



Attachment 2

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Submission #4

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Submission information

Form: **2022 Public Project Nomination Form–Community Enhancement Program**

Submitted by Visitor (not verified)

Fri, 01/28/2022 - 3:55pm

143.244.98.165

Applicant Information

Sponsor:

City of Wilsonville - Parks and Recreation

Tax ID#

Contact Person:

Dustin Schull

Daytime Phone:

503-570-1544

Email Address:

dschull@ci.wilsonville.or.us

Address:

29600 SW Park Place

City:

Wilsonville

State:

OR

Zip code:

97070

Type of Organization:

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

Project Information**Project Title:**

Boones Ferry Park ADA Trail Connectivity Project

Amount Requested:

\$ 40,000

Mark all of the goals below which your project meets and explain how in the boxes below:

- Improve the appearance or environmental quality of the community
- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Result in improvement to, or an increase in, recreational areas and programs
- Result in improvement in safety

How project meets 'Improve the appearance or environmental quality of the community' (be clear & specific)

The proposed project would pass through two and a half (2 ½) acres of old growth forest. This old growth forest contains many large native trees which would be preserved during this project. The forest currently has a significant population of noxious and undesirable plants including blackberries and holly. The Parks team would mitigate the undesirable plants and revitalize the native understory as a part of this project.

How project meets 'Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them' (be clear & specific)

The proposed trail will also provide access and trail connectivity to the existing Boones Ferry Park Trail system and old growth forest. This trail system provides access from Boones Ferry Park under I-5 to Memorial Park, connecting two parks along the Willamette River.

How project meets 'Result in improvement to, or an increase in, recreational areas and programs' (be clear & specific)

The roughly eight hundred foot, hard surface ADA accessible, linear trail system will give citizens a safe, ADA route to access Boones Ferry Park which has many amenities. The hard surface goes above and beyond the minimum ADA trail guidelines to make the trail accessible to wheelchairs, walkers, strollers and any other assistance mechanism requiring a hard surface for safe travel.

How project meets 'Result in improvement in safety' (be clear & specific)

The roughly eight hundred foot, hard surface ADA accessible, linear trail system will give citizens a safe, ADA route to access Boones Ferry Park. The hard surface goes above and beyond the minimum ADA trail guidelines to make the trail accessible to wheelchairs, walkers, strollers and any other assistance mechanism requiring a hard surface for safe travel. Hazard trees as well as dead trees would also be removed around the trail to ensure the safety of trail users.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:

The Boones Ferry Park ADA Trail Connectivity Project will connect the Old Town Neighborhood to Boones Ferry Park through a hard surface trail in a mature old growth forest. The hard surface trail is identified in The Boones Ferry Park Master Plan. The funding request for this project is \$40,000. This \$40,000 would elevate this project from soft surface ADA compatible trail to an Asphalt/Hard surface ADA Trail.

The proposed project would pass through two and a half (2 ½) acres of old growth forest. This old growth forest contains many large native trees which would be preserved during this project. The forest also has a significant population of noxious and undesirable plants including blackberries and holly. The parks team would mitigate the undesirable plants and revitalize the native understory as a part of this project. The team estimates the material cost and in-kind contribution of this work to be \$9,000.

Hazard trees as well as dead trees would also be removed around the trail to ensure the safety of trail users. This work would be done by a contractor and the parks team estimates that work to cost \$10,000.

The asphalt trail work will be completed by an outside contractor. The quote received for that work is \$56,000. The parks team will utilize general fund dollars to pay the remaining \$16,000 to ensure we bring forward a meaningful match for this project.

The estimated match for this project from the parks team is \$35,000 or roughly 47% of the total projected project cost. This project would be scheduled from August of 2022 and July of 2023. This gives the project the best weather window for success and will help to limit additional costs.

Where would the project be located and who owns the property if applicable?

The project would take place in Boones Ferry Park, which is owned by the City of Wilsonville.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.

This project is located on public land owned by the City of Wilsonville.

What impact might the project have on nearby homes and businesses?

The impact on nearby homes and businesses would be very limited, and would primarily consist of noise from machinery while the hazardous trees are being removed and the asphalt trail is being installed. Noise would only occur during approved construction work hours.

