

DEVELOPMENT REVIEW BOARD MEETING
OCTOBER 10, 2022
6:30 PM

Public Hearing:

2. **Resolution No. 408 Wilsonville Honda.** The applicant is requesting approval of a Class 3 Sign Permit for a 16-foot illuminated pylon sign at Wilsonville Honda

Case File:

DB22-0006 Class 3 Sign

**DEVELOPMENT REVIEW BOARD
RESOLUTION NO. 408**

A RESOLUTION ADOPTING FINDINGS AND CONDITIONS OF APPROVAL, APPROVING A CLASS 3 SIGN PERMIT FOR A NEW 17' PYLON SIGN AT WILSONVILLE HONDA.

WHEREAS, an application, together with planning exhibits for the above-captioned development, has been submitted by authorized representative Jaylene Paulus of Integrity Signs of Oregon in accordance with the procedures set forth in Section 4.008 of the Wilsonville Code, and

WHEREAS, the subject sign is located at 30600 SW Parkway Ave on Tax Lot 0400, Section 23A, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon, and

WHEREAS, the Planning Staff has prepared the staff report on the above-captioned subject dated October 3, 2022, and

WHEREAS, said planning exhibits and staff report were duly considered by the Development Review Board Panel A at a scheduled meeting conducted on October 10, 2022, at which time exhibits, together with findings and public testimony were entered into the public record, and

WHEREAS, the Development Review Board considered the subject and the recommendations contained in the staff report, and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the Development Review Board of the City of Wilsonville does hereby adopt the staff report dated October 3, 2022, attached hereto as Exhibit A1, with findings and recommendations contained therein, and authorizes the Planning Director to issue permits consistent with said recommendations for:

DB22-0006 Class III Sign Review for Honda of Wilsonville Pylon Sign

_____,
Jean Svadlenka, Chair - Panel A
Wilsonville Development Review Board

Attest:

Shelley White, Planning Administrative Assistant



Exhibit A1
Planning Division Staff Report
Class III Sign Permit – Honda

Development Review Board Panel 'A'
Quasi-Judicial Public Hearing

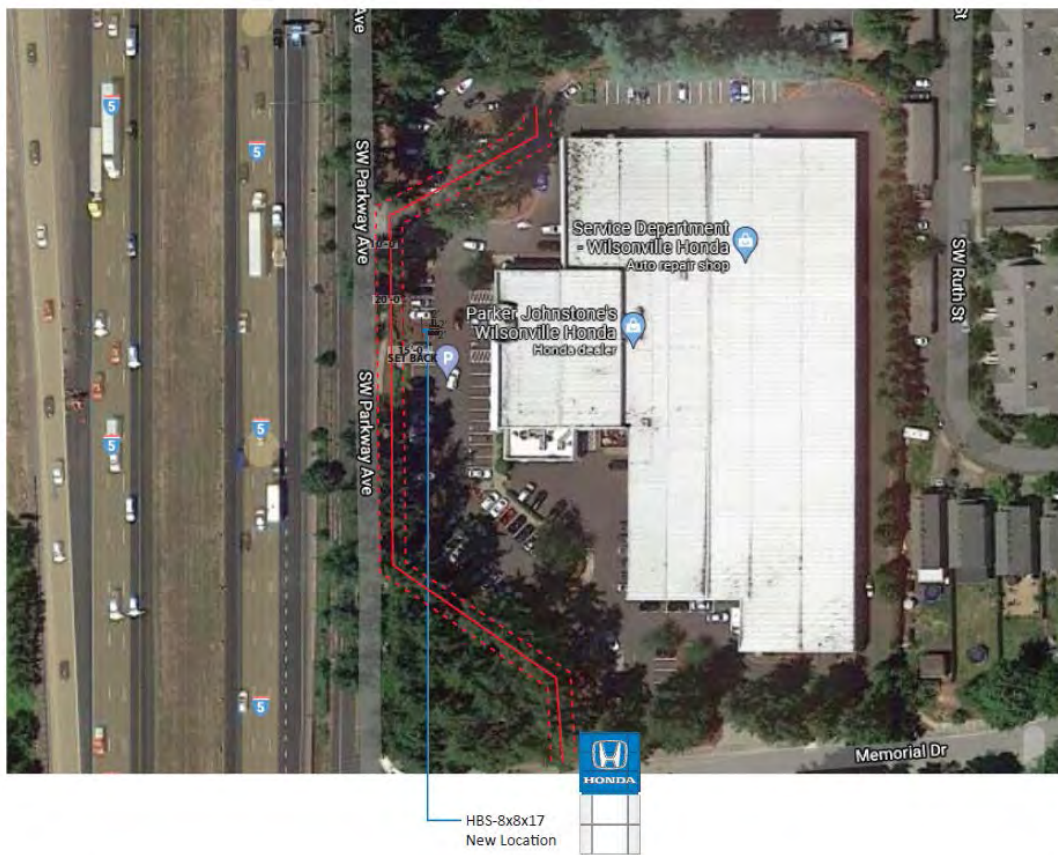
Hearing Date:	October 10, 2022
Date of Report:	October 3, 2022

Application No.:	DB22-0006 Class III Sign Review
Request/Summary:	The Development Review Board is being asked to review a Class III Sign Permit for Parker Johnstone's Wilsonville Honda.
Location:	30600 SW Parkway Avenue. The property described as Tax Lot 400, Section 23A, Township 3 South, Range 1 West, Willamette Meridian, City of Wilsonville, Clackamas County, Oregon.
Owner:	Parker Johnstone, Go Ducks LLC
Applicant:	Jaylene Paulus, Integrity Signs of Oregon
Comprehensive Plan Designation:	Commercial
Zone Map Classification:	PDC (Planned Development Commercial)
Staff Reviewer:	Georgia McAlister, Associate Planner Jaime Crawford, Winterbrook Planning Amy Pepper PE, Development Engineering Manager
Staff Recommendation:	<u>Approve with conditions</u> the requested Class III Sign Permit request.

