



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: November 7, 2022		Subject: Resolution No. 3010 Authorizing the City Manager to Execute a First Amendment to the Professional Services Agreement with AKS Engineering & Forestry, LLC for the 2022 Curb Ramp Upgrades Project (Capital Project Nos. 4014, 4118, and 4717) Staff Member: Sarah Alton, P.E., Civil Engineer Department: Community Development	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input checked="" type="checkbox"/> Council Goals/Priorities: 1. Increase mobility for all in Wilsonville.	<input checked="" type="checkbox"/> Adopted Master Plan(s): ADA Title II Transition Plan, 2015 (No project number)	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

A City of Wilsonville Resolution approving a First Amendment to the Professional Services Agreement (PSA) with AKS Engineering & Forestry, LLC for an additional \$33,000 for the 2022 Curb Ramp Upgrades project (CIP Nos. 4014, 4118, and 4717). The additional work includes design and construction engineering services.

EXECUTIVE SUMMARY:

The design of the 2022 Curb Ramps Upgrade Project (“Project”) is currently underway, with final construction documents anticipated by November 21, 2022. The Project addresses curb ramps, pedestrian push buttons, and access routes that do not meet the current Americans with Disabilities Act (ADA) guidelines. The City is required to upgrade the curb ramps prior to the pavement maintenance activities planned for the associated roadways in 2023.

The amendment to the PSA adds additional scope to the Consultant’s services to the City. The original PSA, which had a fee of \$90,841.19, did not include scope of services through the construction phase of the project. Now that the design work is nearly complete, the Consultant has provided the additional scope and fee through construction of the Project, which includes:

- Evaluation and design of stormwater improvements at SW Rose Lane and SW Parkway Center Drive to meet City Public Works Standards and ADA guidelines.
- Landscape design and arborist services for landscaping and tree protection.
- Construction bid document preparation and bidding support services.
- Construction surveying services.
- Construction inspection services.

EXPECTED RESULTS:

The Project will increase mobility for all users in the City by upgrading curb ramps, push buttons, and accessible routes to current ADA guidelines and City Public Works Standards.

TIMELINE:

The design phase of the Project is scheduled to be completed by November 21, 2022. The final construction of the Project is scheduled to be completed by June 30, 2023.

CURRENT YEAR BUDGET IMPACTS:

The amended budget for Fiscal Year 2023 (FY 23) includes funding for design, construction, contract administration and overhead for the Project.

CIP No.	Project Name	Funding Source	FY 22/23 Budget	Amend. #1 Amount
4014	Street Maintenance	Road Maintenance	\$817,000.00	\$21,869.00
4118	Signal Improvements	Road Operations	\$130,473.00	\$11,131.00
4717	Pedestrian Enhancements	Road Operations	\$163,378.00	\$0.00
		Total	\$1,110,851.00	\$33,000.00

The PSA amendment with AKS Engineering & Forestry, LLC is within the proposed budgeted amount for the Project. This project is included in the City's five-year capital improvement plan and will carry into the next fiscal year.

COMMUNITY INVOLVEMENT PROCESS:

Community engagement occurred as part of the 2015 ADA Phase II Transition Plan, helping to identify priority ADA improvements within Wilsonville. Prior to construction, the project team will coordinate with affected property owners, residents, and businesses to plan for and accommodate access during construction. Once construction activities begin, signage will be placed in the affected areas, as well as door hangers, mailers, and social media posts to notify businesses and residents of date specific impacts to city streets and sidewalks.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The Project will benefit the community by improving safety and providing accessible pedestrian facilities. The Project will upgrade required curb ramps ahead of the planned street maintenance activities for 2023.

ALTERNATIVES:

The project team will consider a number of alternatives to upgrade curb ramps, pedestrian push buttons, and accessible routes during design of the Project to select alternatives that meet ADA requirements at the least life cycle costs to the community.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Vicinity Map
2. Resolution No. 3010
 - A. 2022 Curb Ramp Upgrades Project First Amendment to Professional Services Agreement