



## **PARKS AND RECREATION ADVISORY BOARD MINUTES**

**May 11, 2023 at 4:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PARTICIPANTS MAY ATTEND THE MEETING AT:**

Wilsonville City Hall - Council Chambers, 29799 SW Town Center Loop E, Wilsonville, Oregon

*The meeting can be viewed online here: <https://us02web.zoom.us/j/83061739295>*

### **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Laura Ruggles: [parcsandrec@ci.wilsonville.or.us](mailto:parcsandrec@ci.wilsonville.or.us) or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Laura Ruggles - Wilsonville City Hall  
29799 SW Town Center Loop East, Wilsonville, OR 97070

### **CALL TO ORDER**

Chair Barnes called the meeting to order at 4:00 pm.

#### **1. Roll Call**

##### **PRESENT**

Chair James Barnes

Vice-Chair Daniel Christensen

Member Steve Werts (Joined at 4:17 pm)

Member Amanda Harmon

Member Keith Gary

##### **ABSENT**

Member Amanda Aird

Member Jennifer Link Raschko

### **CONSENT AGENDA**

#### **2. Approval of Minutes: 04.13.2023**

Motion made by Member Harmon, Seconded by Member Gary.

Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Harmon, Member Gary

## **CITIZEN INPUT**

There was no citizen input.

Chair Barnes asked about pickleball.

Member Harmon asked about when water features would turn on.

## **2023/2024 PROPOSED BUDGET**

Parks and Recreation Director Ammerman shared a presentation about the 2023-2024 proposed budget, including outlining the timeline for budget approval. The budget request includes a 12% increase on the Recreation and Admin side, and a 20% increase on the Parks side. Part of the Parks ask includes as 1 FTE Parks Worker position and a 0.38 FTE Supported Parks Teammate. Additionally, there are asks for master planning and studies on the Community Services Block Master Plan and the Parks Infrastructure Fee Study. A new playground at Sofia Park is also requested in the budget, as well as implementation of the Boones Ferry Park Master Plan including an inclusive playground, new restroom, and trail alignment. There are additional asks for interpretive panel replacement, urban forest management related to the Emerald Ash Borer, a trail improvement at the Park at Merryfield, Frog Pond Regional Trailhead Park, and Frog Pond West Park.

Chair Barnes asked about building a trail for more than \$800,000 and asked if the cost to impact ratio was worth it.

## **PARKS & RECREATION THROUGH AN EQUITY LENS**

Ammerman gave a presentation on providing parks and recreation with a focus on equity, and highlighted what this looks like as parks and recreation providers. In practice, this includes serving all with a focus on underserved or historically marginalized groups, applying an equity lens to resource allocation and cost recovery, favoring broader community impact over individualized benefit, favoring recreational over competitive, and representing the community as a whole.

Member Gary asked if there were any markers that track equity? Ammerman noted that the City sends out a survey biannually, and Parks and Recreation always score really high. Member Gary asked if there were specifically any questions about equity. Recreation Coordinator Behler acknowledged that it's something that we can do better and that there are areas we are working on. Member Gary encouraged creating some sort of metric to be able to track how equitable we are currently and how we can improve. Member Harmon asked if the surveys would be somewhat self-selecting based on who has access to the survey, and Member Gary agreed.

## **PARKS AND RECREATION DEPARTMENT UPDATES**

Recreation Coordinator Behler shared about the internship position that is open right now. The first session of classes has started for the summer, and many summer camps are starting to fill up. The Community Garden is full, and Parks and Recreation will be planting their plot next week. Behler asked that all the board members share about the upcoming Family Dance, which is scheduled for June 2 but currently doesn't have enough people to run. Behler highlighted efforts to bring an all-terrain wheelchair out to Wilsonville for folks to be able to check out and use in the parks.

Program Manager Stevenson noted that programs continue to reopen and be added, and participant numbers have been climbing back towards the pre-pandemic numbers. The in-person and home delivered meal numbers have been consistent. The Korean War Memorial Foundation of Oregon will have a service in Town Center Park on Memorial Day, and the grand opening of the new Interpretive Center. Stevenson also added that field use has been consistent with the sunny weather.

Program Coordinator Ruggles noted there has been an increase in shelter rentals as the sun has come out.

### **REVIEW PROGRESS ON BOARD GOALS**

#### **3. Upcoming Events & Programs**

Chair Barnes shared about participating in WERK Day on Saturday, May 6.

Member Werts shared about attending Tai Chi at the Community Center. Werts encouraged adding an additional class on balance and walking for seniors, as well as light weight training for seniors.

Stevenson shared about Life 101 options and Stand, Sit, and Be Fit.

Werts also encouraged adding additional classes for Healthy Bones and Balance since it is such a popular class series.

Member Harmon had a idea for a "Creation Station" or some sort of educational component that could be added in the parks. It could be a station or spot in the parks focused on recycling or sustainability.

### **ADJOURN**

Chair Barnes adjourned the meeting at 4:51 pm and encouraged members to review the 2023-24 Wilsonville budget.

### **NEXT MEETING**

Thursday, October 12, 2023 6:00 PM

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at 503-783-7529 or [ParksandRec@ci.wilsonville.or.us](mailto:ParksandRec@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or*

*bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-783-7529.*

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