Applicable Review Criteria:

<u>Development Code:</u>	
Section 4.008	Application Procedures-In General
Section 4.009	Who May Initiate Application
Section 4.010	How to Apply
Section 4.011	How Applications are Processed
Section 4.014	Burden of Proof
Section 4.031	Authority of the Development Review Board
Subsection 4.035 (.04)	Site Development Permit Application
Subsection 4.035 (.05)	Complete Submittal Requirement
Section 4.110	Zones
Section 4.131	Planned Development Commercial Zone (PDC)
Sections 4.156.01 through 4.156.11	Sign Regulations
Sections 4.400 through 4.440 as applicable	Site Design Review
<u>Other Planning Documents:</u>	
Wilsonville Comprehensive Plan	

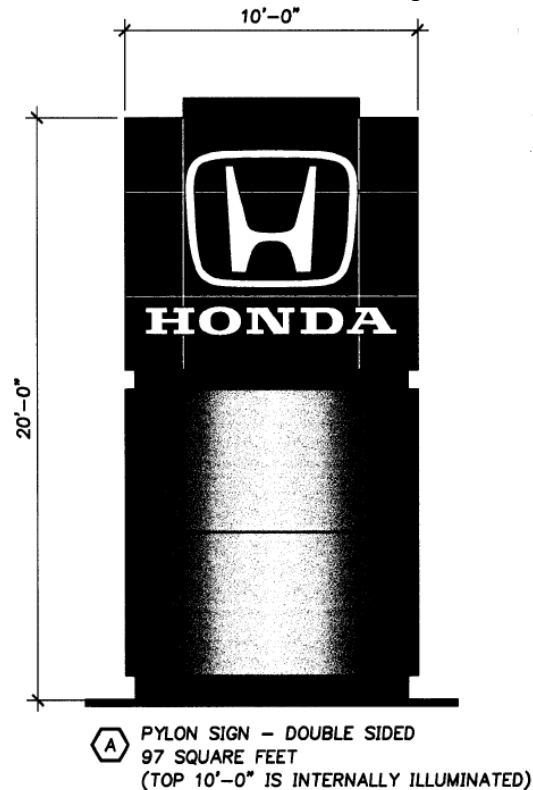
Vicinity Map



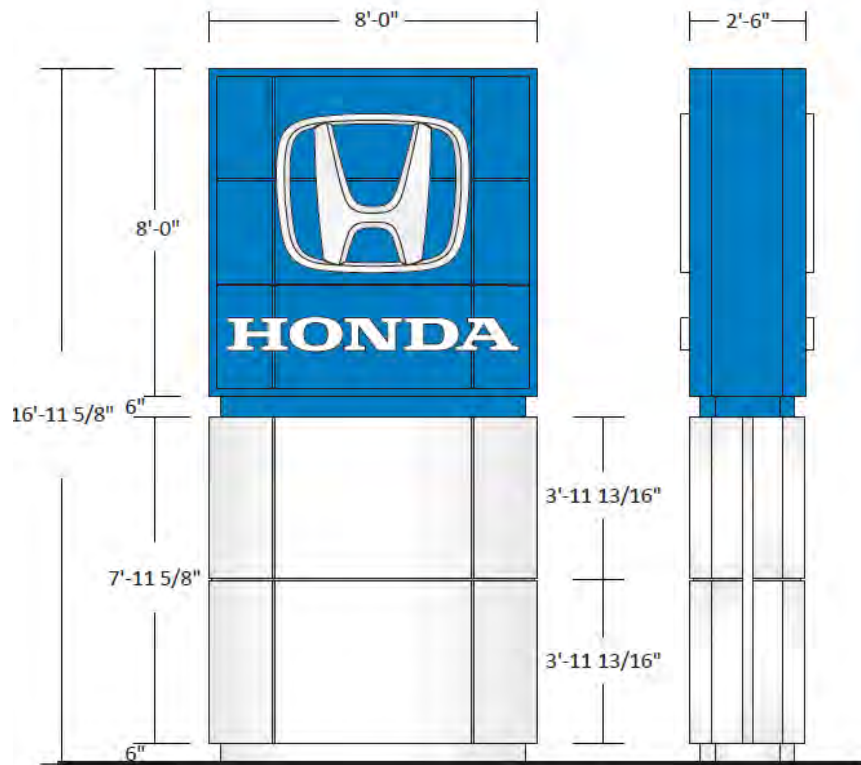
Background/Summary:

The owner of the above named business located at 30600 SW Parkway Ave. has requested the existing Honda pylon sign be removed and a new smaller Honda pylon sign be installed in a new location on the same SW Parkway Ave. frontage. This is in order to provide better visibility. The current sign location is blocked by mature trees and landscaping.

The existing sign is 20 feet tall, 97 square feet in size and will be removed. The new sign, which is 17 feet in height and 64 square feet in size, will be installed approximately 130' south of the current location. The new location is closer to the driveway entrance, closer to the existing directional sign, and within an open landscape strip unobstructed by trees. As required, the new sign will be placed at least 2' from the right-of-way easements that run parallel to SW Parkway Ave and no more than 15' from the property line. Because the freestanding monument sign is proposed to be taller than 8', a decision from the Development Review Board is required.



Pylon Sign Approved with 03DB27



Proposed Freestanding Monument Sign

Discussion Points – Verifying Compliance with Standards:

This section provides a discussion of key clear and objective development standards that apply to the proposed applications. The Development Review Board will verify compliance of the proposed applications with these standards. Code Section 4.156.02(.06) requires that any freestanding sign over 8 feet in height to be constructed in a new location is reviewed by the Development Review Board. While this sign is replacing an existing sign, it is to be installed 130' south of the original sign, therefore triggering Development Review Board review.

