



# PLANNING COMMISSION

## WEDNESDAY, MAY 11, 2022

### INFORMATIONAL

4. City Council Action Minutes (April 4 & 18, 2022) *(No staff presentation)*

# City Council Meeting Action Minutes

## April 4, 2022

**City Council members present included:**

Mayor Fitzgerald  
 Council President Akervall  
 Councilor Lehan  
 Councilor West – 7:04 p.m.  
 Councilor Linville

Jeanna Troha, Assistant City Manager  
 Zoe Mombert, Assistant to the City Manager  
 Ryan Adams, Assistant City Attorney  
 Beth Wolf, Senior Systems Analyst  
 Philip Bradford, Associate Planner  
 Dan Pauly, Planning Manager  
 Andrea Villagrana, Human Resource Manager  
 Dustin Schull, Parks Supervisor  
 Mark Ottenad, Public/Government Affairs Director

**Staff present included:**

Bryan Cosgrove, City Manager  
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
<b>REGULAR MEETING</b>	<b>START: 7:00 p.m.</b>
<u>Mayor's Business</u>	
A. Wilsonville Wildcats Week Proclamation	The Mayor read into the record a proclamation declaring April 4-8, 2022 as Wilsonville Wildcats Week. Council then took photos with the Wildcats boys' basketball team.
B. City Attorney Employment Agreement	Council moved to approve Amanda Guile-Hinman's employment agreement as City Attorney from May 2, 2022 to April 30, 2024, as outlined in the employment agreement, 5-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Representative Courtney Neron 2022 Legislative Session Presentation	Representative Neron delivered a summary of the legislature's accomplishments during the 2022 State legislative session.
B. Wilsonville Little League Bleachers - CEP	Brian Clark briefed Council on the Wilsonville Little League project to build new bleachers with funds provided by the Community Enhancement Program.
<u>Consent Agenda</u>	
A. <b><u>Resolution No. 2961</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Northstar Electrical Contractors, Inc To Construct Street Lighting LED Conversion – Phase 2 Project (CIP #4722)	The Consent Agenda was approved 5-0.

<p>B. <b><u>Resolution No. 2965</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Jarrett Walker And Associates, LLC For The Update Of The Transit Master Plan.</p> <p>C. <b><u>Resolution No. 2968</u></b> A Resolution Of The City Of Wilsonville Approving A Goods And Services Contract With Northwest Playground Equipment, Inc. For the Villebois Regional Park 7 And 8 Amenities.</p> <p>D. Minutes of the March 21, 2022 Council Meeting.</p>	
<p><u>New Business</u> A. None.</p>	
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <b><u>Ordinance No. 857</u></b> An Ordinance Of The City Of Wilsonville Annexing Approximately 12.95 Acres Of Property Located To The North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 500, And A Portion Of SW Frog Pond Lane Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Darrell R. Lauer, Sandi L. Lauer, Petitioners.</p> <p>B. <b><u>Ordinance No. 858</u></b> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 12.80 Acres To The North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lot 500, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 857 was adopted on first reading by a vote of 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 858 was adopted on first reading by a vote of 5-0.</p>

<u>City Manager's Business</u>	City Councilors were reminded their Statement of Economic Interest for the Oregon Government Ethics Commission needed to be completed by April 15, 2022.
<u>Legal Business</u>	There was none.
<b>ADJOURN</b>	8:25 p.m.

