

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, APRIL 24, 2023

6:30 PM

Board Member Communications:

3. Recent City Council Action Minutes

City Council Meeting Action Minutes
March 20, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Keith Katko, Assistant Finance Director
Katherine Smith, Assistant Finance Director
Zach Weigel, City Engineer
Delora Kerber, Public Works Director
Kris Ammerman, Parks and Recreation Director
Andrea Villagrana, Human Resource Manager

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
<ul style="list-style-type: none"> A. Prohibited Camping Code Update Project B. City Council Work Plan Goal 5/Strategy 5.1 	<p>Council provided feedback on draft revisions to the City’s prohibited camping code.</p> <p>Staff provided guidance for the Council on alternative funding mechanisms that the City might consider for funding several planned future Parks and Facilities infrastructure projects Council then directed staff to gather additional public input to inform the funding priorities.</p>
REGULAR MEETING	
<u>Mayor’s Business</u>	
<ul style="list-style-type: none"> A. Upcoming Meetings 	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p>
<u>Communications</u>	
<ul style="list-style-type: none"> A. None. 	
<u>Consent Agenda</u>	
<ul style="list-style-type: none"> A. <u>Resolution No. 2989</u> A Resolution of the City of Wilsonville Authorizing the City Manager to Enter into a Master License and Right-of-Way Use Agreement for Small Wireless Facilities in the Public Rights-of-Way with New Cingular Wireless PCS, LLC. 	<p>The Consent Agenda was approved 5-0.</p>

<p>B. <u>Resolution No. 3035</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Intergovernmental Agreement For The Lending Of Personnel Within Clackamas County When Personnel Are Unable To Get To Their Normal Reporting Location.</p> <p>C. <u>Resolution No. 3051</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Water Systems Consulting, Inc. To Provide Capital Project Engineering Services Assistance To The Wilsonville Engineering Division.</p> <p>D. Minutes of the February 23, 2023 and March 6, 2023 City Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. <u>Resolution No. 3055</u> A Resolution of the City of Wilsonville Authorizing the Mayor to Execute an Intergovernmental Agreement between the City of Wilsonville and the Tri-County Metropolitan Transportation District of Oregon for the Adjustment of TriMet District Boundaries and an Associated Memorandum of Understanding between the City of Wilsonville and the Tri-County Metropolitan Transportation District of Oregon Regarding Future Adjustment of TriMet District Boundaries.</p>	<p>Resolution No. 3055 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>B. <u>Resolution No. 3045</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.</p> <p>C. <u>Ordinance No. 875</u> An Ordinance of the City of Wilsonville Annexing Approximately 9.63 Acres of Property Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>After a public hearing was conducted, Resolution No. 3045 was adopted 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 875 was adopted on first reading by a vote of 5-0.</p>

<p>D. <u>Ordinance No. 876</u> An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development - 20 Acre (FD-20) Zone to the Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.63 Acres Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>After a public hearing was conducted, Ordinance No. 876 was adopted on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney publically appreciated those assisting the Legal Department with the Prohibited Camping Code Update Project.</p>
<p>EXECUTIVE SESSION</p>	<p>Executive Session held pursuant to:</p> <ul style="list-style-type: none"> • ORS 192.660(2)(h) Legal Counsel/Litigation • ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees
<p>ADJOURN</p>	<p>9:59 p.m.</p>

City Council Meeting Action Minutes
April 3, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Andy Stone, IT Director
Beth Wolf, Senior Systems Analyst
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Cindy Luxhoj, Associate Planner
Dan Pauly, Planning Manager
Dwight Brashear, Transit Director
Jeanna Troha, Assistant City Manager
Kelsey Lewis, Grants & Programs Manager
Kimberly Veliz, City Recorder
Zach Weigel, City Engineer

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Andrew Barrett, Capital Projects Eng. Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Regional Transportation Plan Project List Endorsement	Council was briefed on Resolution No. 3052, which endorses the Wilsonville/Smart Regional Transportation Plan project list and authorizing the Mayor to sign a letter to Metro stating as such.
B. Frog Pond East and South Implementation: Development Code	Council provided input and guidance on the draft Development Code amendments for Frog Pond East and South Implementation.
C. Prohibited Camping Code Update Project	Staff sought additional feedback to inform the draft overnight camping Code being established to put the City in compliance with new state and federal law before July 1, 2023.
D. City Council Retreat Follow Up & Council Goals Confirmation	Council reviewed and provided feedback on draft 2023-2025 City Council Goals.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Wilsonville Wildcats Week Proclamation	The Mayor read a proclamation declaring April 3-7, 2023 as Wilsonville Wildcats Week.

<p>C. Municipal Court Judge Employment Agreement Amendment</p> <p>D. Council Goals Adoption</p>	<p>Council moved to approve the contract as included in the packet for Wilsonville. Judge Fred Winehouse. Passed 5-0.</p> <p>Council made a motion to approve the goals as included in the packet and amended in Council discussion during the Work Session. Passed 5-0.</p>
<p><u>Communications</u></p> <p>A. Fiber Update</p>	<p>Staff briefed Council on the City’s fiber infrastructure being developed for future benefit in conjunction with road development projects, which provide opportunities to underground new cable.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 3050</u> A Resolution of the City of Wilsonville Authorizing the City Manager to Execute an Intergovernmental Agreement on Broadband Services and Infrastructure Sharing Between the City of Wilsonville and the City of Sherwood.</p> <p>B. <u>Resolution No. 3052</u> A Resolution Of The City Of Wilsonville Endorsing The Wilsonville / Smart Regional Transportation Plan Project List And Authorizing The Mayor To Sign A Letter To Metro Stating As Such.</p> <p>C. Minutes of the March 20, 2023 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 3053</u> A Resolution of the City of Wilsonville Authorizing the City Manager to Execute a Real Estate Purchase and Sale Agreement between the West Linn-Wilsonville School District and the City of Wilsonville for the Purchase of Approximately 2.93 Acres for a Neighborhood Park Located in Frog Pond West.</p>	<p>Resolution No. 3053 was approved 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 875</u> An Ordinance of the City of Wilsonville Annexing Approximately 9.63 Acres of Property Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>Ordinance No. 875 was adopted on second reading by a vote of 5-0.</p>

<p>B. <u>Ordinance No. 876</u> An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development - 20 Acre (FD-20) Zone to the Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.63 Acres Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>Ordinance No. 876 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Shared the City and TriMet were scheduled to meet on April 14, 2023.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>EXECUTIVE SESSION</p>	<p>Pursuant to:</p> <ul style="list-style-type: none"> • ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees
<p>ADJOURN</p>	<p>9:16 p.m.</p>