Conclusion and Conditions of Approval:

Staff reviewed the applicant's materials against the applicable criteria. This staff report contains this analysis and is adopted as Findings of Fact. Based on the Findings of Fact, and information received from a duly advertised public hearing, Staff recommends that the Development Review Board approve the proposed application (DB22-0006) with the following conditions:

Planning Division Conditions:

DB22-0006 Class III Sign Permit

- | | |
|---------------------|--|
| <p>PD 1.</p> | <p><u>Ongoing:</u> The approved sign shall be installed in a manner substantially similar to the plans approved by the DRB and stamped plans approved by the Planning Division with the exception that the sign must be placed within 15 feet of the property line.</p> |
|---------------------|--|

PD 2.	<u>Ongoing:</u> The Applicant/Owner of the property shall obtain all necessary building and electrical permits for the approved sign prior to its installation, and shall ensure that the sign is maintained in a commonly-accepted, professional manner.
PD 3.	<u>Ongoing:</u> This action modifies original Site Design Approval approved by the DRB in Case File 03DB27 and the Class I Sign Permit approved by the Planning Director in Case File AR05-0010. Unless expressly modified by this action all findings and conditions related to the sign from the previous approvals shall continue to apply.
PD 4.	<u>Prior to Issuance of Building Permit:</u> Removal of the existing freestanding signage shall occur prior to installation of the new freestanding signage.
PD 5.	<u>Prior to Issuance of the Building Permit:</u> The applicant shall submit a surveyed site plan showing all easements in the vicinity of the proposed sign location. The sign shall be constructed outside of all easement areas.

Master Exhibit List:

The entry of the following exhibits into the public record by the Development Review Board confirms its consideration of the application as submitted. The exhibit list below includes exhibits for Planning Case File DB22-0006. The exhibit list below reflects the electronic record posted on the City's website and retained as part of the City's permanent electronic record. Any inconsistencies between printed or other electronic versions of the same Exhibits are inadvertent and the version on the City's website and retained as part of the City's permanent electronic record shall be controlling for all purposes.

Planning Staff Materials

- A1.** Staff report and findings (this document)
- A2.** Staff's Presentation Slides for Public Hearing (to be presented at Public Hearing)

Materials from Applicant

- B1.** Project Narrative
- B2.** Sign Drawings and Plans
- B3.** Letter of Authorization

Public Comment

- C1.** Public Comment from Bruce Wilson

Procedural Statements and Background Information:

1. The statutory 120-day time limit applies to this application. The application was received on April 14, 2022. On May 3, 2022 the application was deemed incomplete. The City received a second submittal in response to the Notice of Incomplete application on July 13, 2022 which was deemed incomplete on August 11, 2022. The final submittal was received on August 22, 2022 and the application was deemed complete on September 9, 2022. The City must render a final decision for the request, including any appeals, by January 7, 2023.
2. Surrounding land uses are as follows:

Compass Direction	Zone:	Existing Use:
North:	PDC	Commercial offices and services
East:	PDR-5, PDR-6	Residential
South:	PDC	Commercial services and hotel
West:	--	Interstate 5

3. Previous Planning Approvals:

03DB27	Stage I, Stage II Site Design Review	Approved with conditions
04AR17	Class I Modifications to Honda	Approved
04AR53	Class I Modifications to Honda	Approved
05AR09	Class I Modifications to Parking at Honda	Approved
AR05-0010	Class I Sign Permit	Approved

4. The applicant has complied with Sections 4.013-4.031 of the Wilsonville Code, said sections pertaining to review procedures and submittal requirements. The required public notices have been sent and all proper notification procedures have been satisfied.

Findings:

NOTE: Pursuant to Section 4.014 the burden of proving that the necessary findings of fact can be made for approval of any land use or development application rests with the applicant in the case.

General Information

Application Procedures-In General Section 4.008

The application is being processed in accordance with the applicable general procedures of this Section.

Initiating Application Section 4.009

The application has been submitted on behalf of the property owner, Go Ducks LLC, and is signed by Parker Johnstone, an authorized representative.

Pre-Application Conference Subsection 4.010 (.02)

The City determined that a pre-application meeting was not necessary for this project.

Lien Payment before Approval Subsection 4.011 (.02) B.

No applicable liens exist for the subject property. The application can thus move forward.

General Submission Requirements Subsection 4.035 (.04) A.

The applicant has provided all of the applicable general submission requirements contained in this subsection.

Zoning-Generally Section 4.110

This proposed development is in conformity with the applicable zoning district and general development regulations listed in Sections 4.150 through 4.199 have been applied in accordance with this Section.

DB22-0006 Class III Sign Permit

As described in the Findings below, the applicable criteria for this request are met or will be met by Conditions of Approval.

Sign Review and Submission

Class II Sign Permits Reviewed by DRB

Subsection 4.031 (.01) M. and Subsection 4.156.02 (.03)

1. The application qualifies as a Class III Sign Permit and is being reviewed by the Development Review Board.

What Requires Class III Sign Permit Review

Subsection 4.156.02 (.06)

2. The request involves a ground mounted monument sign, greater than 8 feet in height. Although the site has an approved master sign plan, the new proposed sign will be in a new location. Because of this, the application is being reviewed through the Class III Sign Permit process.

Class III Sign Permit Submission Requirements

Subsection 4.156.02 (.06) A.

3. The applicant has satisfied the submission requirements for Class III sign permits:

Requirement	Submitted	Waiver Granted		Condition of Approval	Not Applicable	Additional findings/notes
		Info Already Available to City	Info Not Necessary for Review			
Completed Application Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sign Drawings or Descriptions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Documentation of Tenant Spaces Used in Calculating Max. Sign Area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Drawings of Sign Placement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project Narrative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Information on Any Requested Waivers or Variances	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
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Class III Sign Permit Review Criteria

Class III Sign Permit Review Criteria
Subsection 4.156.02 (0.6)(B)

4. The approval criteria for Class II sign permits apply as the approval criteria for Class III sign permits.

Class II Sign Permit Review Criteria: Generally and Site Design Review
Subsection 4.156.02 (.05) E.

5. The proposed monument sign will satisfy the sign regulations for the applicable zoning district and the Site Design Review criteria, as evidenced within the "Freestanding and Ground Mounted Signs in the PDC, TC, PDI, and PF Zones" section of this narrative.

Class II Sign Permit Review Criteria: Compatibility with Zone
Subsection 4.156.02 (.05) E. 1.

6. The proposed monument sign is 3 feet shorter and 2 feet narrower than the previously approved monument sign described in the master sign plan. The proposal will remove this existing sign, replace it with a smaller monument sign, and move the sign location approximately 130 feet to the south. This sign is typical of, proportional to, and compatible with development within the PDC zone along Interstate 5 frontage. No evidence exists nor has testimony been received that the subject sign would detract from the visual appearance of the surrounding development.

