



## CITY COUNCIL MEETING MINUTES

March 21, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, March 21, 2022. The Mayor called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

### PRESENT

Mayor Julie Fitzgerald  
Council President Kristin Akervall  
Councilor Charlotte Lehan  
Councilor Ben West  
Councilor Joann Linville

### STAFF PRESENT

Barbara Jacobson, City Attorney  
Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Zoe Mombert, Assistant to the City Manager  
Andrea Villagrana, Human Resource Manager  
Delora Kerber, Public Works Director  
Martin Montalvo, Public Works Ops. Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the order of the agenda amended and amended again.

Motion made by Councilor President Akervall, Seconded by Councilor West.

The Mayor added the Wilsonville Ready Plan would be presented under the Communications section of the City Council agenda.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

**MAYOR'S BUSINESS**

4. State of the City

The Mayor introduced the State of the City Address, which had been recorder to show some of the City's recent successes. The Mayor also thanked Councilor Lehan for her participation and staff for their videography and production of the video. The video of the State of the City was then played for the audience.

*The 2022 State of the City Address is appended to the minutes in entirety.*

5. City Attorney Recruitment

The Mayor recalled that Barbara Jacobson, City Attorney announced her retirement in the fall of 2021. The Mayor shared that Ms. Jacobson had served as legal counsel for the City of Wilsonville for the past 10 years for which she had contributed to much of the City's successes.

The Mayor explained after the announcement of Ms. Jacobson's retirement the City embarked on a plan to recruit her replacement. The Mayor further explained City Council had interviewed candidates for the City Attorney position and had a top recommended candidate.

The Mayor then requested a motion.

**Motion:** Move that Amanda Guile-Hinman be appointed as Wilsonville City Attorney, subject to final employment agreement approval set for April 4, 2022, the next City Council meeting, with a work start date to be determined.

Motion made by Councilor President Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

## 6. Arts, Culture, and Heritage Commission Liaison

The Mayor informed that the Arts, Culture, and Heritage Commission (ACHC) is in need of a City Council liaison. The Mayor reported that no other member of the City Council had expressed interest in serving on the ACHC. Therefore, the Mayor shared her interest in serving as the ACHC City Council liaison and requested a nomination and vote by City Council.

**Motion:** Move that Mayor Fitzgerald be appointed to serve as Council liaison to the new Arts, Culture, and Heritage Commission.

Motion made by Councilor Linville, Seconded by Council President Akervall.

The Mayor then asked if the maker of the motion could amend the motion to say for one year.

**Amended Motion:** Move that Mayor Fitzgerald be appointed to serve as Council liaison to the new Arts, Culture, and Heritage Commission for a period of 1 year.

Motion made by Councilor Linville, Seconded by Council President Akervall.

### **Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

## 7. Upcoming Meetings

The Mayor reminded the next City Council meeting was April 4, 2022.

The Mayor then reported on the following meeting and events that occurred since the last City Council meeting on March 7, 2022:

### **Conflict in Ukraine**

- Shared she felt so much pain for those involved in the conflict and hoped that a resolution would come soon.

### **Meeting with Governor's Staff**

- The Mayor and City of Aurora Mayor Brian Asher met with Amira Streeter, who serves as Governor Brown's Climate, Energy and Transportation Advisor. Also, in attendance was Councilor Lehan.
- This meeting was in response to a letter that the Mayor and Mayor Asher sent to the Governor in December 2021. In that letter, a number of issues of concern were raised about the management and operations of the Oregon Department of Aviation and the Aurora State Airport master planning process.

- Some of the issues of concern for Aurora and Wilsonville included:
  - Increasing noise and air pollution at the Airport that negatively affects residents' quality of life.
  - Lack of coordinated intergovernmental land-use and transportation planning for the Airport area that is resulting in increased surface transportation impacts without any mitigation-funding source.
  - Urban-level development occurring at the Airport in prime Exclusive Farm Use (EFU) farmland that is detrimental to the agriculture industry cluster and unfairly competes with nearby cities for industrial development.
  - A new Aurora State Airport master-planning process that has stacked the Planning Advisory Committee with over half of the members having vested financial interests in having the public taxpayers subsidize a costly major airport expansion.
  - Ms. Streeter appeared to understand cities' concerns about the Aviation Department and the Airport master planning process. However, was unable to promise any specific actions in response to concerns.
  - Given the many problems over the past 10-plus years with the Aviation Department and with the Governor-appointed Aviation Board, the Cities of Aurora and Wilsonville appreciated some cooperation from the State.
  - The City shall seek to work with others to educate the candidates who are running for Governor about the many problems with the Aviation Department and the Aurora State Airport.
  - Noted that because the Oregon Department of Aviation could not produce the 2011 plan, which was never adopted. The City's contention is that you cannot readopt a plan that was never adopted.

#### Representative Neron's Wilsonville Town Hall

- State Representative Courtney Neron of House District 26 held a Wilsonville Town Hall to give constituents an update on the 2022 legislative short session.
- Representative Neron discussed a considerable amount of legislation that was passed during the 2022 short session.
- The City is most appreciative of Representative Neron's support for a \$1.9 million allocation for the proposed Transit-Oriented Affordable Housing Development at the Wilsonville Transit Center. These funds will help to fill a gap in the financing plan for the proposed affordable housing development.
- Representative Neron is scheduled to present her 2022 legislative session report at the April 4, 2022 City Council meeting.