# City Council Meeting Action Minutes

## April 18, 2022

**City Council members present included:**

Mayor Fitzgerald  
 Council President Akervall  
 Councilor Lehan - Excused  
 Councilor West  
 Councilor Linville

Ryan Adams, Assistant City Attorney  
 Kerry Rappold, Natural Resources Manager  
 Matt Palmer, Associate Engineer  
 Cindy Luxhoj, Associate Planner  
 Kimberly Veliz, City Recorder  
 Jeanna Troha, Assistant City Manager  
 Zoe Mombert, Assistant to the City Manager  
 Dwight Brashear, Transit Director  
 Kelsey Lewis, Grants & Programs Manager  
 Brian Stevenson, Program Manager

**Staff present included:**

Bryan Cosgrove, City Manager  
 Philip Bradford, Associate Planner

AGENDA ITEM	ACTIONS
<b>REGULAR MEETING</b>	<b>START: 7:00 p.m.</b>
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Community Tourism Grant Recommendations	Council made a motion to award Wilsonville Arts & Culture Council's tourism grant request for \$8,000 for Wilsonville Arts & Culture's Art Festival and Summer Performance Series and award Rotary's tourism grant request for \$5,000 for Wilsonville Rotary Foundation's Summer Concert Series as recommended by the Tourism Promotion committee. Approved 4-0.
<u>Communications</u>	
A. Oregon Transportation Association System Innovation Award	Oregon Transportation Association (OAT) awarded SMART staff with the 2021 System Innovation Award.
B. Earth Day	Staff announced upcoming City sponsored events to celebrate Earth Day.
<u>Consent Agenda</u>	
A. <b><u>Resolution No. 2967</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Renewal Of The Personal Services Agreement With Scott Edwards Architecture, LLP For The Architectural Services During Construction For The Public Works Complex Project (Capital Improvement Project #8113).	The Consent Agenda was approved 4-0.

<p>B. <b><u>Resolution No. 2969</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Blackline, Inc. For The 2022 Slurry Seal Project (Capital Improvement Project 4014).</p> <p>C. Minutes of the April 4, 2022 City Council Meeting.</p>	
<p><u>New Business</u> A. OTAK, Inc. Settlement Agreement</p>	<p>Council made a motion to accept the settlement agreement with OTAK, Inc. Passed 4-0.</p>
<p><u>Continuing Business</u> A. <b><u>Ordinance No. 857</u></b> An Ordinance Of The City Of Wilsonville Annexing Approximately 12.95 Acres Of Property Located To The North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 500, And A Portion Of SW Frog Pond Lane Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Darrell R. Lauer, Sandi L. Lauer, Petitioners.</p> <p>B. <b><u>Ordinance No. 858</u></b> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 12.80 Acres To The North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lot 500, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>Ordinance No. 857 was adopted on second reading by a vote of 4-0.</p> <p>Ordinance No. 858 was adopted on second reading by a vote of 4-0.</p>
<p><u>Public Hearing</u> A. <b><u>Ordinance No. 859</u></b> An Ordinance Of The City Of Wilsonville Annexing Approximately 13.24 Acres Of Property Located Between SW Boeckman Road and SW Frog Pond Lane at 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1</p>	<p>After a public hearing was conducted, Ordinance No. 859 was adopted on first reading by a vote of 4-0.</p>

West, Willamette Meridian, Clackamas County, Oregon. Kathy Ludwig, Amy Thurmond, Gregory Cromwell, Matthew Hall, Matthew Kirkendall, Gary Moon, Jaelene Moon, Kurt Moon, Laurel Moon, Petitioners.

**B. Ordinance No. 860**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 4.06 Acres, And To The Public Facility (PF) Zone On Approximately 9.18 Acres Located Between SW Boeckman Road and SW Frog Pond Lane At 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

After a public hearing was conducted, Ordinance No. 860 was adopted on first reading by a vote of 4-0.

**C. Ordinance No. 861**

An Ordinance Of The City Of Wilsonville Annexing Approximately 10.46 Acres Of Property Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Sheri Miller, James Mehus, Jeremiah Kreilich, Brian Powell, Petitioners.

After a public hearing was conducted, Ordinance No. 861 was adopted on first reading by a vote of 4-0.

**D. Ordinance No. 862**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 10.46 Acres Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

After a public hearing was conducted, Ordinance No. 862 was adopted on first reading by a vote of 4-0.

<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	8:10 p.m.