Class II Sign Permit Review Criteria: Nuisance and Impact on Surrounding Properties
Subsection 4.156.02 (.05) E. 2.

7. There is no evidence, and no testimony has been received suggesting the subject sign would create a nuisance or negatively impact the value of surrounding properties. The proposed sign will be shorter and narrower than the previously approved monument sign. The proposed sign will adhere to all setbacks and other regulations, as evidenced in this staff report.

Class II Sign Permit Review Criteria: Items for Special Attention
Subsection 4.156.02 (.05) E. 3.

8. The proposal is to remove an existing monument sign underneath tree canopy and replace the monument sign in a location without landscaping. The new sign location is outside of any required setbacks or easements, and site circulation will not be impacted. The new sign looks identical to the previously approved monument sign, although the new sign will be shorter and narrower than the existing sign. The proposed colors reflect the corporate identity and will be consistent with the building's color scheme and architecture.

Freestanding and Ground Mounted Signs in the PDC, TC, PDI, and PF Zones

General Allowance

Subsection 4.156.08 (.01) A.

9. The general allowance for signs on the subject site was approved in 03DB27. The proposal will remove one freestanding monument sign and replace it with one freestanding monument sign. The number of signs is not proposed to increase along the property's street frontage.

Allowed Height

Subsection 4.156.08 (.01) B.

10. The proposed sign will be close to 17 feet tall (16 feet 11 5/8 inches). This is 3 feet shorter than the previously approved monument sign (20 feet). The proposed sign will meet the 20 foot standard in the PDC zone.

Allowed Area

Subsection 4.156.08 (.01) C.

11. A total of 64 square feet of signage is allowed for the highway sign. At 64 square feet, the standard is met.

Pole or Sign Support Placement Vertical

Subsection 4.156.08 (.01) D.

12. The freestanding sign and foundation will remain in a full vertical position.

Extending Over Right-of-Way, Parking, and Maneuvering Areas

Subsection 4.156.08 (.01) E.

13. The subject freestanding sign is not proposed to extend into or above right-of-way, parking, or maneuvering areas.

Site Distance Clearance

Subsection 4.156.08 (.01) F.

14. The new sign location will be setback approximately 15 feet from the street lot-line. The location meets sight distance clearance, as confirmed by Engineering Staff.

Design of Freestanding Signs to Match or Complement Design of Buildings

Subsection 4.156.08 (.01) G.

15. The proposed sign is designed to coordinate with previously approved building signs and the structures on site.

Width Not Greater Than Height for Signs Over 8 Feet

Subsection 4.156.08 (.01) H.

16. The width of the freestanding sign does not exceed the height of the sign. The sign will be approximately 17 feet high and 8 feet wide.

Sign Setback

Subsection 4.156.08 (.01) J.

17. The proposed location is more than 2 feet from any hard surface in the right-of-way. A condition of approval will ensure the proposed sign will be setback nor more than 15 feet from the property line.

Site Design Review

Excessive Uniformity, Inappropriateness, Poor Design

Subsection 4.400 (.01) and Subsection 4.421 (.03)

18. **Excessive Uniformity:** The proposed freestanding sign will be nearly identical to the previously approved sign. The proposed colors reflect the corporate identity and will be consistent with the building's color scheme and architecture. The design will not hinder harmonious development of surrounding properties or the desirability of the area.
- Inappropriate or Poor Design of Signs:** The proposed monuments are professionally designed to match the complement the design of the surrounding area.
- Lack of Proper Attention to Site Development:** The appropriate professional services have been used to design the sign in relation to, and in coherence with, the building on site.
- Lack of Proper Attention to Landscaping:** The proposed sign location coordinates with an opening in existing landscaping. Landscaping impacts are not anticipated.

Purposes and Objectives

Subsection 4.400 (.02) and Subsection 4.421 (.03)

19. The freestanding sign complies with the purposes and objectives of site design review, especially objective D. which specifically mentions signs. The proposed sign is of a scale and design appropriately related to the subject site and the appropriate amount of attention has been given to visual appearance.

Design Standards

Subsection 4.421 (.01)

20. The applicant has provided sufficient information demonstrating compliance with the standards of this subsection, specifically objective F. which pertains to advertising features. There is no evidence the proposed sign will detract from the nearby buildings and/or structures due to size, location, design, color, texture, lighting, or materials proposed.

Applicability of Design Standards, Including Exterior Signs

Subsection 4.421 (.02)

21. Design standards have been applied to the freestanding sign as required.

Conditions of Approval to Insure Proper and Efficient Function

Subsection 4.421 (.05)

22. No additional conditions of approval are recommended to ensure the proper and efficient functioning of the development in relation to the sign.



OFFICES AND SHIPPING - 5020 Brooklake Rd. NE Salem, OR 97305 - PHONE 503-981-3743
MAILING - PO Box 88 Hubbard, OR 97032
MANUFACTURING - 875 Perrydale Rd. Dallas, OR 97338

BBB Accredited A+ Standing
Oregon CCB # 194155
Oregon Electrical Contractor # CLS 20
Certified 

ELECTRONIC MESSAGE BOARDS / ILLUMINATED SIGNS / LETTERS / BANNERS / LED / NEON / CUSTOM DESIGN / INSTALLATION / SERVICE

March 22nd, 2022

City of Wilsonville
Planning Division
29799 SW Town Center Loop E.
Wilsonville, OR 97070

Re: Parker Johnstones Wilsonville Honda Narrative for Development Review Board

The owner of the above named business located at 30600 SW Parkway Ave. has requested the existing Honda pylon sign be removed and a new smaller Honda pylon sign be installed in a new location on the same SW Parkway Ave. frontage of the property in order to provide better visibility due to the trees on this property frontage. The existing sign is 10' x 30' and will be removed. The new sign of 8'x 17' will be installed approximately 10'- 15' south of the current location. The area is closer to the driveway entrance, the existing directional sign and still in the landscape area along the business frontage of SW Parkway Ave. However there are less trees to cause the sign to be blocked from potential customers traveling along SW Parkway and I-5, and will increase their ability to locate and enter the business. The new sign will not be placed in the right of way or in any easements.

