



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: May 16, 2022		Subject: Community Enhancement Grant Recommendations Staff Member: Zoe Mombert, Assistant to the City Manager Department: Administration	
Action Required		Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council provide feedback regarding the grant applications.			
Recommended Language for Motion: N/A			
Project / Issue Relates To: Wilsonville – Metro Community Enhancement Program.			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Provide feedback and direction regarding the 2022 grant applications.

EXECUTIVE SUMMARY:

The City of Wilsonville receives funds through Metro to offset the impacts of the waste processing plant operated by Republic Services in the City. The City receives \$1 per ton of waste processed at the Wilsonville location. The Wilsonville-Metro Community Enhancement Committee (CEC) meets annually to discuss the project nominations and make a recommendation to City Council.

This year, the City received four applications including;

- Community Wildlife Connection
- Hard Surface Trail
- Hazardous Waste Collection Event
- Wilsonville Boones Ferry Historical Society Oral History Preservation

The committee met on March 29, 2022 to conduct annual business and review the applications. After a thorough review of the applications, the committee made two separate motions to recommend two of the four applicants. The Committee, made up of two city councilors, four community members and Metro District 3 Councilor, recommend awarding funds to the following projects:

Wilsonville Boones Ferry Historical Society (WBFHS) Oral History Preservation Project– The WBFHS will work to preserve the existing collection of oral histories. The WBFHS has two active community enhancement grants at the moment which were delayed due to the pandemic. The project allocation will be \$8,250. The committee also recommended that the WBFHS not be awarded any additional funding until they have completed all of their community enhancement projects.

City of Wilsonville’s Hard Surface Trail connecting the Old Town Neighborhood to Boones Ferry Park. The project allocation will be \$40,000.

Discussion Questions:

- 1) Does the City Council need any additional information regarding the process or applications?
- 2) Would the City Council prefer to review the applications together (one resolution) or separately (two resolutions)?

Community Enhancement Program Projects Background

City Resolution No. 2543 (July 2015) that created the Community Enhancement Program (CEP) provided for City Council approval of the project recommendations made by the Wilsonville-Metro Community Enhancement Committee.

Project nominations were accepted from the public and public agencies in January 2022. A total of four projects were nominated.

Community Enhancement Funds may be used immediately on smaller projects or accumulated for up to three years to underwrite a larger project; Metro provides flexibility for communities to design a local version of the program.

The Community Enhancement Program funding is used for “enhancing the host community of the facility from which the fees have been collected” to fund projects that “rehabilitate and enhance the area within the city.” Eligible projects can improve the appearance or environmental quality of the community, increase reuse and recycling opportunities or improve recreational areas and programs.

Goals for community enhancement projects include:

- a) Improve the appearance or environmental quality of the community.
- b) Reduce the amount or toxicity of waste.
- c) Increase reuse and recycling opportunities.
- d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- f) Result in improvement to, or an increase in, recreational areas and programs.
- g) Result in improvement in safety.
- h) Benefit youth, seniors, low income persons or underserved populations.

For the 2022 grant cycle, the committee added additional preferences:

- Grant requests that do not exceed \$20,000,
- Meet more than one goal,
- Projects including a financial or in kind match, and/or
- Benefit diverse or traditionally underserved populations

Proposals are scheduled to be accepted again in the late fall and early winter 2023 with additional project award recommendations in the spring by the committee. Staff generally begins advertising the program in early to mid-fall.

EXPECTED RESULTS:

Completion of the funded projects by June 30, 2024.

TIMELINE:

After receiving City Council direction, staff will bring a resolution forward at the June 6, 2022 City Council meeting.

CURRENT YEAR BUDGET IMPACTS:

The Wilsonville- Metro Community Enhancement Program is funded through a Metro program. The City receives revenue on a quarterly basis, which can only be used for these projects.

COMMUNITY INVOLVEMENT PROCESS:

The Wilsonville- Metro Community Enhancement Committee is made up of four community members, two city councilors, and a Metro Councilor. The meetings were advertised and open to the public.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The community will benefit from all of these projects in different ways.

ALTERNATIVES:

N/A

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Wilsonville Boones Ferry Historical Society Oral History Preservation Application (recommended)
2. Hard Surface Trail Application (recommended)
3. Community Wildlife Connection Application
4. Hazardous Waste Collection Event Application