



## CITY COUNCIL MINUTES

October 02, 2023 at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 2, 2023. The Mayor called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

### PRESENT

Mayor Fitzgerald

Council President Akervall – Arrived 7:01 p.m.

Councilor Linville

Councilor Berry

Councilor Dunwell - Excused

### STAFF PRESENT

Amanda Guile-Hinman, City Attorney

Bryan Cosgrove, City Manager

Katherine Smith, Assistant Finance Director

Keith Katko, Finance Director

Kimberly Veliz, City Recorder

Zach Weigel, City Engineer

Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the following order of agenda.

Motion made by Councilor Linville, Seconded by Councilor Berry.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry

**Vote:** Motion carried 4-0.

**MAYOR'S BUSINESS**

## 4. Upcoming Meetings

The Mayor reported on the following meetings and events:

Bulky Waste Day

- Scheduled on October 7, 2023 from 9:00 a.m. to 1:00 p.m.

Storywalk

- Grand Opening scheduled on October 13, 2023 in Villebois.
- The Mayor revealed the project was a collaboration with the Library and the Library Foundation.
- The Storywalk was funded by a Community Enhancement grant.

Fall Harvest Festival

- Scheduled on October 21, 2023 at Stein Boozier starting at 10:00 a.m.

Paper Shredding Day

- Scheduled on October 28, 2023 at the City Hall Parking lot from 9:00 a.m. to 2:00 p.m.

Emergency Preparedness Fair

- Scheduled on October 28, 2023 at Stein Boozier Barn from 10:00 a.m. to 12:00 p.m.

Dyslexia Awareness Month Proclamation

- The Mayor shared that October 2023 was Dyslexia Awareness Month in Oregon and there was a proclamation in Council packet highlighting the event.

Community Planning Month Proclamation

- The Mayor shared that October 2023 was Community Planning month.
- The Mayor reported during last year's legislature, the City's planners had been busy standing up for residents and cities on how they want their communities to look.

Clackamas County Addiction Summit

- The Mayor shared she attended the Addiction Summit hosted by Clackamas County.
- It was shared that several jurisdictions participated in the summit.

### City Council Meeting

- The next City Council meeting was scheduled for Monday, October 16, 2023.

The Mayor shared at the next Council meeting she would report on these upcoming events she planned to attend:

- Clackamas County Coordinating Committee (C4) Meeting
- Clackamas Cities Association (CCA) Dinner

### **COMMUNICATIONS**

There was none.

### **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Mike Thompson of Wilsonville shared his concerns of speeding on Willamette Way East.

The City Manager shared that the concern would be forwarded to the City's Traffic Safety Team for review and response.

John Vandenberg of Sherwood brought forth questions and observations about the City of Wilsonville's mission to preserve the natural environment.

The Mayor shared that one of Council's adopted goals was to protect and preserve Wilsonville's environment. A strategy of that goal is to develop a climate inventory and gap analysis of City practices and operations. The second related strategy was to conduct a community education campaign to build awareness of climate friendly practices. The Mayor added Clackamas County has a climate strategy however, Council wanted to do more.

The City Manager added that there were many trees in Wilsonville. In Charbonneau alone, along French Prairie Drive there are 800 red oaks. The City Manager explained the City of Wilsonville was very protective of trees. Moreover, the City had gone beyond Metro requirements for protection of riparian areas and natural areas. The City Manager also reminded that Wilsonville was a Bee City, USA. It was announced that the City also participates in PGE's green power initiative.

Staff acknowledged that more could always be done to protect the environment.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

### **5. Council President Akervall**

Councilor Akervall reported she attended the Clackamas County Childcare Retreat on September 25, 2023. She explained this group was looking at the issue of childcare countywide in Clackamas County. During the retreat, the group worked on goals/actions and tactics to be taken over the next 2-3 years.

Councilor Akervall shared on September 19, 2023 she attended a performance by the Daejeon Metropolitan Dance Theater. The performance was hosted by the Consulate General of the Republic of Korea in Seattle.

Councilor Akervall and the Mayor presented at Lowrie Primary on the topic of community helpers.

### **6. Councilor Linville**

Councilor Linville provided a detailed report on the following:

- Clackamas County Addiction Summit
  - Councilor Linville attended along with the Mayor.
  - Clackamas County Commissioner West whom arranged the summit requested that Councilor Linville consider serving on the advisory board that was to come out of the summit.
- Greater Portland Inc. (GPI) Annual Summit
  - Councilor Linville attended along with the Economic Development Manager on September 21, 2023.
- GPI Small Cities Consortium
  - The Councilor attended this meeting on September 28, 2023.
  - Oregon Employment Department presented on the data available on their website.
  - Councilor Linville introduced members to the WES to Salem commuter train and encouraged them to speak with their legislatures to support this effort.

Councilor Linville provided details of these upcoming events she planned to attend:

- Opioid Settlement Prevention, Treatment and Recovery Board (OSPTR)
  - This meeting was scheduled for October 4, 2023.
- League of Oregon Cities Annual Conference
  - To be held in Eugene the subsequent week.

### **7. Councilor Berry**

Councilor Berry reported that she attended the Metro Clackamas County C4 Subcommittee on September 20, 2023.

The Councilor then shared plans to attend the Clackamas County Coordinating Committee on October 5, 2023 and the League of Oregon Cities Conference the following week.