#### Other Meetings Attended

- The Mayor shared she attended many meetings since the last City Council meeting w/ most of the meetings discussing the topic of transportation.

#### City Attorney

- The Mayor recognized that this was the last City Council meeting with Barbara Jacobson as City Attorney.
- The Mayor stated Ms. Jacobson had done an incredible job over the past 10 years.

#### City Council Meeting

- The Mayor retold the next City Council meeting was scheduled for Monday, April 4, 2022.

### **COMMUNICATIONS**

#### 8. Emergency Preparedness Campaign Update

Delora Kerber, Public Works Director and Martin Montalvo, Public Works Operations Manager shared details of a new public awareness campaign called the Wilsonville Ready campaign. The campaign was created to help the community become more prepared to endure emergencies. Staff's PowerPoint has been added to the record.

After staff's presentation, Council discussion ensued.

#### 9. Oregon Tech Presentation by Dr. Nagi Naganathan, President, Oregon Institute of Technology (OIT)

Dr. Nagi Naganathan along with Kelsey McCauley both of OIT delivered the Oregon Tech presentation. During the presentation, Dr. Naganathan provided an overview of the school's recent success in preparing its students for the workforce. Dr. Naganathan cited multiple reports that rank the Oregon Institute of Technology as one of the top-rated educational values in Oregon and among the better values in the United States. The OIT presentation has been added to the record.

The presentation was followed by City Council comments.

#### 10. Willamette Falls and Landings Heritage Area Coalition

Britta Mansfield, Executive Director of the Willamette Falls & Landings Heritage Area Coalition (WFLHAC) detailed the coalition's ongoing work to enhance and promote the area. Ms. Mansfield explained WFLHAC is seeking the area's designation as a National Heritage area, noting the historical significance of the Oregon Trail, the Missoula Floods and the contributions of Native Americans along the Willamette River. The WFLHAC presentation has been added to the record.

Council comments followed the presentation.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

*This is an opportunity for visitors to address the City Council on items **not** on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

Kevin Mansfield of the Public Policy Ambassador Michael J. Fox Foundation/ Facilitator Parkinson's Resources of Oregon shared that April is Parkinson's Awareness Month.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

### **11. Council President Akervall**

Provided details of the following meeting she attended since the City Council last met:

- Wilsonville Town Hall with State Representative Courtney Neron
  - Recalled Representative Neron would present at the next City Council meeting
- Washington County Coordinating Committee meeting
- Clackamas County Childcare Task Force meeting

Council President Akervall shared that March 20, 2022 was the start of spring and that many Wilsonville students were on Spring Break. She explained the Library and Parks & Recreation are hosting several activities over Spring Break. Ms. Akervall also, mentioned the following upcoming events:

- April 7, 2022 Community Garden reservations open
- April 4 -10, 2022 various Sakura Week activities

### **12. Councilor Lehan**

Reported since the last City Council meeting she had been involved with Aurora Airport related meetings and Willamette Falls and Landings committees meetings.

Met with Kerry Rappold, Natural Resources Manager and other City staff at the Park at Merryfield to inspect issues in the natural area and create a plan to deal with the invasive species.

### **13. Councilor West**

Councilor West wished all a happy and safe Spring Break.

Mr. West shared that he and the other Councilors had spent a significant amount of time interviewing and working to hire the next City Attorney.

### **14. Councilor Linville**

Provided details of the following meeting she attended since the City Council last met:

- March 16, 2022 attended the Clackamas County Coordinating Committee Metro Subcommittee

- Major topic of discussion for that meeting was the proposed amendments to the Regional Transportation Plan (RTP).

Appreciated and congratulated Barbara Jacobson on her retirement as City Attorney.

Announced upcoming meetings she planned to attend:

- March 29, 2022 and March 30 2022 Wilsonville-Metro Community Enhancement Committee
- Willamette Falls Locks Commission next and last meeting date to be determined

## **CONSENT AGENDA**

The City Attorney read the titles of the Consent Agenda items into the record.

### **15. Resolution No. 2959**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Cummings Management Group, Inc. For Owner's Representative And Construction Management Services For The Public Works Complex Project (Capital Improvement Project # 8113).

### **16. Resolution No. 2966**

A Resolution Of The City Of Wilsonville Authorizing The City Manager Or His Designee To Appoint Audit Firm.

17. Minutes of the March 7, 2022 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda as read.

Motion made by Councilor Lehan, Seconded by Councilor West.

### **Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

## **NEW BUSINESS**

None.

## **CONTINUING BUSINESS**

None.

## **PUBLIC HEARING**

None.

## **CITY MANAGER'S BUSINESS**

The City Manager congratulated Barbara Jacobson on her pending retirement. He appreciated Barbara Jacobson for her 10 years of work for the City of Wilsonville. Mr. Cosgrove highlighted Ms. Jacobson's work to successfully negotiate numerous benefits for the City during a complex negotiation with multiple jurisdictions to establish the Willamette Water Supply Program.

## **LEGAL BUSINESS**

The City Attorney updated City Council of the ongoing negotiations with Tualatin Valley Water District (TVWD) to divide property near the Willamette River Water Treatment Plant.

In closing, City Council was invited to attend Barbara Jacobson's Retirement Party on March 30, 2022.

## **ADJOURN**

The Mayor adjourned the meeting at 9:01 p.m.

Respectfully submitted,

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Kimberly Veliz, City Recorder

ATTEST:

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Julie Fitzgerald, Mayor