and government partners:
    - State Senator Courtney Neron Misslin,
    - State Representative Sue Rieke Smith,
    - Metro Councilor Garrett Rosenthal & Metro Deputy Chief Operating Officer Andrew Scott,
    - The Clackamas County Board of Commissioners,
    - Clackamas County Business Alliance,
    - Westside Economic Alliance,
    - Sysco,
    - Republic Services,
    - OrePac Building Products,
    - Charbonneau Country Club,
    - Oregon Department of Transportation Staff.

Ramadan Potluck

- On February 21, 2026, the Mayor attended the Wilsonville Muslim Community Center's annual Ramadan Potluck Gathering. The Mayor reminded that the City was partnering with the Wilsonville Muslim Community Center to collect hygiene items to donate to Heart of the City (HOC) and Wilsonville Community Sharing (WCS) during the month of March 2026. This aligns with acts of service encouraged during Ramadan.

City Council Meeting

- The next City Council meeting was scheduled for Monday, March 16, 2026.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comments:

Brad Williams Tim Knapp Miranda Dunn Susan Reep

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

5. Council President Berry

The Council President reported on the following:

- Senator Neron Misslin Town Hall on February 28, 2026
- Congresswoman Salinas Town Hall on February 28, 2026
- BINGO at the Community Center on March 3, 2026
- Tourism Promotion Committee meeting on March 4, 2026.
- "heARTs of Wilsonville" silent auction ended March 6, 2026.
- March 2026 Boones Ferry Messenger (BFM)

6. Councilor Cunningham

Councilor Cunningham had no items to report.

7. Councilor Shevlin

The Councilor Shevlin provided a detailed report on the following:

- BINGO at the Community Center on March 3, 2026
- Clackamas County Coordinating Committee (C4) meeting on March 5, 2026
- Legislative Short Session ending March 8, 2026

8. Councilor Scull

The Councilor Scull provided a verbal and written report on the following items. The written report has been added to the record.

- Meetings with various community members
- Meetings with Charbonneau Community Safety Coordinator
- Congresswoman Salinas Town Hall on February 28, 2026
- Women's History Month was March 2026
- Hindu celebration of Holi on March 4, 2026
- Tiny Art Show at the Library between March 6 – 27, 2026
- Space Talks Series at the Library on Saturday, March 7, 2026
- Wilsonville High School Science Fair Judge on March 11, 2026
- Frog Pond Primary School grand opening on March 11, 2026
- "The Cello Who Loved Me" Author Talk at the Library on March 14, 2026
- PGE Integrated Operations Center (IOC) Tour on March 18, 2026

CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda items into the record.

9. **Resolution No. 3242**
   A Resolution Of The City Of Wilsonville To Authorizing The City Manager To Execute A Construction Contract With S-2 Contractors, Inc. For The 2026 Crack Sealing Project (Capital Improvement Project No. 4014).

10. **Resolution No. 3243**
    A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Interlaken, Inc. For The Boeckman Creek Flow Mitigation Project (Capital Improvement Project 7068).

11. **Resolution No. 3258**
    A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Financing Contract With Oregon Business Development Department For The Design Of The Coffee Creek Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

12. Minutes of February 19, 2026, City Council Meeting.

Motion: Moved to adopt the Consent Agenda as read.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

NEW BUSINESS

13. **Resolution No. 3244**
    A Resolution Of The City Of Wilsonville Authorizing A Review Of Building Height Waiver Provisions In The Wilsonville Code Applicable To Town Center.

The City Attorney read into the record the title of Resolution No. 3244.

Amanda Guile-Hinman, City Attorney and Jeanna Troha, Assistant City Manager summarized the staff report for Resolution No. 3244. The PowerPoint displayed has been added to the record.

The City Attorney shared for Council's consideration was Resolution No. 3244, which, if adopted, authorizes a review of building height waiver provisions in the Wilsonville Code applicable to the Wilsonville Town Center.