What kind of on-going maintenance needs and costs might be required by the project?

As a part of this project standard trail maintenance and upkeep would be applicable. The Parks team currently manages over 17 acres of trail and this would fit well into that portfolio.

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.

This project would provide a connection corridor for citizens in neighborhoods on both sides of I-5. Additionally, Boones Ferry Park is a regional park, so expanding accessibility and connectivity in this park would benefit the wider community who might use this regional park.

How does the project serve diverse or traditionally underserved populations?

This project serves not only those with mobility issues and those citizens in the Old Town neighborhood, but it also provides a connection corridor for citizens in neighborhoods on both sides of I-5.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.

N/A

Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep

Upload Budget:

[cep_boones_ferry_ada_trail_project_budget_worksheet.xlsx](#)

How were these costs estimated (quotes, catalog, previous projects, etc.)?

The asphalt and tree work estimates are based on contractor quotes. The team time estimate is based on past projects.

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Funds provided by the Sponsor organization will come out of the general fund and Parks operating budget.

Will the project be completed with the proposed funding or will future funding be necessary?

The project will be completed with the proposed funding. No additional funding will be necessary.

Funds are available for projects after July 1, 2022. Is this project compatible with that timing? How and when might this project be implemented?

Yes, the project is compatible with fund availability. This project would be scheduled from August of 2022 and July of 2023. This gives the project the best weather window for success and will help to limit additional costs.

Project Management

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:

The Boones Ferry Park ADA Trail Connectivity Project will connect the Old Town Neighborhood to Boones Ferry Park through a hard surface trail in a mature old growth forest. The hard surface trail is identified in The Boones Ferry Park Master Plan. The funding request for this project is \$40,000. This \$40,000 would elevate this project from soft surface ADA compatible trail to an Asphalt/Hard surface ADA Trail.

The roughly eight hundred foot, hard surface ADA accessible, linear trail system will give citizens a safe, ADA route to access Boones Ferry Park, which has many amenities. The hard surface goes above and beyond the minimum ADA trail guidelines to make the trail accessible to wheelchairs, walkers, strollers and any other assistance mechanism requiring a hard surface for safe travel. The trail access to Boones Ferry Park will feature a new inclusive playground in 2022/2023. It also has limited river access, sweeping natural views, a rentable building, a restroom facility, a basketball court and open green spaces.

The proposed trail will also provide access and trail connectivity to the existing Boones Ferry Park Trail system. This trail system provides access from the Boones Ferry Park, under I-5 and to Memorial Park, is primarily off street ADA trail.

Boones Ferry Park ADA Trail Connectivity Project Budget				
	CEP	Sponsor	Other #1	Other #2
Hazard tree removal		10000		
asphalt trail work	40000	16000		
material cost and in-kind contribution		9000		
Total	40000	35000	0	0

Total Estimated Cost

40000

35000

% of Total Budget provided by Sponsor

47%

Wilsonville-Metro Community Enhancement Program

Project Assessment by City Staff

Project Title ADA Trail Connection from Old Town to Boones Ferry Park

Reviewed By Kelsey Lewis, Zoe Mombert, Dan Pauly, Kerry Rappold, Shasta Sasser, Dustin Schull, Brian Stevenson,
Zach Weigel Date 2/15/22

Assessment Summary

Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:

☒ **Eligible:** Meets both eligibility criteria and program goals; ☐ **Ineligible:** Does not meet both criteria and goals.

Based on the assessment of additional issues for consideration, the project appears to be:

☒ **Appropriate:** The project appears to be of community value and is supported by staff as appropriate.

☐ **Inappropriate:** The project appears not to be of community value and is not supported by staff as appropriate.

1. Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.

- (a) ☐* The project location is in the city limits of the City of Wilsonville
- (b) If program funds are to be used by other than City, then the project sponsor/contractor is either (*check only one*):
- ☐ A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or
 - ☐ A school or institution of higher learning; or
 - ☒ A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.
- (c) ☐* The project funds do not replace any other readily available source of federal, state, local or regional funds.
- (d) ☒* The project must not promote or inhibit religion.
- (e) ☒* The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.
- (f) ☐ For a project located on private land, project establishes a clear public benefit and documents landowner permission.

