



PARKS AND RECREATION ADVISORY BOARD MINUTES

May 8, 2025 at 4:00 PM

Wilsonville City Hall & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville City Hall - Council Chambers, 29799 SW Town Center Loop E, Wilsonville, Oregon

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Wilsonville Parks & Recreation:

PRAB@wilsonvilleoregon.gov or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks & Recreation Department

29600 SW Park Place, Wilsonville, OR 97070

CALL TO ORDER

Chair Harmon called the meeting to order at 4:01 pm.

1. Roll Call

PRESENT

Chair – Amanda Harmon

Member Keith Gary

Member Bill Bagnall

Member Paul Diller

ABSENT

Vice-Chair Amanda Aird

EX OFFICIO MEMBERS/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director

Erica Behler, Recreation Coordinator II

Natalie Tomaszewski, Program Coordinator

Kerry Rappold, Natural Resources Manager

Evan Richardson, Parks and Recreation Maintenance

OTHER ATTENDEES

Lauren Smith, Ash Creek Forest Management

Melissa Rowe, Ash Creek Forest Management

CONSENT AGENDA

2. Approval of Minutes: 04.10.2025

Chair Harmon and Member Bagnall noted the following corrections/additions:

- Chair Harmon and Member Bagnall disclosed potential conflicts of interest with the grant applicants before review began
- Charbonneau was incorrectly spelled on page two
- Wilsonville Skatepark Association and Sole Sisters changed their dollar amount during the meeting
- Charbonneau stated that they were not eligible for government funded grants
- On page three, it should be Member Gary instead of Chair Gary

Motion made by Chair Harmon, to approve minutes with the noted corrections/additions, seconded by Member Gary.

Voting Yea: Chair Harmon, Member Gary, Member Diller, Member Bagnall

CITIZEN INPUT

There was no citizen input.

NATURAL RESOURCES MANAGEMENT PLAN PRESENTATION

Lauren delivered a presentation to the Board, updating them on the status of the Natural Resources Management Plan.

Member Gary asked if this supersedes the current plans; Lauren shared she doesn't believe it trumps the current plans as it's designed to work in tandem with Metro.

Member Bagnall asked if this survey is posted in these parks; Lauren commented that it's not currently in parks but it's a good idea and will follow up with Kerry and Tommy. Lauren shared it on social media, at the open house and it will be at the Earth Day event this Saturday.

Member Bagnall asked about city owned and operated land being mentioned in the presentation; Lauren stated this is verbiage that they use mainly to distinguish between areas owned by Metro and others.

Member Bagnall also asked about the debris cleanup at Merryfield and the impact on their reporting; Lauren shared the hope is these will work in tandem as the City and Metro are working together on those.

Kerry Rappold shared that the study is a compliment to the current plans and Metro is currently updating their conservation plan so it's a good time.

Member Gary asked if Boeckman Creek condition will change with the construction ongoing; Lauren shared the hope is this will help the City strategize. Kerry commented he's involved with that work being done.

Member Bagnall asked about enhancing Boeckman Creek habitat and making the space more accessible; Director Ammerman commented that it will be an open stream after the project is complete.

BOONES FERRY RIVER ACCESS UPDATE

Director Ammerman shared background on the project and gave an update to the Board, mentioning that the feasibility study was 100% grant funded by Travel Oregon. Director Ammerman also showed the preferred option, which is the cheapest route, although staff are not requesting a recommendation as this is informational.

Member Gary asked if this could be done in a phased approach; Director Ammerman stated that the City doesn't have the funds for the project.

Member Bagnall asked about the priority of projects and community want of this; Director Ammerman stated that this is on a long list of big-ticket items and the only way to get those done, or a large chunk of them, is a bond.

Chair Harmon asked a clarifying question about the road on the design going through the new playground; Director Ammerman shared it would connect to the gated maintenance road that is currently closed.

Member Diller asked where this is; Director Ammerman stated this is the dead end of Boones Ferry Rd. Member Diller also asked about making the ramp ADA; Director Ammerman shared there are discussions on whether new projects need to be ADA and on ABA (Architectural Barrier Act), which goes away from ADA and keeps the area natural/rugged. Director Ammerman also shared that internally, we want to be ADA.