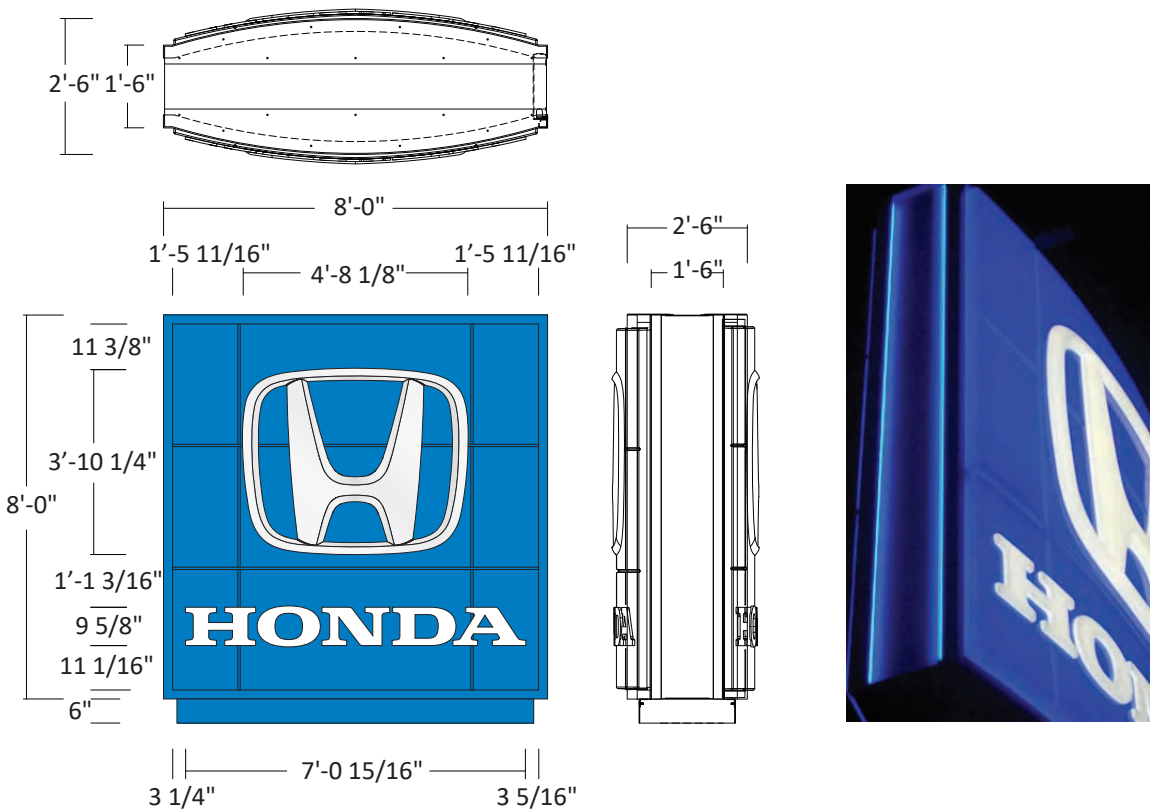
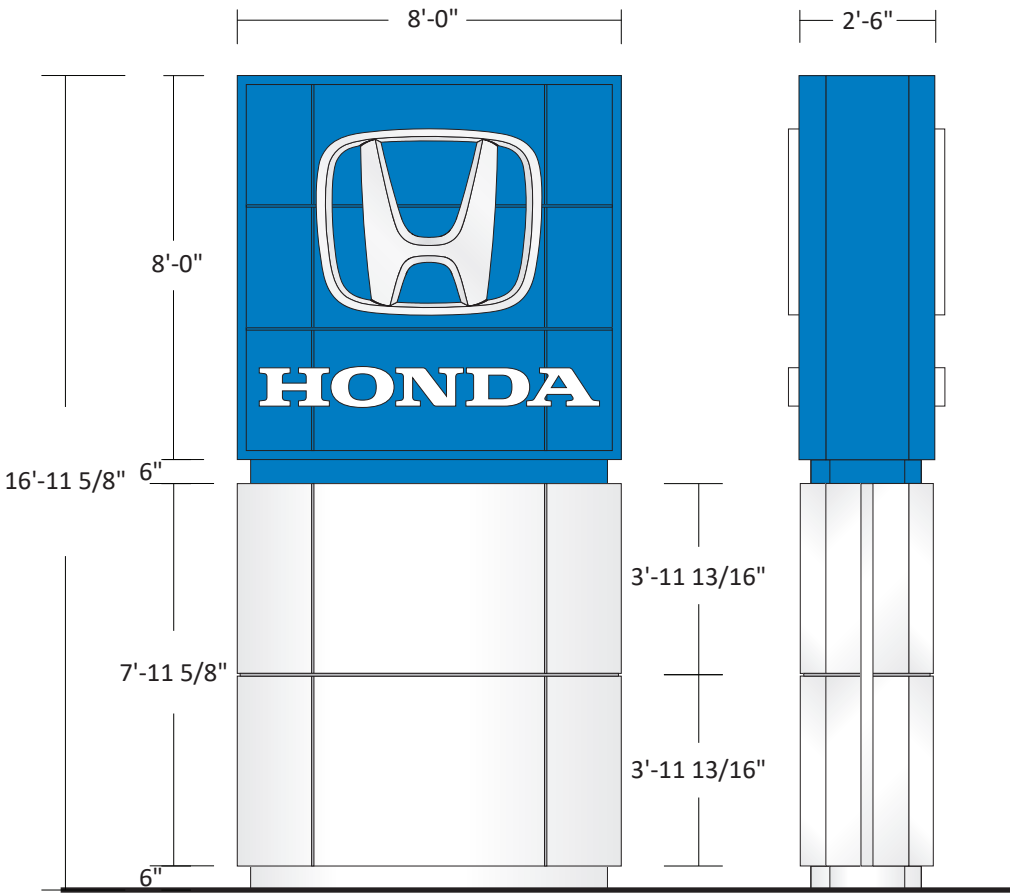
Please consider this request and its importance on the business. The customer's ability to find the Honda location from the I-5 freeway and SW Parkway Avenue is extremely important and this change will be very helpful.

Thank you for your time.

