



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: June 3, 2024		Subject: Resolution No. 3152 A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Purchase One Battery Electric Shuttle Bus From Northwest Bus Sales, Inc. Staff Member: Scott Simonton, Fleet Services Manager Department: Fleet	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Transit Master Plan	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Staff is seeking Council approval to contract with Northwest Bus Sales, Inc., to provide one battery electric, 16 passenger bus.

EXECUTIVE SUMMARY:

In 2019, SMART received a grant for the purpose of purchasing a battery electric cutaway bus. At the time of the grant award, several manufacturers were preparing such vehicles for market. The availability of electric buses of this size class has taken longer than expected. Realizing that there are now viable products available for purchase, an request for proposals (RFP) was prepared and released to vendors in the first quarter of 2024.

Two proposals were received. Upon review of the proposals, staff concludes that the proposal submitted by Northwest (NW) Bus Sales, Inc., in the amount of \$359,052, represents the best value to the City. The NW Bus Sales proposal was the lower cost proposal, and incorporates features believed to provide more favorable performance in our intended application.

Staff recommends Council award the purchase contract to NW Bus Sales, Inc., in the amount of \$359,052.

EXPECTED RESULTS:

Upon Notice to Proceed, NW Bus Sales, Inc. will place the vehicle order with their supplier, and the vehicle will be built to the specifications outlined in the RFP.

TIMELINE:

Vehicle delivery is currently estimated to occur in the first half of 2025.

CURRENT YEAR BUDGET IMPACTS:

Federal Grant# OR-2019-015 will cover \$150,091 of the purchase price and Statewide Transportation Improvement Funds (STIF) will provide the balance of \$208,091.

COMMUNITY INVOLVEMENT PROCESS:

The current Transit Master Plan includes references to the replacement of aging diesel and gasoline powered buses with new alternatively fueled buses. Extensive public outreach was a part of the master planning process.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

Electric transit buses provide quieter operation and emit zero tailpipe emissions.

ALTERNATIVES:

The Council could choose not to award the contract, although grant funding would be lost.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3152
 - A. Contract #242180
 - B. NW Bus Sales proposal