CITY COUNCIL MEETING
STAFF REPORT

Meeting Date: March 4, 2024	**Subject: Resolution No. 3106** Amendment to Intergovernmental Agreement (IGA) with City of Sherwood Regarding Broadband Services and Infrastructure Sharing **Staff Member:** Andy Stone, IT Director **Department:** Information Technology
Action Required	**Advisory Board/Commission Recommendation**
☒ Motion	☐ Approval
☐ Public Hearing Date:	☐ Denial
☐ Ordinance 1st Reading Date:	☐ None Forwarded
☐ Ordinance 2nd Reading Date:	☒ Not Applicable
☒ Resolution	**Comments:** N/A
☐ Information or Direction	
☐ Information Only	
☐ Council Direction	
☒ Consent Agenda	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.	
Recommended Language for Motion: I move to adopt the Consent Agenda.	

Project / Issue Relates To:		
☐Council Goals/Priorities:	☐Adopted Master Plan(s):	☒Not Applicable

ISSUE BEFORE COUNCIL:
Consideration of an amendment to the Intergovernmental Agreement (IGA) between the City of Sherwood and the City of Wilsonville for building fiber infrastructure that was approved in April 2023.

EXECUTIVE SUMMARY:
In 2021, the City of Sherwood partnered with the City of Wilsonville to request American Rescue Plan Act (ARPA) funding to expand the broadband infrastructure within Sherwood and Wilsonville. With the support of Senator Thatcher and Representative Neron, the project was awarded an ARPA grant of $1,665,000. After adoption of IGA 3050 in April 2023, construction began. It is currently on track to be completed in June 2024.

This ARPA fiber project in Wilsonville is managed by the City of Sherwood including management of all design and construction contracts. Sherwood has demonstrated a great deal of expertise in managing significant size regional fiber projects. Wilsonville staff has a long-standing relationship with Sherwood related to information technology and providing regional coordination to create connectivity for public entities.

As the City of Sherwood works to complete the project, an opportunity has been identified to add a section of fiber conduit along Boberg road to Boeckman that will significantly benefit the City. This conduit would connect the SMART Administration and Public Works facilities to the new fiber infrastructure currently being installed.

The construction of this conduit would create redundant pathways for the SMART Administration and Public Works buildings resulting in a stronger network. Pursuing this project now allows the City to take advantage of construction that is currently mobilized and prior to a planned resurfacing of Boberg Road, ultimately saving the City time and money and adhering to our opportunistic fiber build strategy.

This project would be managed by the City of Sherwood as described in the existing IGA. The City of Wilsonville would pay $145,000 to the City of Sherwood for the construction and management of the project. The city attorneys for both cities have reviewed and approved the amendment to the IGA. It is anticipated that the project would be completed by June 30, 2024.

EXPECTED RESULTS:
Completion of this project will connect the Public Works Complex and SMART Admin building with a resilient connection to the City's network.

TIMELINE:
Based on the schedule the project is expected to start immediately and complete by June 30, 2024.

CURRENT YEAR BUDGET IMPACTS:
Funding for this project is allocated in fiscal year 2023-2024 CIP 8093 (Fiber Connectivity Project).

COMMUNITY INVOLVEMENT PROCESS:
N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:
The project takes advantage of the economies of scale with the existing fiber project and will strengthen the redundancy of Wilsonville's fiber network.

ALTERNATIVES:
To add a resilient path to the Public Works Complex and the SMART Admin other than this project would require the addition of third party communication lines that have ongoing costs and are generally not as reliable.

CITY MANAGER COMMENT:
N/A

ATTACHMENTS:
   A. Resolution No. 3106
         1. IGA Amendment & Map