Jaylene Paulus
Integrity Signs Oregon

503-981-3743

Gen III Honda Brand Sign Pylon - 8x8x17



HBS-8x8x17 - GEN 3
Supply & Install (1) One New Double Face Illuminated Pylon

Specifications

- Aluminum construction
- Cabinet, EX7 retainers & escutcheon painted to match Honda Blue (PMS 285c)
- Honda blue acrylic molded faces
- Honda logo & Honda letters white acrylic molded cap on
- White LED illumination
- Blue LED recessed lighting on side of cabinet
- Electrical hook-up by others
- Fiberglass cladding, joint cover and bottom escutcheon Honda white

City of Wilsonville
Exhibit B2 DB22-0006

Project ID

CF1-42015

Date: 11-23-2021

Scale: 3/16"=1'-0"

Sales: C. Farmer

Designer: R. Ferrara

Rev. #: R3

Date: 02-16-2022

Revision Note:
No change

☒ Conceptual

Information Required:

☐ Master

☒ Electrical

☒ 120V ☐ 347V

☐ Other

Customer Approval

Signature

MM/DD/YYYY

It is the Customer's responsibility to ensure that the structure of the building is designed and constructed to accept the installation of the signs being ordered. Please ask PSG to provide further details if required.

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208377

Parker Johnstone

30600 SW Parkway Ave.

Wilsonville, OR.

Sign Item

SG1

Photo Mock-up



Existing 10x10x20 pylon to be removed and disposed.



New 8x8x17 pylon installed in new location.
Note: Size of signage in relation to surroundings is approximate. This photo mock-up is intended for location purposes only.

Project ID

CF1-42015

Date:

11-23-2021

Scale:

N.T.S.

Sales:

C. Farmer

Designer:

R. Ferrara

Rev. #:

R3

Date:

02-16-2022

Revision Note:

Revised location of pylon

☒ Conceptual

Information Required:

☒ Master

☒ Electrical

☐ 120V

☐ 347V

☐ Other

Customer Approval

Signature

MM/DD/YYYY

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Parker Johnstone

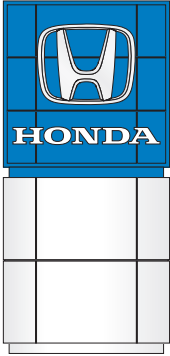
30600 SW Parkway Ave.

Wilsonville, OR.

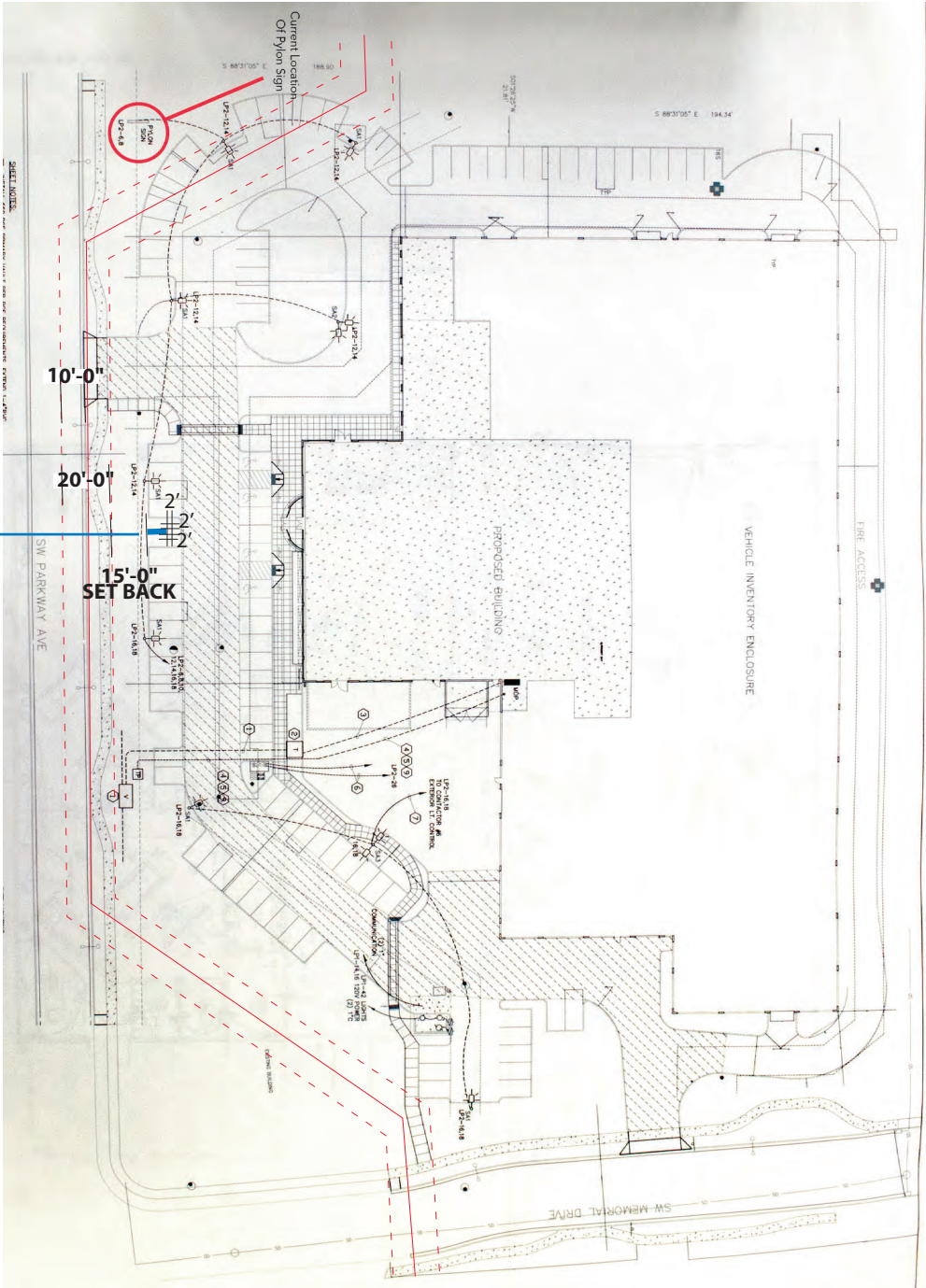
Sign Item

Photo Mock-up

Site Plan



HBS-8x8x17
New Location



Project ID

CF1-42015

Date: 11-23-2021

Scale: N.T.S.

