



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> November 6, 2023		<b>Subject: Resolution No. 3083</b> A Resolution of the City of Wilsonville Adopting the Arts, Culture, and Heritage Commission (ACHC) FY 2023/24 Five-Year Action Plan and Annual One-Year Implementation Plan.  <b>Staff Member:</b> Erika Valentine, Arts and Culture Program Coordinator  <b>Department:</b> Parks and Recreation	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable  <b>Comments:</b> Arts, Culture, and Heritage Commission (ACHC) recommended adoption of the plan at their September 20, 2023 meeting.	
<b>Staff Recommendation:</b> Staff recommends Council adopt Resolution No. 3083.			
<b>Recommended Language for Motion:</b> I move to adopt Resolution No. 3083.			
<b>Project / Issue Relates To:</b>			
<input checked="" type="checkbox"/> Council Goals/Priorities: 5.3 Establish the Arts and Culture Board (and fund a feasibility study for performing arts facility.)	<input checked="" type="checkbox"/> Adopted Master Plan(s): Arts, Culture, and Heritage Strategy – Adopted 2020	<input type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

Adoption of Resolution No. 3083 approves the Arts, Culture, and Heritage Commission (ACHC) FY 23/24 Five-Year Action Plan and Annual One-Year Implementation Plan as recommended to City Council by the ACHC on September 30, 2023.

## **EXECUTIVE SUMMARY:**

The ACHC unanimously recommended on September 30, 2023, adoption by Council of FY 2023/24 Five-Year Action Plan and Annual One-Year Implementation Plan.

The FY 2023/24 Five-Year Action Plan and Annual One-Year Implementation Plan for the ACHC is known by the shorthand “1/5-Year Action/Implementation Plan.” This plan summarizes the past year’s work accomplished by the ACHC as well as provides a longer-range five-year plan, and detailed components for the 2023-24 fiscal year.

The work of the ACHC is largely guided by the recommendations and priorities within the Arts, Culture, and Heritage Strategy, which was adopted in 2020. The ACHC began meeting in April 2022 and an Arts & Culture staff person was hired in November 2022. Over the last year the ACHC has become familiar with their framework and priorities, created a mission/vision statement, retooled the Community Cultural Events and Programs Grant program, made recommendations for disbursement of grant funds, commissioned a public art project in Tivoli Park, participated in community events, reviewed and recommended to City Council the Public Art Policy and Guidelines, recommended approval of a Gallery Program at City Hall and more. In 2024 the ACHC will oversee implementation of a mural at the Memorial Park Skate Park, recommend disbursement of grant funds, brainstorm ways to continue to support local nonprofits, increase arts classes and arts components of special events, advance new public art projects, and develop culturally relevant programming/opportunities/events that center on diversity, ethnic inclusivity and accessibility.

## **BACKGROUND INFORMATION:**

The ACHC’s purpose is to provide ongoing input and advise the City Council and other city boards, commissions and committees on matters relating to advancing arts, culture and heritage in Wilsonville. The ACHC also oversees the recommendations outlined in the Arts, Culture & Heritage Strategy (ACHS). The ACHS, a City Council 2019-20 Goal, provided findings and recommendations for cultivating a sustainable, long-term plan that supports community aspirations for a vibrant cultural scene in Wilsonville. The City Council approved [Resolution No. 2857](#), adopting the ACHS in November 2020, which included many key findings and recommendations on how to achieve this. Within the ACHS, one recommendation states “City forms an Arts and Culture Commission and provides supporting staffing resource.” A 2021-23 Council Goal included: “5.3 5.3 Establish the Arts and Culture Board and fund.” The City Council formed the ACHC in December 2021 via [Resolution No. 2941](#). The ACHC began meeting in April 2022, and the City hired an Arts and Culture staff person in November 2022 to propel the recommendations within the Arts, Culture, and Heritage Strategy forward.

As the ACHC is a newly formed Commission, fiscal year (FY) 2023/24 is the first addition of the Arts, Culture, and Heritage Commission (ACHC) Five-Year Action Plan and Annual One-Year Implementation Plan. The purpose of the plan is to show prioritization and fulfillment of recommendations within the ACHS.

**EXPECTED RESULTS:**

An adopted Arts, Culture, and Heritage Commission (ACHC) FY 23/24 Five-Year Action Plan and Annual One-Year Implementation Plan.

**TIMELINE:**

The Plan will be updated and presented to City Council annually.

**CURRENT YEAR BUDGET IMPACTS:**

There are no current budget year implications specifically related to the adoption of this plan.

**COMMUNITY INVOLVEMENT PROCESS:**

Development of the Arts, Culture, and Heritage Strategy had considerable public engagement, which included a large citizen task force. Development of the strategy included interviews, meetings, and surveys with residents, artists, arts educators, stakeholders, etc.

The ACHC reviewed their Five-Year Action Plan and Annual One-Year Implementation Plan and recommend it be forwarded to City Council for final approval.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

Implementation of the City’s Arts, Culture, and Heritage Strategy will result in supporting community aspirations for a vibrant cultural scene in Wilsonville. As stated in the Strategy: “Local culture—cumulatively composed of arts, cultural and heritage activities, places, and experiences—is the social adhesive that bonds us together as a community. Growing local culture builds the capacity of a community to come together to learn, celebrate, innovate, grieve, recover, plan, and move forward.”

**ALTERNATIVES:**

N/A

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3083
2. ACHC FY 2023/24 Five-Year Action Plan and Annual One-Year Implementation Plan