It was recalled that staff previously presented on this topic at the Council Work Session on February 19, 2026.

Council was briefly reminded of the background information which was that the Town Center Plan was adopted by Council via Ordinance No. 835 on April 15, 2019, after a multi-year planning process.

Ordinance No. 835 included other documents accompanying the Town Center Plan, including updates to Chapter 4 of the Wilsonville Code, which Chapter was referred to as the Wilsonville Development Code.

In 2018 and the beginning of 2019, as the Planning Commission reviewed drafts of the updates to the Development Code, the members discussed adding some flexibility regarding floorplate and building height. These work session discussions led to creating a process in the Development Code to seek a waiver to floorplate size and building height for developments within two of the four subdistricts in the Town Center.

The waiver process was not allowed for buildings in the Main Street District or the Neighborhood Mixed Use District.

The waiver process required an applicant to select an item from each of two menus to improve the development to "clearly go substantially above and beyond Code requirements and typical building and site design to create a sense of place and mitigate negative impacts of the project related to the reason for the waiver."

The concept of the waiver process was to ensure that negative impacts of obtaining the waiver are mitigated through other enhancements to the development to ensure that the vision of the Town Center Plan was still met.

For Council's and the community's reference, Attachment A to the staff report for Resolution No. 3244 provided links and time stamps to the relevant Planning Commission and City Council meetings on this issue.

When staff further reviewed the waiver language, as part of staff's overarching review of the Town Center Plan and accompanying documents for Council Goal 4, the building height waiver provision presented an opportunity to improve upon the provision to ensure that it continued to meet the vision of the Town Center Plan and community expectations.

As such, Resolution No. 3244 provided a process to review the building height waiver provisions applicable to Town Center, which may result in proposed revisions to such provisions.

This process included staff forming a limited-duration task force to review the waiver language and recommend proposed revisions.

Input and recommendation from the Planning Commission, in accordance with Oregon law and the Wilsonville Code and Council consideration to adopt any recommended revisions.

It was announced that staff had outlined a process to complete this work by Fall 2026.

There were no questions or comments from City Council therefore the Mayor requested a motion on Resolution No. 3244.

Motion: Moved to adopt Resolution No. 3244.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

14. Town Center Communications Plan Project

Amanda Guile-Hinman, City Attorney and Jeanna Troha, Assistant City Manager along with CFM Advocate Consultant Page Strickler summarized the staff report Town Center Communications Plan Project. The PowerPoint displayed has been added to the record.

Councilors discussed incorporating generational messaging, timeline clarity, checkpoint reviews, 3D modeling possibilities, and social media presence. The plan would refine more specific details after staff evaluation of existing materials.

Motion: Moved to adopt the Town Center Communications Plan.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

15. **Ordinance No. 901** - *1st Reading (Legislative Hearing)*
    An Ordinance Of The City Of Wilsonville Adopting The 2026 Economic Opportunities Analysis (EOA) And The Accompanying Economic Development Strategy (EDS) As A Sub-Element Of The Wilsonville Comprehensive Plan.

The City Attorney read the title of Ordinance No. 901 into the record on first reading.

The Mayor provided the public hearing format and opened the public hearing at 7:49 p.m.

Chris Myers, Senior Planner, Matt Lorenzen, Economic Development Manager, along with EcoNW consultants Nicole Underwood and Beth Goodman provided the PowerPoint, which has been made a part of the record.

Council praised the comprehensive planning approach. Council questioned forecast confidence and review timelines, with staff indicating 10-year review cycles are typical.

The Mayor invited public comment, seeing none he closed the public hearing at 8:12 p.m.

Motion: Moved to adopt Ordinance No. 901 on first reading.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN

The Mayor adjourned the meeting at 8:13 p.m.

Respectfully submitted,

_____
Kimberly Veliz, City Recorder

ATTEST:

_____
Shawn O'Neil, Mayor

DRAFT