2. Assessment of Project to Program Goals (Metro Code 5.06.080)

An eligible project must meet at least one of the goals listed below.

- (a) ☒ Improve the appearance or environmental quality of the community.
- (b) ☐ Reduce the amount or toxicity of waste.
- (c) ☐ Increase reuse and recycling opportunities.
- (d) ☐ Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.
- (e) ☒ Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.
- (f) ☒ Result in improvement to, or an increase in, recreational areas and programs.
- (g) ☒ Result in improvement in safety.
- (h) ☐ Benefit youth, seniors, low income persons or underserved populations

3. Assessment of Additional Issues for Consideration

Additional criteria to evaluate a project.

Issue 1 Does the project demonstrate a clear community benefit?

Response *Yes, increased safety and accessibility to Old Town and Boones Ferry Park.*

Issue 2 Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response *\$40,000*

Issue 3 What kind of on-going maintenance needs might be required by project?

Response *The trail would be included in the City's infrastructure maintenance plan.*

Issue 4 What impact might the project have on nearby homes and businesses?

Response *Increased accessibility in Old Town and to Boones Ferry Park. (Will not improve the entire pathway connection.)*

Issue 5 Does the project appear to have community support?

Response *Boones Ferry Master Plan*

Issue 6 Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response *Included in the Boones Ferry Park master plan.*

Meets more than two goals, financial match (Master plan CIP, invasive removal, native planting/ old growth forest)

Questions for the applicant:

Gravel portion of Fir Ave. – impacts?

The current plan will connect to the existing gravel area at this time.

Is the quote recent? Yes, recent. ¾ base with asphalt (ADA compliant). No stormwater concerns.

Existing Trail?

Created by individuals walking in the area – not currently improved.

Should this be multi-use path?

Pedestrian access only, funding restraints and existing bike paths available. Boones Ferry Master Plan identifies a pedestrian path(“walking trail in natural area”), does not identify a multi – use path.

Does this connect to the archeological project at Boones Ferry? This project area likely low impact and will take place after the study.

Suggestion:

The proposed trail would also serve as a connection for the neighborhoods around Memorial Park to the areas around Fred Meyer. The trail would reduce the on-street connection through the Old Town neighborhood which has limited or no sidewalks.

The proposed project would pass through two and a half (2 ½) acres of old growth forest. This old growth forest contains many large native trees which would be preserved during this project. The forest also has a significant population of noxious and undesirable plants including blackberries and holly. The parks team would mitigate the undesirable plants and revitalize the native understory as a part of this project. The team estimates the material cost and in-kind contribution of this work to be \$9,000

Hazard trees as well as dead trees would also be removed around the trail to ensure the safety of trail users. This work would be done by a contractor and the Parks team estimates that work to cost \$10,000.

The asphalt trail work will be completed by an outside contractor. The quote received for that work is \$56,000. The parks team will utilize general fund dollars to pay the remaining \$16,000 to ensure we bring forward a meaningful match for this project.

The estimated match for this project from the Parks team is \$35,000 or roughly 47% of the total projected project cost. This project would be scheduled from August of 2022 and July of 2023. This gives the project the best weather window for success and will help to limit additional costs.

The funds for this project are not available from other sources. The Parks team has no designated funding identified for projects in the parks system. The team utilizes the general fund, parks operations, and with other priority projects this project would remain unfunded indefinitely if we are not fortunate enough to receive the grant.

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:

The Wilsonville Parks team has an outstanding track record managing prior Community Enhancement Projects. The most recent projects include Memorial Park Nature Play and the Community Pollinator Demonstrator Garden. The Parks team has a proven track record of being responsible stewards of grant funds. We are diligent to ensure that the awarded dollars are utilized in a manner to make them go the furthest.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.

The Parks team has already connected with needed contractors to ensure pricing is reflective of work to be done.

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:

This project is located on public land.

Project Certifications:

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Dustin J. Schull

Date Signed: Fri 1/28/22

Electronic signature agreement. By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

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