Chair Harmon asked about design clarification; Director Ammerman stated it would be a floating dock and landings.

Member Gary asked about money from the bond; Director Ammerman stated that a bond task force was created after the 2018 plans were completed, but 2020 COVID paused plans and have tried to bring it back. It was brought to the Parks and Recreation Advisory Board to review again but it depends on Council priority and funding.

Member Bagnall asked about sharing the plan with the community to garner interest; Director Ammerman stated the next steps would be to share the plans with the community but wouldn't want to generate excitement for the project without a plan to execute it.

MEMORIAL PARK PLAYGROUND UNIVERSAL DESIGN REVIEW

Parks Maintenance team member Evan Richardson shared the background on the project and Memorial Park Playground Designs that were created by Buell Recreation, the successful proposer. Evan also shared that this project had no impact on the budget as the project is grant funded by Local Government Grant and Land, Water and Conservation Grant funds. Construction is set to begin this winter and be completed next spring/summer.

Chair Harmon asked about the footprint of the playground; Evan shared both the playground, and the swing bag are expanding.

Member Bagnall asked about the public input from the Egg Hunt; Evan shared the kids liked the play structure and rope structure, while the adults liked the shades, benches and the overall design.

Member Bagnall asked if there was something the team learned from Boones Ferry Park; Evan shared that seating was something that they wanted to focus on, and the team would be looking into fencing.

Member Diller asked what the life span of playgrounds is; Evan asked the playground that is currently there is approximately ten years old, and the tile surfacing is worn out, but high-use playgrounds typically last 10-15 years.

Member Diller commented on making the football into a disc golf; Evan will pass that along to the review team.

Chair Harmon asked if the covers were rain proof as well as shade proof; Evan commented that he believes they aren't netted but doesn't know if they are intended for rain.

REVIEW PROGRESS ON BOARD GOALS

Chair Harmon shared community feedback, gathered at Egg Hunt, on having a physical activity guide versus a digital version and the community prefers the physical copy. Member Bagnall commented on having two versions of the physical book, with one being geared towards adults and the other being geared towards children. He also suggested having the physical copy for children's activities and the adult version being a postcard with a QR code to the online version.

Member Bagnall shared a thank you for putting a third bin at the dog park and suggested adding a couple of dog agility pieces. He also gave the team kudos for the disc golf course expansion.

Chair Harmon commented that the next volunteer opportunity is this Saturday, May 10 for WERK Day; Recreation Coordinator Behler gave an overview of WERK Day, shared that enrollment is low this year and shared the Earth Day event put on by Natural Resources that is happening on May 10 as well.

Chair Harmon asked if the laser light show ever changes; Director Ammerman shared that there is a new program this year, with more lasers and fog machines.

PARKS AND RECREATION DEPARTMENT UPDATES

Recreation Coordinator Behler shared recreation updates:

- Memorial Day Remembrance Ceremony happening on May 26 at Town Center Park at 10am
- Upcoming events are movies in the park, concerts in the park and party in the park
- June 7 is the Pride event at Town Center Park from 2-4 pm and the muralist starts next week

Director Ammerman shared arts and cultures updates:

- HeARTs are out in the community and will be auctioned off after being out for about 6 months – 1 year

BOARD COMMENTS

Member Diller asked about what's going on at Willow Creek/Landover Park; Director Ammerman stated they are replacing a shelter and play equipment.

Member Diller shared that a member of the Wilsonville Little League said the permanent mound was removed from the field; Program Coordinator Tomaszewski commented that this was discussed was field sign-up night and was requested by the sports organizations. The Parks and Rec team will continue to complete updates on the ballfields next season.

Chair Harmon asked about a special meeting on grant guidelines; Director Ammerman shared the meeting would need to be done sooner rather than later if the Board has suggestions.

ADJOURN

Chair Harmon adjourned the meeting at 5:23 pm.

NEXT MEETING

Thursday, October 9, 2025 6:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-783-7529 or PRAB@wilsonvilleoregon.gov: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

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