



# PLANNING COMMISSION

## MONDAY, MARCH 30, 2026

### INFORMATIONAL

3. City Council Action Minutes (February 2, 12, 13, & 19, 2026)(*No staff presentation*)



## **ACTION MINUTES**

**February 02, 2026, at 5:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull - Excused

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Everett Wild, Government Affairs Manager  
Jeanna Troha, Assistant City Manager  
Keith Katko, Finance Director  
Kimberly Rybold, Senior Planner  
Kimberly Veliz, City Recorder  
Matt Lorenzen, Economic Development Manager  
Miranda Bateschell, Planning Director  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [5:01 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

There was none.

## **PRE-COUNCIL WORK SESSION**

1. Coffee Creek Urban Renewal Plan Amendment - Land Assembly

Council was informed of Resolution No. 3236 and URA Resolution No. 357 which would approve an amendment to the Coffee Creek Urban Renewal Plan which would allow the Urban Renewal Agency of the City of Wilsonville To acquire, option, prepare (including, but not limited to, pursuing land use actions), aggregate, hold, sell, resell, and/or encumber real property in the Urban Renewal Area.

## **ADJOURN [5:28 PM]**

## **URBAN RENEWAL AGENCY MEETING [5:28 PM]**

### **CALL TO ORDER**

1. Roll Call
2. Motion to approve the following order of the agenda.

Approved 4-0.

### **CITIZEN INPUT**

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

### **CONSENT AGENDA**

The City Attorney read the titles of the URA Consent Agenda items into the record.

3. URA Resolution No. 357  
A Resolution Approving A Council-Approved Amendment To The Coffee Creek Urban Renewal Plan Which Allows The Urban Renewal Agency Of The City Of Wilsonville To Acquire, Option, Prepare (Including, But Not Limited To, Pursuing Land Use Actions), Aggregate, Hold, Sell, Resell, And/Or Encumber Real Property In The Urban Renewal Area.
4. Minutes of January 5, 2026, Urban Renewal Agency Meeting.

The URA Consent Agenda was passed 4-0.

## **NEW BUSINESS**

There was none.

## **CONTINUING BUSINESS**

There was none.

## **PUBLIC HEARING**

There was none.

## **ADJOURN [5:30 PM]**

## **EXECUTIVE SESSION [5:35 PM]**

- ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents
  - To consider the employment of a public officer, employee, staff member or individual agent.

## **ADJOURN [6:50 PM]**

## **CITY COUNCIL MEETING [7:04 PM]**

## **CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Approved 4-0.

## **MAYOR'S BUSINESS**

4. Upcoming Meetings (Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>)

The Mayor provided his report.

## **COMMUNICATIONS**

There was none.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors provided comments, announced prior and anticipated meetings and events.

## **CONSENT AGENDA**

5. **Resolution No. 3217**

A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Approving The Bid Process; Accepting The Proposal Which Will Best Serve The Interest Of The City; And Awarding A Contract To Green Sweep Asphalt Services, LLC., For The Project Known As Street Sweeping Services.

6. **Resolution No. 3233**

A Resolution Of The City Of Wilsonville Ratifying Approval Of A Grant Agreement Between Wilsonville And The Oregon Department Of Land Conservation And Development (DLCD) For The Housing Statutory Compliance Project.

7. **Resolution No. 3236**

A Resolution Of The City Of Wilsonville Approving A Council-Approved Amendment To The Coffee Creek Urban Renewal Plan Which Allows The Urban Renewal Agency Of The City Of Wilsonville To Acquire, Option, Prepare (Including, But Not Limited To, Pursuing Land Use Actions), Aggregate, Hold, Sell, Resell, And/Or Encumber Real Property In The Urban Renewal Area.

8. Minutes of December 15, 2025, and January 5, 2026, City Council Meetings.

The Consent Agenda was passed 4-0.

## **NEW BUSINESS**

There was none.

## **CONTINUING BUSINESS**

There was none.

## **PUBLIC HEARING**

9. **Resolution No. 3229** - *(Request for continuance to a date certain of March 16, 2026.)*  
A Resolution Establishing And Imposing Just And Equitable Sewer User Fees And Repealing Resolution No. 2325 And Resolution No. 1987.

Council moved to continue the public hearing of Resolution No. 3229 to 7:00 p.m. March 16, 2026.  
Passed 4-0.