Sales: C. Farmer

Designer: R. Ferrara

Rev. #: R5-CS

Date: AUG-22-2022

Revision Note:

Added easements to site plan

✓

Conceptual

Information Required:

Master

Electrical

☐ 120V

☐ 347V

☐ Other

Customer Approval

Signature

MM/DD/YYYY

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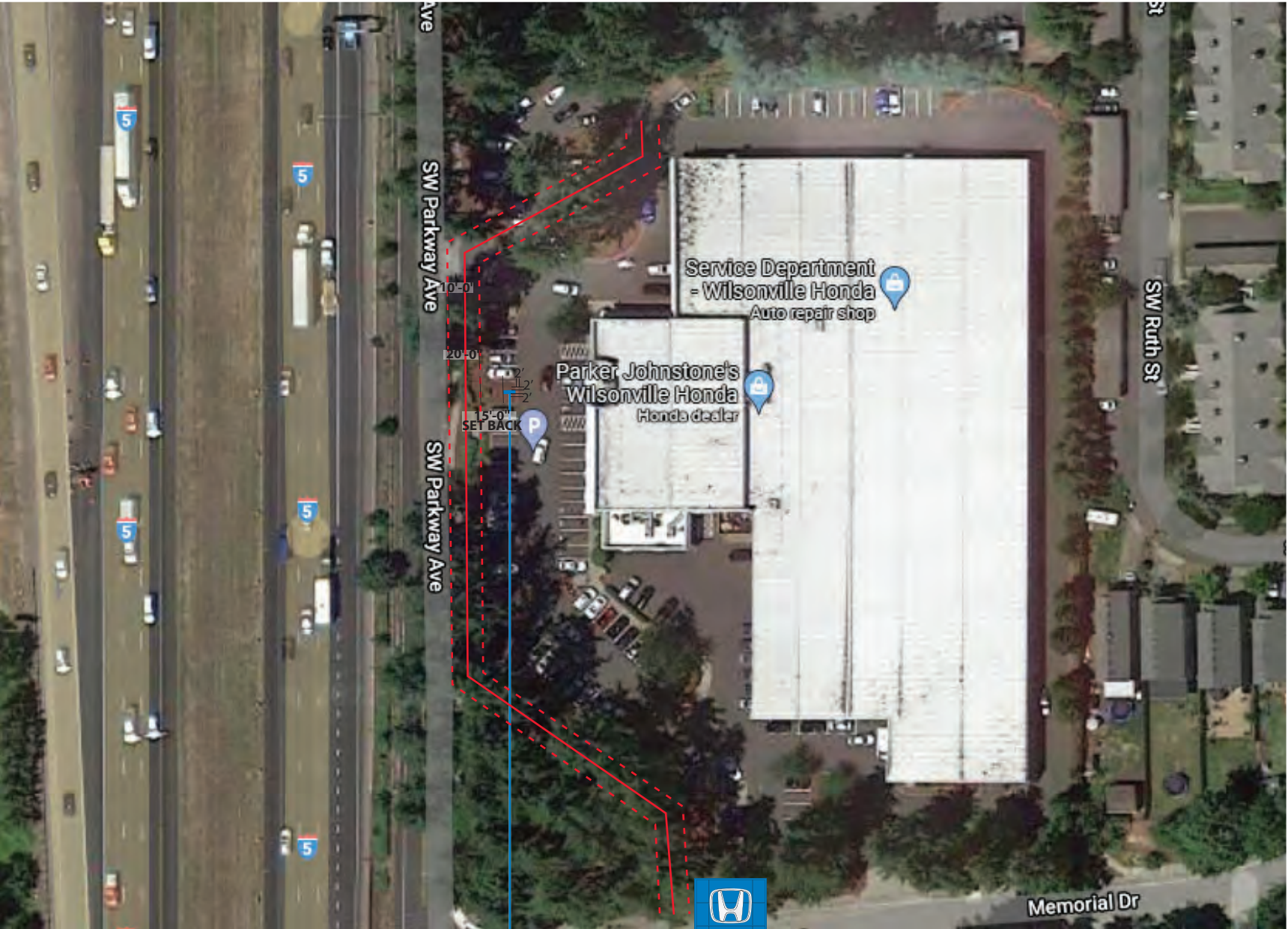
Parker Johnstone

30600 SW Parkway Ave.

Wilsonville, OR.

Sign Item

Site Plan



HBS-8x8x17
New Location



Project ID

CF1-42015

Date: 11-23-2021
Scale: N.T.S.
Sales: C. Farmer
Designer: R. Ferrara

Rev. #: R4

Date: 06-22-2022

Revision Note:
Add easements and setback
to siteplan

 Conceptual

Information Required:

Master

 Electrical

☐ 120V ☐ 347V
☐ Other _____

Customer Approval

Signature _____
MM/DD/YYYY _____

It is the Customer's responsibility to ensure that the structure of the building is designed and constructed to accept the installation of the signs being ordered. Please ask PSG to provide further details if required.

