Attachment 3

WILSONVILLE
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Submission #5

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Submission information

Form: **2022 Public Project Nomination Form–Community Enhancement Program**
Submitted by Visitor (not verified)
Fri, 01/28/2022 - 4:36pm
143.244.98.165

Applicant Information

Sponsor:
City of Wilsonville

Tax ID#

Contact Person:

Kerry Rappold

Daytime Phone:

503-570-1570

Email Address:

rappold@ci.wilsonville.or.us

Address:

29799 SW Town Center Loop E

City:

Wilsonville

State:

Oregon

Zip code:

97070

Type of Organization:

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

Project Information

Project Title:

Community Wildlife Connection

Amount Requested:

$ 18,834

Mark all of the goals below which your project meets and explain how in the boxes below:

- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Benefit youth, seniors, low income persons and/or underserved populations

How project meets 'Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them' (be clear & specific)
The project will raise the public's awareness of local wildlife, including their abundance and distribution within Wilsonville.

How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)
The project will be available to any member of the community, including youth, seniors, and underserved populations. Due to the involvement of the School District, we will be able to engage a wide variety of students in the project.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:
The project will monitor wildlife year-round using a network of city owned and managed motion detect cameras. Community members, including students, will learn about the diversity and abundance of Wilsonville's wildlife through media content and access to the wildlife monitoring data.
A consultant, Samara Group, will install and maintain the cameras located on city-owned and School District property. In addition, the consultant will collect, review, and organize the photos, and then make the monitoring data available through media content and a distribution plan.

To document the progress of the project, the consultant will provide an annual summary of wildlife data collected. These updates will be designed to be public facing and engaging to a wide range of audiences. The consultant will also work with the city to ensure the updates are useful in the various outreach methods (newsletter, city website, social media etc).

For more than a decade, in cooperation with Portland State University and Samara Group, the City has documented through wildlife monitoring the extensive use and effectiveness of the Boeckman Road and Kinsman Road wildlife passages. This project will extend the network of wildlife monitoring, including cameras recently installed within the Boeckman Creek corridor, and provide community members with a unique opportunity to learn about Wilsonville's

wildlife.

The project will commence on July 1, 2022 and run for two years. It's anticipated the project will continue in subsequent years. Future funding and support may include the City, School District, grant programs, and/or sponsorships (e.g., local businesses).

Where would the project be located and who owns the property if applicable?
The motion detect cameras will be installed on city-owned and School District property, including Memorial Park, Boones Ferry Park, Boones Ferry Primary School, and Boeckman Creek Primary School. Working with City and School District staff, the consultant will determine the best locations for the four cameras, taking into consideration viewshed, wildlife activity, and potential for theft/vandalism. Once locations are approved, the consultant will securely install the cameras.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.
The project will include School District property. Written permission will be obtained from the School District before the installation of the cameras.

What impact might the project have on nearby homes and businesses?
There will be no impact to nearby homes and businesses.

What kind of on-going maintenance needs and costs might be required by the project?
The consultant will maintain the motion detect cameras. These costs are included in the consultant's proposal.

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.
The project will benefit the entire community because it offers an opportunity to learn about Wilsonville's wildlife and participate in the project.

How does the project serve diverse or traditionally underserved populations?

It doesn't specifically target these populations, but they will certainly benefit through participation in the project.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.
No.

Project Budget

Upload project budget sheet available at **www.ci.wilsonville.or.us/cep**

Upload Budget:
project_budget_worksheet_-_2022_cwc.xlsx

How were these costs estimated (quotes, catalog, previous projects, etc.)?
Based on project proposal provided by consultant.

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?
The project is sponsored by the City of Wilsonville.

Will the project be completed with the proposed funding or will future funding be necessary?
The project will be completed with the proposed funding, but future funding sources will be explored to continue the project.

Funds are available for projects after July 1, 2022. Is this project compatible with that timing? How and when might this project be implemented?
Yes, the project will start on July 1, 2022.

Project Management

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:
Fee Estimate

Scope Item Cost ($80/hr)

Coordination and Planning Meetings $2,600

Community Member Engagement $3,600

Installation of Cameras $640

Camera Maintenance & Photo Data Management $5,850

Documented Engagement & Monitoring Process $2,000

Reporting (Annual Reports x2) $1,600

Cameras, Equipment & Accessories:

Cameras x4 ($459.99 each): $1840, Memory cards x8 ($30 each): $240, Rechargeable Batteries x64 AAs (16perpack/$41 each): $164, Security housings x4: $200, Combo/python locks x4 each: $100 $2,544 (flat fee)

Total: 18,834

All items will be completed within the two year funding period.

