

RESOLUTION NO. 3241

A RESOLUTION OF THE CITY OF WILSONVILLE APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH CFM STRATEGIC COMMUNICATIONS, INC. FOR CONTRACTED GOVERNMENT RELATIONS AND LOBBYING SERVICES.

WHEREAS, Wilsonville maintains a strong government relations presence at the regional, state, and federal levels; and

WHEREAS, the City has had a contracted lobbyist for nearly 30 years; and

WHEREAS, a contract lobbyist provides a number of specialized services that support Wilsonville's overall government relations objectives; and

WHEREAS, public contracts for professional services must comply with Oregon Public Contracting Laws and Regulations and Wilsonville Code 2.308 *et seq.*; and

WHEREAS, the City of Wilsonville conducted a competitive process in accordance with the aforementioned rules; and

WHEREAS, an invitation to bid for the Government Relations and Lobbying Services Request for Proposals was advertised on the City website, the League of Oregon Cities website, and in the Daily Journal of Commerce on November 10, 2025; and

WHEREAS, two proposals were received on or before the deadline of December 12, 2025; and

WHEREAS, both proposals were determined to be responsive and submitted by qualified proposers under the requirements established in the Request for Proposals; and

WHEREAS, a selection committee consisting of three Wilsonville staff members and one external public sector government relations expert independently evaluated and scored both proposals; and

WHEREAS, the selection committee conducted interviews with both proposers; and

WHEREAS, it is in the public interest to maintain contracted government relations and lobbying services; and

WHEREAS, the City's Fiscal Year 2025-2026 budget includes funding already appropriated for such services; and

WHEREAS, CFM Strategic Communications, Inc. is qualified and capable of performing the services as required in the Request for Proposals and outlined in the Scope of Work set forth in Contract No. 26438-0:

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

- Section 1. The findings above are incorporated by prior reference herein.
- Section 2. In accordance with the provisions of Oregon Revised Statutes Chapter 279 (Public Bids and Contracting) and Wilsonville Municipal Code 2.3.14, and following the guidance of the Oregon Attorney General's Model Rules which the City has adopted as its contracting rules, the City Council hereby awards the contract for Contracted Government Relations and Lobbying Services as outlined in Contract No. 26438-0 and to CFM Strategic Communications, Inc. in an amount not to exceed \$188,114.
- Section 3. The Government Relations Manager and City Manager are authorized to approve extra services to this contract as required provided, however, the total cost does not exceed the approved budget for Contracted Government Relations and Lobbying Services.
- Section 4. This Resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 19th day of February, 2026, and filed with the Wilsonville City Recorder this date.

Shawn O'Neil, Mayor

ATTEST:

Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil

Council President Berry

Councilor Cunningham

Councilor Scull

Councilor Shevlin

EXHIBIT:

- A. Contract No. 26438-0, Professional Services Agreement for Contracted Government Relations and Lobbying Services