



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> February 6, 2023		<b>Subject: Resolution 3038</b> Goods and Services Agreement with Absco Solutions for Security and Access Controls for Public Works Complex (CIP#8113)  <b>Staff Member:</b> Martin Montalvo, Operations Manager  <b>Department:</b> Public Works	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable  <b>Comments:</b> N/A	
<b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.			
<b>Recommended Language for Motion:</b> I move to approve the Consent Agenda.			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

City of Wilsonville Resolution approving a Goods and Services Contract for Security and Access Controls with Absco Solutions in the amount of \$269,535.00 for Public Works Complex Project (CIP# 8113).

**EXECUTIVE SUMMARY:**

In 2022, City Council approved the construction of the new Public Works Complex. The Public Works Complex project (CIP# 8113) is a top priority project in the City’s 2015 Facilities Master Plan. The new seismically resilient Public Works Complex will consolidate the Public Works (PW) administrative office, warehouse storage, and equipment yard functions on a designated secure property.

As part of the project, the City is subcontracting its preferred Security and Access Controls package to Absco Solutions. The package will consist of Closed Circuit Television (CCTV) security monitoring for the site as well as electronic access control to the new facilities. The project will also include new network servers that will be housed within the new PW administration building Server Room. The completion of this project will create the necessary framework needed to expand the selected system to the other City-owned facilities and parks.

The Absco Solutions contract is utilizing an existing State of Oregon blanket contract. The contract price is \$269,535.00. As the project will be expanded to other city facilities, the core of the system housed at the new building, will be split between two existing projects. The Public Works Complex (CIP #8113) will fund \$169,535.00 and the Security and Access Control Project (CIP# 8129) will contribute \$100,000.

**EXPECTED RESULTS:**

By executing this goods and services contract with Absco Solutions the City will implement a new enterprise-level security solution for the Public Works Complex which will then be implemented in other City-owned facilities and parks.

**TIMELINE:**

Full Project completion date of the Public Works Complex is January 2024.

**CURRENT YEAR BUDGET IMPACTS:**

Funding for the project is included in the FY 22/23 capital improvement project (CIP) budget and it is anticipated to be rolled over into the FY23/24 CIP budget.

**COMMUNITY INVOLVEMENT PROCESS:**

N/A

**POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:**

By executing the contract, the City will set the framework for an enterprise-level security and access control solution for its various buildings and parks.

**ALTERNATIVES:**

Reject this contract and pursue a different project to provide a stand-alone security and access controls system that will be unique to the Public Works Complex and will not be carried over to other facilities for a city-wide unified structure.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3038
  - a. Goods and Service Contract with Absco Solutions (CIP# 8113)