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:
As previously noted, the City has worked with Samara Group on wildlife monitoring for more than a decade. In addition, Kerry Rappold has successfully managed previous Community Enhancement projects, which have included partnering with the School District.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.
City staff has coordinated with School District staff on the installation of the cameras at the school sites chosen for the project.

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:
NA

Project Certifications:

- This project will not promote of inhibit religion in any way.

- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Kerry Rappold

Date Signed: Fri 1/28/22

Electronic signature agreement. By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

Previous submission   Next submission

Select Language ▾

TOP REQUESTS

Job Opportunities
Utility Billing

Project Budget				
	CEP	Sponsor	Other #1	Other #2
Personal Services	16,290			
Supplies				
Capital	2,544			
Materials				
Other (please explain)				
Total	18,834	0	0	0

Total Estimated Cost   18,834

% of Total Budget provided by
Sponsor $

Project Assessment by City Staff

Project Title   <u>Community Wildlife Connection</u>

Reviewed By   <u>Delora, Kerber, Kelsey Lewis, Zoe Mombert, Dan Pauly, Kerry Rappold, Shasta Sasser, Dustin Schull,</u> <u>Brian Stevenson, Zach Weigel _____</u>Date<u> 2/15/22 </u>

Assessment Summary

Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:

☒ **Eligible**: Meets both eligibility criteria and program goals; ☐ **Ineligible**: Does not meet both criteria and goals.

Based on the assessment of additional issues for consideration, the project appears to be:

☒ **Appropriate:** The project appears to be of community value and is supported by staff as appropriate.

☐ **Inappropriate:** The project appears not to be of community value and is not supported by staff as appropriate.

1. Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

*Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.*

(a) ☒* The project location is in the city limits of the City of Wilsonville

(b) If program funds are to be used by other than City, then the project sponsor/contractor is either *(check only one)*:

     ☐ A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or

     ☐ A school or institution of higher learning; or

     ☒ A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.

(c) ☐* The project funds do not replace any other readily available source of federal, state, local or regional funds.

(d) ☒* The project must not promote or inhibit religion.

(e) ☒* The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.

(f) ☐ For a project located on private land, project establishes a clear public benefit and documents landowner permission.

2. Assessment of Project to Program Goals (Metro Code 5.06.080)

An eligible project must meet at least one of the goals listed below.

(a) ☐ Improve the appearance or environmental quality of the community.

(b) ☐ Reduce the amount or toxicity of waste.

(c) ☐ Increase reuse and recycling opportunities.

(d) ☐ Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.

(e) ☒ Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.

(f) ☐ Result in improvement to, or an increase in, recreational areas and programs.

(g) ☐ Result in improvement in safety.

(h) ☒   Benefit youth, seniors, low income persons or underserved populations

3. Assessment of Additional Issues for Consideration

Additional criteria to evaluate a project.

Issue 1   Does the project demonstrate a clear community benefit?

Response   *Available to any interested community members. Educate community members through the school district and share info on web/ BFM. Will work with a high school class/ program*

Issue 2   Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response   *$18,834*

Issue 3   What kind of on-going maintenance needs might be required by project?

Response   *Two sites on school district property – maintenance for SD.*

Two sites in the parks – staff will maintain with existing contracts or business sponsorship.

Issue 4   What impact might the project have on nearby homes and businesses?

Response   *N/A*

Issue 5   Does the project appear to have community support?

Response   *School district connection*

Issue 6   Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response   N/A

Previous budget for pilot. Not available as an ongoing program.

Timing requires one-year program CEP with one year extension.

Meets two goals, under $20,000

Questions for the applicant:

Funding?

Camera maint. And image preservation/ Camera install/ camera – bulk of the budget

Work with existing partners for education

Location? Will this be an issue/ be of interest to community members to take?

          Location selection will be near wildlife

What will the ongoing annual costs be to continue the programming? How will this be paid?

Subscriptions – city will teach them how to use and then the teachers will continue programs

Ongoing staff support.

Suggestion:

Use little free library example to seek business sponsorship.