

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 28, 2024

MEMBERS PRESENT: Natalie McNown, Chair; Dick Spence, Vice-Chair; Gay Walker; Miriam Pinoli;

STAFF PRESENT: Shasta Sasser, Library Director

Natalie McNown called the meeting to order at 6:35 p.m.

The minutes of the January 24th meeting were approved.

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services/Librarian's Report – Shasta reported Tiny Art Show is back and the submissions just ended. There are 110 pieces and will go into display cases for voting. Winners will stay in through April. Local contestant from show Lego Masters is coming to do a Lego program at the library. Free Hearing and Developmental Screenings for Children are coming up as well as a Paint Your Favorite Book Character program and Spanish Story Time once a month with Adventures in Spanish. Profiles continues for Adults as well as First Friday Films, Book Notes, and Beginning Spanish starting soon. The library is currently in the middle of a city-wide re-fobbing project for locks and security on the doors. The Foundation paid for the study rooms to be fobbed. Shasta had her budget meeting last Thursday and it went well. There's no news yet.

2. Annual Board Report Card – Shasta shared that Molly sent out the Annual Board Report card and to please fill it out before the next meeting.

3. Policies and Procedures— Shasta shared the revised Statement of Concern form and went over the changes made. A few changes will be made for approval next time. Shasta working on general policy form and should have a preliminary look ready for next meeting.

4. Strategic Plan – Shasta reported that the management team met recently to go over how the strategic plan has been going. Next big things include getting the marketing plan update, a focus on standards for messaging, and working on getting the website update regularly. A collections intern to do an analysis of a collection (paid for by the Foundation), a technology upgrade, and the children's patio are also on the docket as well as looking into programming.

5. State Standards Review – Shasta went over the minimum state for public libraries, as it must be reviewed annually.

6. Friends of the Library Report – Dick Spence reported the Friends revenues have been up. Book donations have remained steady. There's been a drop in volunteers due to illness and new background check policy. The website has the events on it now. The Thank You Dolly

events went well. Friends and Foundation would like to have another joint board event this year. The book bike will arrive soon.

7. Library Foundation Report – Dick Spence reported the foundation didn't meet because they couldn't meet quorum.

ROUND ROBIN

Meeting adjourned at 7:33 p.m.

The next regular meeting is scheduled for March 27 at 6:30 p.m. on Zoom.

Respectfully submitted,

Molly Muldoon

Board Secretary

***Copy available from Board Secretary**