10. **Resolution No. 3230**  
A Resolution Establishing And Imposing Just And Equitable Stormwater User Fees And Repealing Resolution No. 2507 And Resolution No. 2353.

After a public hearing Resolution No. 3230 was adopted 4-0.

## **CITY MANAGER'S BUSINESS**

There was none.

## **LEGAL BUSINESS**

11. Public Contracting Quarterly Report

**ADJOURN [9:43 PM]**



## **ACTION MINUTES**

**February 12, 2026 at 8:30 AM**

**Wilsonville City Hall**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

### **STAFF PRESENT:**

Andrea Villagrana, Human Resource Manager  
Amanda Guile-Hinman, City Attorney  
Delora Kerber, Public Works Director  
Keith Katko, Finance Director

### **EXECUTIVE SESSION [8:29 am]**

- ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents
  - *To consider the employment of a public officer, employee, staff member or individual agent.*

### **ADJOURN [1:51 p.m.]**



**WILSONVILLE**  
OREGON

## **ACTION MINUTES**

**February 13, 2026 at 8:30 AM**

**Wilsonville City Hall**

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**PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

**STAFF PRESENT:**

Andrea Villagrana, Human Resource Manager

**EXECUTIVE SESSION [9:10 am]**

- ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents
  - *To consider the employment of a public officer, employee, staff member or individual agent.*

**ADJOURN [10:58 am]**



## **ACTION MINUTES**

**February 19, 2026, at 5:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Dwight Brashear, Transit Director  
Everett Wild, Government Affairs Manager  
Erika Valentine, Arts & Culture Program Coordinator  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Matt Lorenzen, Economic Development Manager  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [5:00 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

There was none.

#### **PRE-COUNCIL WORK SESSION**

1. Arts, Culture, and Heritage Commission (ACHC) Annual Update

Staff summarized progress by the ACHC to implement recommendations outlined in the Arts Culture & Heritage Strategy.

## 2. Town Center Update

Staff sought the Council's direction to inform next steps in ongoing work to implement the 2019 Wilsonville Town Center Plan.

### **ADJOURN [6:08 PM]**

### **EXECUTIVE SESSION [6:13 PM]**

- ORS 192.660(2)(h) Legal Counsel/Litigation
  - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

### **ADJOURN [6:25 PM]**

### **CITY COUNCIL MEETING [7:00 PM]**

#### **CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The motion was approved 5-0.

#### **MAYOR'S BUSINESS**

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor provided his report.

5. Board/Commission Appointments

#### **Arts, Culture, and Heritage Commission – Appointment**

Appointment of Vivian Resendiz to the Arts, Culture, and Heritage Commission for a term beginning 2/19/2026 to 6/30/2028. Passed 4-0-1.

#### **Tourism Promotion Committee – Appointment**

Appointment of Justin Timm to the Tourism Promotion Committee for a term beginning 2/19/2026 to 6/30/2028. Passed 4-0-1.

6. City Manager Appointment

Council moved to approve moving forward in the hiring of Jeanna Troha as the next City Manager. Passed 5-0.

## **COMMUNICATIONS**

There was none.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

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## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors provided comments, announced prior and anticipated meetings and events.

## **CONSENT AGENDA**

7. **Resolution No. 3234**  
A Resolution to Allocate Community Cultural Events and Programs Grant Funds for Fiscal Year 2025/2026.
8. **Resolution No. 3235**  
A Resolution Of The City Of Wilsonville Adopting The Arts, Culture, And Heritage Commission (ACHC) FY 2025/26 Five-Year Action Plan And Annual One-Year Implementation Plan.
9. **Resolution No. 3238**  
A Resolution Of The City Of Wilsonville To Authorizing The City Manager To Execute A Construction Contract With KNL Industries, Inc. For The 2026 Street Maintenance Project (Capital Improvement Project No. 4014).
10. **Resolution No. 3241**  
A Resolution Of The City Of Wilsonville Approving A Professional Services Agreement With CFM Strategic Communications, Inc. For Contracted Government Relations And Lobbying Services.
11. Minutes of February 2, 2026, City Council Meeting.

The Consent Agenda was approved 5-0.

## **NEW BUSINESS**

There was none.

**CONTINUING BUSINESS**

There was none.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

There was none.

**LEGAL BUSINESS**

There was none.

**ADJOURN [7:58 PM]**