



**URBAN RENEWAL AGENCY
STAFF REPORT**

Meeting Date: June 20, 2022		Subject: URA Resolution No. 326 A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The Execution of A Lease Agreement With Wilsonville Community Sharing For Use Of Space In The Art Tech Building. Staff Member: Kris Ammerman, Parks and Recreation Director Department: Parks and Recreation	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends the Urban Renewal Agency (URA) adopt the URA Consent Agenda.			
Recommended Language for Motion: I move to approve the URA Consent Agenda.			
Project / Issue Relates To:			
<input checked="" type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE BOARD:

Consideration of a lease agreement with Wilsonville Community Sharing.

EXECUTIVE SUMMARY:

The City of Wilsonville has been a strong partner of Wilsonville Community Sharing for more than 20 years. Wilsonville Community Sharing’s current lease agreement will expire and they are in need of a new space. The City of Wilsonville Urban Renewal Agency owns the Art Tech Building and is wrapping up minor interior improvements. Upon completion of those improvements, the space will be available to Wilsonville Community Sharing to operate their food bank and other services. The two parties intend to enter into a lease agreement for use of the lower level of the Art Tech building at the rate of \$1,000/month until the completion of the renovation of the Kiva building at which time Wilsonville Community Sharing will move into that space.

EXPECTED RESULTS:

The expected result of this lease agreement is to support Wilsonville Community Sharing by providing a space for them to continue their services to the Wilsonville community.

TIMELINE:

The lease agreement is to begin on July 1, 2022.

CURRENT YEAR BUDGET IMPACTS:

There are no current year budget impacts.

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

By providing a space for Wilsonville Community Sharing to continue their operations, the City continues to support these important services to the community.

ALTERNATIVES:

N/A

CITY MANAGER COMMENT:

N/A

CITY ATTORNEY COMMENT:

The two parties’ counsel are currently finalizing the terms of the agreement, which will be provided to the Agency ahead of the URA meeting. This may result in additional minor revisions to this staff report and/or the URA Resolution No. 326.

ATTACHMENTS:

1. URA Resolution No. 326
 - A. Wilsonville Community Sharing Lease Agreement