

**Wilsonville
Historical Society**

**Growing Up in
Wilsonville Book
Reprint**

Project Budget				
	CEP	Sponsor	Other #1	Other #2
Personal Services publisher	1400			
Supplies				
Capital				
Materials QR stickers	100			
Other (please explain)				
Total	1500	0	0	0

Total Estimated Cost

1500

% of Total Budget provided by
Sponsor

0

Submission information

Form: [2026 Project Nomination Form–Community Enhancement Program](#) ^[1]
Submitted by Visitor (not verified)
Thu, 01/08/2026 - 1:48pm
73.180.18.27

Applicant Information

Sponsor:

Wilsonville Historical Society

Tax ID#

non-profit

Contact Person:

Susan Schenk

Daytime Phone:

503 505 2115

Email Address:

schenk.susan3@gmail.com

Address:

11010 SW Morey Court

City:

Wilsonville

State:

OR

Zip code:

97070

Type of Organization:

A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c) (3) tax-exempt status

Project Information

Project Title:

Growing Up in Wilsonville book reprint

Amount Requested:

\$ 1500

Mark all of the goals below which your project meets and explain how in the boxes below:

Foster and enhance community enrichment through educational programming, arts and cultural projects.

How project meets 'Foster and enhance community enrichment through educational programming, arts and cultural projects' (be clear & specific)

Our self-published book, "Growing Up in Wilsonville," offers the current community a glimpse into what life was like here over a century ago. This grant would allow us to reprint the book so residents and visitors can learn about and feel connected to this community. The reprint would promote interest and membership in the society.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:

The grant will support a reprint of 100 books, which will be distributed at no cost through the library, local businesses, and the historical society. Research, editing, and initial distribution to schools and supporters of the society have already been completed. The reprinted edition will feature a sticker with a QR code directing readers to the society's website along with an acknowledgment of CEP funding. Reprint in July and distribute for the next 12 months.

Where would the project be located and who owns the property if applicable?

The historical society will oversee distribution to local organizations, tourist destinations, and individuals who actively promote Wilsonville. Additional copies will be securely stored by designated members.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.

Organizations and businesses may choose to provide the books to their customers.

What impact might the project have on nearby homes and businesses?

No impact

What kind of on-going maintenance needs and costs might be required by the project?

None

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.

We distributed 90 original prints to Wilsonville schools, city leaders, society members, and friends. An additional 100 copies through this grant will be available for hotels and restaurants, the Chamber of Commerce, the library, and as incentives for supporting the historical society. These recipients will have an immeasurable influence, but at least 100.

How does the project serve diverse or traditionally underserved populations?

This book presents historical photos and narration through a child's eyes, making the local story accessible to everyone.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.

This book presents historical photos and narration through a child's eyes, making the local story accessible to everyone.

Upload Optional Supplemental Materials:

[2026_grant_book.jpg](#) ^[2]

Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep ^[3]

Upload Budget:

[2026_reprint_project_budget_worksheet_7.xlsx](#) ^[4]

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Reprint costs from the first round of publishing,

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Donations to the society.

Will the project be completed with the proposed funding or will future funding be necessary?

No future spending expected.

Funds are available for projects after July 1, 2026. Is this project compatible with that timing? How and when might this project be implemented?

The publisher is ready to reprint when we advise them to do so in July.

Identify if the project is included in an adopted Master Plan or Strategic Plan. (City of Wilsonville, school district, non-profit, etc.)

This project continues the Wilsonville Historical Society's strategic plan following the success of the distribution of the self-funded initial printing.

Project Management

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:

The sole remaining task is to inform the publisher regarding the reprint. All research, photo compilation, writing, and editing have already been completed.

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:

The society previously used CEP grants to organize and digitize photographs for the original book and its narrative. All grants were managed well, except for some COVID-related delays that limited access to resources and staff.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.

We are collaborating with the owner of the Holiday Inn and a self-storage facility, both of whom wish to offer the books as goodwill gestures to their customers. We anticipate that additional businesses serving guests and new residents will express interest in participating. Furthermore, our members are actively engaged with the Chamber of Commerce and the tourism board. We already have a strong relationship with the schools, city commissioners and the library who are all distribution sources.

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:

NA

Do you have currently have an active CEP grant?

No

If yes, will you be seeking and exception?

No, an exception is not needed or requested.

Project Certifications:

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Susan B. Schenk

Date Signed: Thu 1/8/26

Electronic signature agreement. By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

Source URL: <https://www.wilsonvilleoregon.gov/node/129493/submission/67570>

Links

[1] <https://www.wilsonvilleoregon.gov/bc-mce/webform/2026-project-nomination-form%E2%80%93community-enhancement-program> [2] https://www.wilsonvilleoregon.gov/system/files/webform/2026_grant_book.jpg [3] <http://www.ci.wilsonville.or.us/cep> [4] https://www.wilsonvilleoregon.gov/system/files/webform/2026_reprint_project_budget_worksheet_7.xlsx

Kaylee Edwards

From: Zoe Mombert
Sent: Thursday, April 23, 2026 9:53 AM
To: Susan and John Schenk
Cc: Kaylee Edwards
Subject: RE: Wilsonville - Metro Community Enhancement Grant Application Follow up

Hi Susan,

I hope you are doing well! As a reminder, please plan to answer the questions below at the April 30 Community Enhancement Committee meeting.

Kind regards,

Zoe Mombert
(she/her/hers)
Assistant to the City Manager
City of Wilsonville

Disclosure Notice: Messages to and from this e-mail address may be subject to the Oregon Public Records Law.

From: Zoe Mombert
Sent: Friday, March 20, 2026 1:59 PM
To: Susan and John Schenk <schenk.susan3@gmail.com>
Subject: Wilsonville - Metro Community Enhancement Grant Application Follow up

Hello Susan,

I hope you are well and looking forward to spring! I met with city staff to review the Wilsonville – Metro Community Enhancement grant applications in preparation for the April 30, Wilsonville – Metro Community Enhancement Committee grant review meeting. Staff had the following questions and feedback:

- What is the cost to reprint each book?
- If the books are sold, will they be sold for the same price?
- Will be the books be for sale or given away?
- If they are sold, where would this occur? Has this been coordinated with the location?
- How will they be distributed to children, and has this been coordinated with the location or individual?

If you have an opportunity to provide additional information to me via email by April 15, that would be appreciated.

As a reminder, the Wilsonville – Metro Community Enhancement Committee will meet on April 30, 2026, 6:00pm in the City Council Chambers at City Hall. Your grant presentation can up to 5 minutes long and the committee may also ask you questions about your proposed project. Please let me know if you have any questions and I look forward to learning more about your grant proposal.

Kind regards,

Zoe Mombert

(she/her/hers)

Assistant to the City Manager

City of Wilsonville/ Explore Wilsonville

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[Facebook.com/CityofWilsonville](https://www.facebook.com/CityofWilsonville)



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