

**DEVELOPMENT REVIEW BOARD MEETING**

**MONDAY, FEBRUARY 27, 2023**

**6:30 PM**

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Board Member Communications:

4. Recent City Council Action Minutes

City Council Meeting Action Minutes  
January 19, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Amanda Guile-Hinman, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst  
Zoe Mombert, Assistant to the City Manager  
Mark Ottenad, Public/Government Affairs Director  
Dustin Schull, Parks Supervisor  
Chris Neamtzu, Community Development Director  
Kris Ammerman, Parks and Recreation Director

**STAFF PRESENT**

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:03 p.m.</b>
A. City Council Members’ Assignments to City Boards and to Intergovernmental Bodies	Council made determinations as to whom would serve as primary and alternative representatives on City, State and regional boards.
B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities	Staff informed Council of the 2023-24 State Legislative Agenda and 2023 State Legislative Priorities.
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
A. Vote for Council President	Motion to nominate Councilor Akervall as Council President. Passed 4-0-1.
B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities	Motion to adopt the 2023 State Legislative Priorities and Agenda as provided in the packet. Passed 5-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Chamber of Commerce Grant Update	The Chamber of Commerce CEO shared details of a new regional program being administered by the Chamber to provide financial relief to small businesses impacted by the COVID-19 pandemic.
<u>Consent Agenda</u>	
A. <b><u>Resolution No. 3034</u></b>	The Consent Agenda was approved 5-0.

<p>A Resolution Of The City Of Wilsonville Approving A Construction Contract With Northwest Playground Equipment, Inc. For The Murase Playground Inclusive Climber Project</p> <p>B. Minutes of the January 5, 2023 Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. <b><u>Ordinance No. 872</u></b>  An Ordinance of the City of Wilsonville Annexing Approximately 9.17 Acres of Property Located at 9710 SW Day Road for Development of a Warehouse/Manufacturing Building and Associated Site Improvements.</p> <p>B. <b><u>Ordinance No. 873</u></b>  An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development – 20 Acre (FD-10) Zone to the Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.17 Acres Located at 9710 SW Day Road for Development of a Warehouse / Manufacturing Building and Associated Site Improvements.</p> <p>C. <b><u>Ordinance No. 874</u></b>  An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 6.150, “Special Use Of Streets And Sidewalks And Large Special Events Signs And Street Banners.”</p>	<p>Ordinance No. 872 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 873 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 874 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>The City Manager reminded Council about prep work that they needed to complete prior to the Council Goal Setting and Retreat.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney provided an update on the City’s State-mandated project to bring the City’s prohibited camping code into compliance with new Oregon laws.</p>
<p><b>ADJOURN</b></p>	<p>7:54 p.m.</p>

City Council Meeting Action Minutes  
February 6, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Robert Wurpes, Chief of Police  
Brenda Evans, Behavioral Health Unit  
Andrew Barrett, Capital Projects Eng. Manager  
Dan Pauly, Planning Manager  
Chris Neamtzu, Community Development Director  
Matt Lorenzen, Economic Development Manager  
Mike Nacrelli, Civil Engineer  
Shasta Sasser, Library Director  
Zach Weigel, City Engineer  
Bill Evans, Communications & Marketing Manager

**STAFF PRESENT**

Bryan Cosgrove, City Manager  
Amanda Guile-Hinman, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:03 p.m.</b>
A. Economic Development Overview	Staff shared an overview of the City’s current programs to support current businesses, and attract new employers to Wilsonville.
B. Frog Pond East and South Master Plan Development	Staff sought the Council’s input to inform development code updates to be drafted to facilitate implementation of the adopted Frog Pond East and South Master Plan.
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Joint Semiconductor Committee	Council moved to respond to the legislature’s Joint Semiconductor Committee regarding Clackamas County’s proposed inclusion of French Prairie Rural Reserve and unplanned Norwood Urban Reserve. Passed 5-0.
C. Boards/Commissions Appointments	Council moved to ratify the appointment of Alice Galloway Neeley to the Development Review Board for a term beginning 2/6/2023 to 12/31/2024. Passed 5-0.

	Council moved to ratify the appointment of Jenelle Reid to the Kitakata Sister City Advisory Board for a term beginning 2/6/2023 to 12/31/2025. Passed 5-0.
<u>Communications</u> A. Behavioral Health Unit Mental Health Clinician Introduction  B. Boeckman Road Corridor Project Update	New Behavioral Health Unit Mental Health Clinician Brenda Evans was introduced to City Council.  Council heard an update on the Boeckman Road Corridor Improvement Program.
<u>Consent Agenda</u> A. <b><u>Resolution No. 2997</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of Improvements Associated With Regional Park 5.  B. <b><u>Resolution No. 3008</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149).  C. <b><u>Resolution No. 3018</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014).  D. <b><u>Resolution No. 3038</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113).  E. Minutes of the January 19, 2023 Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	

<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	<p>The City Manager reminded Council to take the Core Strength quiz prior to the City Council Retreat.</p> <p>Council was encouraged to contact the Public Works Director or Public Works Ops. Manager to schedule a tour of the Public Works building construction site.</p>
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	8:21 p.m.