



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: April 3, 2023		Subject: Resolution No. 3050 A Resolution of the City of Wilsonville Authorizing the City Manager to Execute an Intergovernmental Agreement on Broadband Services and Infrastructure Sharing Between the City of Wilsonville and the City of Sherwood. Staff Member: Andy Stone, IT Director Department: Information Technology	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Consideration of an Intergovernmental Agreement between the City of Sherwood and the City of Wilsonville for sharing fiber infrastructure.

EXECUTIVE SUMMARY:

In 2021 the City of Sherwood partnered with the City of Wilsonville to request American Rescue Plan Act (ARPA) funding to expand the broadband infrastructure within Sherwood and Wilsonville. With the support of Senator Thatcher and Representative Neron, the project was awarded an ARPA grant of \$1,665,000. The grant funds will be used for the expansion of fiber in Wilsonville. The additional fiber will be beneficial to the City, as it will substantially increase redundancy within the City’s current fiber network.

The fiber project in Wilsonville will be managed by the City of Sherwood. This includes management of all design and construction contracts. Sherwood has a great deal of expertise in managing significant size regional fiber projects. Wilsonville staff has a long-standing relationship with Sherwood related to information technology and providing regional coordination to create connectivity for public entities.

In addition to the fiber project in Wilsonville, Sherwood will also provide Wilsonville with \$150,000 in grant funds to add WiFi services in Town Center and Murase parks. This is an important element to the City’s desire to provide equitable access to information through the use of technology. The City receives requests from the public to have WiFi in these parks. Staff looks forward to offering this service as part of the project.

The IGA also allows Sherwood to install their own fiber cable using existing City owned conduit along Tooze Road, Boeckman Road, Garden Acres Road, and Kinsman Road. This is important to Sherwood because it allows them to create redundancy in their fiber network that accesses the Willamette River Water Treatment Plant.

The city attorneys for both cities have reviewed and approved the IGA. Upon adoption, the City of Sherwood intends to bid the project. The goal is complete the construction of the fiber in Wilsonville no later than June 2024.

EXPECTED RESULTS:

The project will strengthen the redundancy of Wilsonville’s fiber network and provide WiFi in Town Center and Murase Parks.

TIMELINE:

Based on the schedule the project is expected to start construction in June of 2023.

CURRENT YEAR BUDGET IMPACTS:

Funding for this project is provided by ARPA. The City of Sherwood will receive the grant funds and manage the project, including all reporting requirements outlined in the grant.

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The project will strengthen the redundancy of Wilsonville's fiber network and provide WiFi in Town Center and Murase Parks.

ALTERNATIVES:

Choose not to enter into the IGA and forgo improvements to the City's fiber infrastructure and WiFi access in City parks.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

- A. Resolution No. 3050
 - 1. Intergovernmental Agreement on Broadband Services and Infrastructure Sharing Between the City of Wilsonville and the City of Sherwood