Lastly, Councilor Berry announced the following:

- Diversity Equity and Inclusion Committee (DEI) Committee / Library Movie
  - The DEI Committee and the Library were presenting for Hispanic Heritage Month, a family movie matinee on October 14, 2023.
- Wilsonville Civics Academy
  - Councilor Berry announced the Civics Academy was accepting applications.

The Mayor shared two additional meetings scheduled to occur on October 25, 2023:

- Mid-Willamette Valley Council of Governments (MWVCOG) meeting in Woodburn pertaining to Willamette Valley Commuter Rail Project to study extending WES from Wilsonville to Salem.
- Biotech Summit at Twist Bioscience in Wilsonville.

8. Councilor Dunwell – Excused

## **CONSENT AGENDA**

The City Attorney read the items on the Consent Agenda into the record.

9. **Resolution No. 3024**

A Resolution Of The City Of Wilsonville Supporting A 2023 Grant Application To The Oregon Parks And Recreation Department, Land And Water Conservation Fund For The Memorial Park Playground Replacement Project.

10. **Resolution No. 3079**

A Resolution Of The City Of Wilsonville Supporting An Agreement With The Oregon Department Of Land Conservation And Development (DLCD) For A 2023-25 Planning Assistance Grant For Phase 3 Of Wilsonville’s Housing Our Future Project To Fulfill Housing Capacity Analysis And Housing Production Strategy State Requirements.

11. **Resolution No. 3082**

A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The Willamette Water Supply Program Right-Of-Way Enhancement Projects.

12. Minutes of the September 18, 2023 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda as read.

Motion made by Councilor Akervall, Seconded by Councilor Berry.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry

**Vote:** Motion carried 4-0.

**NEW BUSINESS**

There was none.

**CONTINUING BUSINESS**

**13. Ordinance No. 881 - 2<sup>nd</sup> Reading**

An Ordinance Of The City Of Wilsonville Adopting Wilsonville Code Sections 10.800 Through 10.870 Governing Parking In City-Owned Parking Lots.

The City Attorney read the title of Ordinance No. 881 into the record on second reading.

The Mayor read the second reading script.

The Mayor then requested a motion on Ordinance No. 881.

**Motion:** Moved to adopt Ordinance No. 881 on second reading.

Motion made by Councilor Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry

**Vote:** Motion carried 4-0.

**14. Ordinance No. 882 – 2<sup>nd</sup> Reading**

An Ordinance Of The City Of Wilsonville Amending The Text Of The Development Code To Clarify Review Processes And Correct Inconsistencies.

The City Attorney read the title of Ordinance No. 882 into the record on second reading.

The Mayor read the second reading script.

The Mayor then requested a motion on Ordinance No. 882.

**Motion:** Moved to adopt Ordinance No. 882 on second reading.

Motion made by Councilor Akervall, Seconded by Councilor Berry.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry

**Vote:** Motion carried 4-0.

**PUBLIC HEARING**

15. **Resolution No. 3084** (*Legislative Hearing*)

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2023-24.

The City Attorney read the title of Resolution No. 3084 into the record.

The Mayor provided the public hearing format and opened the public hearing at 7:44 p.m.

Katherine Smith, Assistant Finance Director summarized the staff report.

The Mayor invited public testimony, seeing none the Mayor closed the public hearing on Resolution No. 3084 at 7:45 p.m.

The Mayor then requested a motion on Resolution No. 3084.

**Motion:** Moved to approve Resolution No. 3084.

Motion made by Councilor Akervall.

**Amended Motion:** Moved to adopt Resolution No. 3084.

Motion made by Councilor Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry

**Vote:** Motion carried 4-0.

**CITY MANAGER'S BUSINESS**

16. November 20, 2023 City Council Meeting

The City Manager informed that the November 20, 2023 City Council meeting falls on the same week as Thanksgiving. The City Manager then shared Council had the ability not to hold that meeting, if that was their interest. However, there was a caveat that the entire Council would need to be present at the November 6, 2023 City Council meeting. The reasoning was that the solid waste ordinance was to be brought forth then and required two readings. Furthermore, the City Charter required every member present to perform two readings at the same meeting.

Staff provided additional backup options in the event something came up on November 6, 2023 and a Councilor was not able to attend.

The City Manager stated he would contact Councilor Dunwell for her availability on November 6, 2023.

Council tentatively agreed to cancel the November 20, 2023 City Council meeting pending Councilor Dunwell's availability.

#### 17. Opioid Settlement Funds

The City Manager suggested and Council agreed to put together a working group on how the City could best use the opioid settlement funds locally. The working group would consist of Councilor Linville, the City Manager, and the City Attorney. In addition, City staff would reach out to the School District, Heart of the City, and Wilsonville Community Sharing and together generate ideas. Staff would then return at a future meeting to present the potential uses of the funds.

#### 18. Mediterranean Oak Borer

The City Manager reported staff had several internal meetings to discuss Mediterranean Oak Borer (MOB) response. The City Manager explained this is a big issue with many logistical issues such as permitting, communication, outreach, storage, disposal, and budget. He added that staff was drilling down on many of the issues and would return to Council with ideas and recommendations.

The audience was told that the Boones Ferry Messenger included a detailed article with background information on the Mediterranean Oak Borer.

Council discussion ensued with concerns mentioned about the trees in Charbonneau.

#### **LEGAL BUSINESS**

There was none.

#### **ADJOURN**

The Mayor adjourned the meeting at 7:57 p.m.

Respectfully submitted,

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Kimberly Veliz, City Recorder

ATTEST:

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Julie Fitzgerald, Mayor