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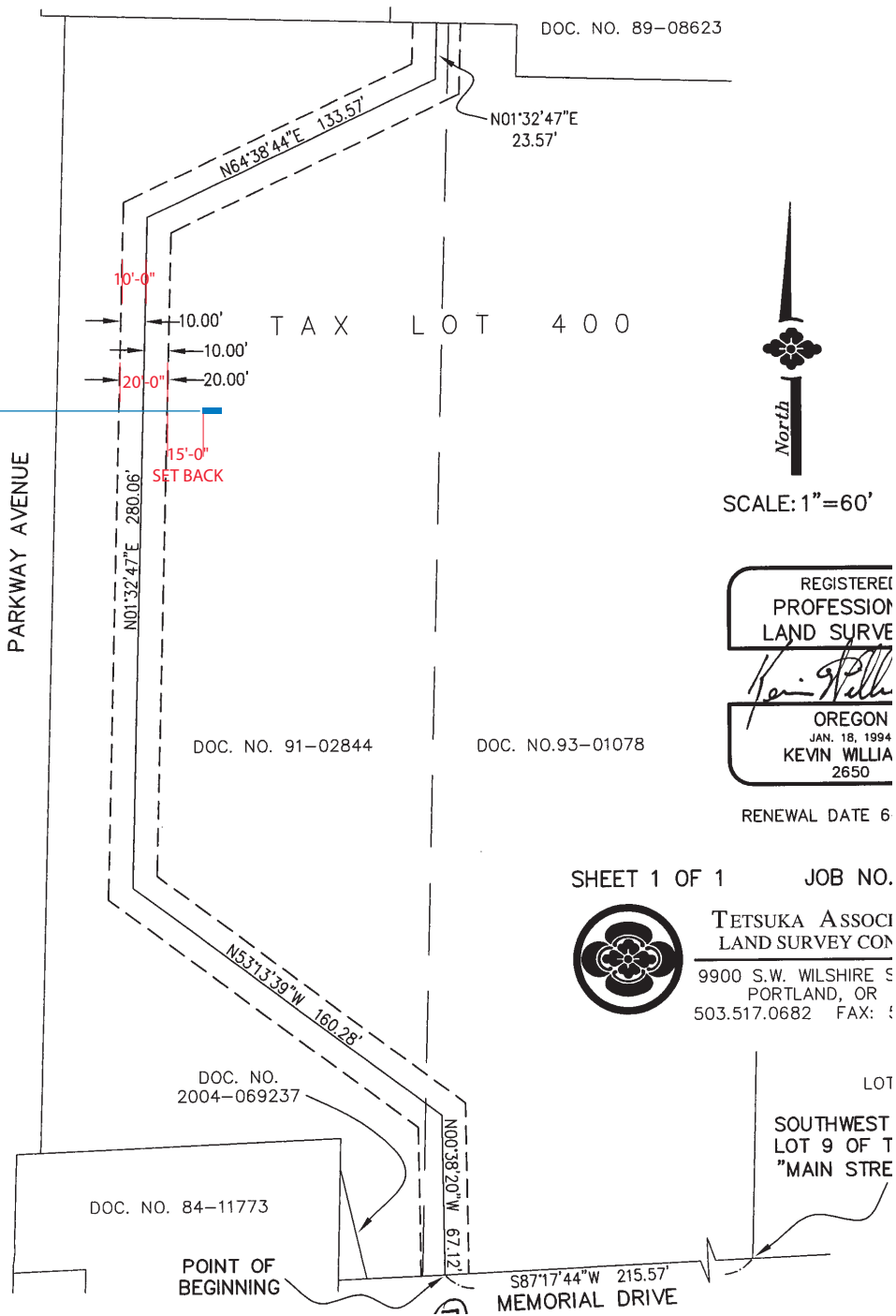
208377

Parker Johnstone
30600 SW Parkway Ave.
Wilsonville, OR.

Sign Item

Google View

8x8x17
NEW LOCATION



Project ID

CF1-42015

Date: JUL-12-2022
Scale: N.T.S.
Sales: C. Farmer
Designer: C.Sabatino

Rev. #:

Date:

Revision Note:

Site Plan showing easements

Conceptual

Information Required:

Master

Electrical

☐ 120V ☐ 347V
☐ Other _____

Customer Approval

Signature _____

MM/DD/YYYY _____

It is the Customer's responsibility to ensure that the structure of the building is designed and constructed to accept the installation of the signs being ordered. Please ask PSG to provide further details if required.

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208377

Parker Johnstone
30600 SW Parkway Ave.
Wilsonville, OR.

Sign Item

PROJECT CONTACTS
(REQUIRED IN ORDER TO PROCEED)

PRIMARY DEALERSHIP CONTACT:

Contact name: Dan Horton
Title: GM
E-Mail Address: dhorton@wilsonvillehonda.com
Phone # 503-218-4844
Cell # 541-419-7807
Fax # _____

DEALER PRINCIPLE CONTACT:

Contact name: Parker Johnstone
Title: Owner
E-Mail Address: Pjohnstone@wilsonvillehonda.com
Phone # private
Cell # private
Fax # _____

INVOICING INFORMATION: (If not directly to the dealership)

Contact name: Elizabeth Hoffman
Title: Office Manager
E-Mail Address: ehoffman@wilsonvillehonda.com
Phone # 503-218-4844
Cell # DNC
Fax # —

DEALER PREFERRED INSTALLER: (If applicable)

Contact name: _____
Title: _____
E-Mail Address: _____
Phone # _____
Cell # _____
Fax # _____

GENERAL CONTRACTOR (if applicable)

Contact name: _____
Title: _____
E-Mail Address: _____
Phone # _____
Cell # _____
Fax # _____

ARCHITECT (if applicable)

Contact name: _____
Title: _____
E-Mail Address: _____
Phone # _____
Cell # _____
Fax # _____



LETTER OF AUTHORIZATION

I, Dan Horton, owner/agent of
Parker Johnstone's Wilsonville Honda
(Dealership Address), 30600 SW Parkway Ave Wilsonville OR 97070
property, give PATTISON SIGN GROUP Inc. authorization to install signs at the above
mentioned property.

This letter is also to serve to authorize PATTISON SIGN GROUP Inc. to act as our agent when
applying for the necessary municipal approvals and permits.

The Dealer agrees to pay all of the costs associated with the permit procurement, including but
not limited to, the application fees. The Dealer understands and agrees that the associated
permit fees will be paid whether or not Pattison is successful in securing the sign permit.

Date:

Owner/Agent:

[Signature]

Legal description of property:

30600 SW Parkway Ave
Wilsonville, OR 97070

From: [Bruce Wilson](#)
To: [McAlister, Georgia](#)
Subject: DRB Members
Date: Tuesday, September 20, 2022 7:47:26 PM

[This email originated outside of the City of Wilsonville]

To: DRB Members,
C/O Georgia McAlister

Re: DB22-0006

– Class III Sign Permit

Please allow the private business to conduct its business--including its marketing strategy as it may pertain to the class 3 signage to be approved--as it deems fit and necessary to remain competitive and successful.

Sincerely yours,
Bruce Wilson
22409 sw Newland Road
Wilsonville, Oregon 97070

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