



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: February 6, 2023		Subject: Resolution No. 3018 Authorizing the City Manager to Execute a Professional Services Agreement with Century West Engineering to provide Engineering Consulting Services for the 2023 Street Maintenance Project (Capital Improvement Project No. 4014)	
		Staff Member: Andrew Barrett, PE, Capital Projects Engineering Manager	
		Department: Community Development	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input checked="" type="checkbox"/> Council Goals/Priorities: Goal 1.5 Implement existing transportation plans and advance planning efforts to improve our local transportation network.	<input type="checkbox"/> Adopted Master Plan(s):	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

A City of Wilsonville Resolution approving a Professional Services Agreement (PSA) with Century West Engineering in the amount of \$199,313.50 for engineering consulting services for the 2023 Street Maintenance project (Capital Improvement Project No. 4014).

EXECUTIVE SUMMARY:

The Wilsonville Annual Street Maintenance Program funds the planning, design, and construction of street surface rehabilitation projects necessary to maintain a safe and reliable street network. The 2023 Street Maintenance project (Project) follows the completion of the ADA curb ramps and pedestrian improvements on Wilsonville Road at the intersections with Boones Ferry Road and Rose Lane. The Project will rehabilitate the street surface of each road section, as shown in **Attachment 1 – Vicinity Map**, and listed below:

- Wilsonville Road, Kinsman Road to Boones Ferry Road.
- Wilsonville Road, Boeckman Creek Bridge to concrete section east of Rose Lane.
- Boeckman Road, Boberg Road to Parkway Avenue. This section does not include the concrete section of the I-5 overpass.
- Parkway Avenue, Burns Way to Printer Parkway.

A Request for Proposals (RFP) for engineering consulting services was issued on November 2, 2022. A total of four (4) proposals were submitted on December 6, 2022, and subsequently evaluated by the City’s selection review committee. Century West Engineering was identified as the successful proposer in accordance with City and State procurement requirements for professional services over \$100,000.

Century West Engineering will be responsible for delivering contract documents, which will be used to request bids from qualified paving contractors for the construction phase of the Project. Century West Engineering will also provide engineering support services throughout the construction phase of work. The engineering services scope of work is included with the Professional Services Agreement as **Exhibit A to Resolution No. 3018**.

EXPECTED RESULTS:

Rehabilitation of the street surface will improve the smoothness of the roadway for drivers, extend the useful life of the existing pavement sections, and minimize the cost of future maintenance activities. Early rehabilitation will minimize the risk of a full replacement being required later, continuing to provide a safe, reliable City street network.

TIMELINE:

Final design of the Project is scheduled to be completed by the end of March 2023. Construction is anticipated to begin June 2023 and be completed by September 2023.

CURRENT YEAR BUDGET IMPACTS:

The adopted budget for FY 22/23 includes funding for engineering design and overhead for the Project as summarized below.

CIP No.	Project Name	Funding Source	Adopted FY 22/23 Budget	Contract Amount
4014	2023 Street Maintenance	Road Maintenance Fees	\$817,200	\$199,313.50
		Total	\$817,200	\$199,313.50

The contract amount for the Project is within the FY 22/23 budgeted amount. The Project is included in the City's five-year capital improvement plan and will carry into subsequent fiscal years.

COMMUNITY INVOLVEMENT PROCESS:

The 2016 update of the Wilsonville Annual Road Maintenance Program included outreach to rate payers and formation of a task force with representatives from residential and business interests tasked with making Program recommendations to the City Council.

During design, the project team will coordinate with affected property owners, residents, and businesses to plan for and accommodate access during construction. Prior to the start of construction, there will be a public outreach process to inform the community of the Project and potential impacts. The outreach will be conducted through the Boones Ferry Messenger, City project webpage, social media, project signage, door hangers, and mailers.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The Project will provide improvements to streets throughout the City varying in functional classifications from minor arterial to major arterial. Maintaining these streets will improve the safety and reliability of the roads through smoother road surfaces with less cracks and potholes and new, updated striping elements. Maintenance will extend the useful life of these street sections and prevent or delay larger, more costly, replacements in the future.

ALTERNATIVES:

The Project work will include a number of design alternatives to be assessed as part of the engineering work. The appropriate street maintenance rehabilitation method(s) will be selected to ensure the longest extension of effective pavement life at the best value.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Vicinity Map
2. Resolution No. 3018
 - A. 2023 Street Maintenance Professional Services Agreement