

MEMO



To: Wilsonville- Metro Community Enhancement Committee

From: Zoe Mombert, Assistant to the City Manager

Date: February 20, 2024

RE: 2024 Project Update and Forecast

The Wilsonville – Metro Community Enhancement program is entering its ninth funding cycle. Over the past eight years, the committee has received \$593,407.71 from Metro’s Rehabilitation and Enhancement payments (as of January 2024). During the life of this program, 41 projects were allocated funding; 31 projects have been completed, six additional are making progress and are expected to be completed by the end of fiscal year 2023-2024, and four projects were not completed and the funds were reallocated to other projects*.

During the last fiscal year, the City started to receive revenue from the new Community Investment Fee (CIF) program. The \$61,000 CIF revenue included funds from 2022 and 2023. These funds were not allocated during the last funding cycle. Thus far, CIF revenues are coming in as slightly lower than anticipated, however, Metro indicated that there may be additional funds for the last quarter. It is anticipated that the City will receive a total of \$36,000 (CIF) funds this year. The City also anticipates a total of \$72,000 (CEP) in revenue. The revenue projection is lower than past years due to changes in the amount of wet waste tonnage that Republic Services can process.

Staff continues to increase efforts to encourage community participation in the application process. The program was advertised in the Boones Ferry Messenger. Additionally, Staff reached out to a number of local non-profits by mail and email inviting them to apply for this grant opportunity. There are three non-profit and three city lead projects for your consideration.

For the 2024 cycle, it is anticipated that there will be approximately \$169,000 available to fund projects beginning July 1, 2024. *The committee is not required to allocate CEP funds for up to three years.* Metro continues to evaluate the program and revise allocations to the private transfer stations such as Republic Services, therefore the CEP revenues could continue to decrease and Metro could allocate CIF funds to other priorities in the future.

This grant program has provided for new programming and provided funding for needed projects over the years. This funding cycle staff is presenting six projects for committee consideration ranging from \$11,000 to \$29,000 totaling \$109,876. The committee is encouraged to review each application and only fund those projects that do not have another funding source, project managers have the capacity to complete the project, the project is achievable within one year, and the project has a clear scope with a reasonable budget. The committee has a copy of each application, along with a staff review/questions and some responses from applicants. The

*Changes have been made to the program to reduce or eliminate incomplete projects.

committee will have the opportunity to ask questions and hear more about each project proposal from the project applicants at your February 27 meeting.

CEP Project Nominations 2024		
	<i>Project Title</i>	<i>Project Cost</i>
1	Heart of the City Client Services Accessibility	\$ 13,260.00
2	Tranquil Park Stewardship & Restoration	\$ 19,929.00
3	Hearts Public Art Project	\$ 29,000.00
4	Murase Music Garden	\$ 17,000.00
5	Wilsonville Field Guide	\$ 19,500.00
6	Art and Stories from Behind the Walls	\$ 11,187.00
	Total	\$ 109,876.00

The projects are all very different and meet various program goals. This memo outlines the requests and items to consider with each project. We look forward to getting together to discuss this year's projects. And, as always, if you have any questions please contact me directly via email (mombert@ci.wilsonville.or.us) or by phone (503-570-1503).