



PLANNING COMMISSION

WEDNESDAY, JUNE 8, 2022

INFORMATIONAL

3. City Council Action Minutes (May 2 & 16, 2022) *(No staff presentation)*

City Council Meeting Action Minutes
May 2, 2022

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West - Excused
Councilor Linville

Dustin Schull, Parks Supervisor
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Zoe Mombert, Assistant to the City Manager
Dan Pauly, Planning Manager
Cindy Luxhoj, Associate Planner
Zach Weigel, City Engineer
Mike Nacrelli, Civil Engineer
Kimberly Rybold, Senior Planner
Bill Evans, Communications & Marketing Manager
Matt Lorenzen, Economic Development Manager

Staff present included:

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Ryan Adams, Assistant City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Frog Pond East and South Master Plan	Council provided input to staff on components of the Frog Pond East and South Master Plan.
B. Airport Good-Neighbor Policies	Consultants sought Council’s direction on the Airport Good-Neighbor Policies drafted to provide direction for elected officials and staff advocating on the City’s behalf during regional planning efforts related to the Aurora Airport.
C. Guaranteed Maximum Price (GMP) for Willamette River Water Treatment Plant (WRWTP) Expansion	Staff briefed Council on Resolution No. 2970, which authorizes the City Manager to execute an amendment to the CM/GC contract with Kiewit Infrastructure West Co. for a GMP to construct the WRWTP Expansion Project (CIP# 1144).
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. The Mayor appointed Councilor Linville to be the City’s representative to the Clackamas Workforce Partnership Board.

<p><u>Communications</u></p> <p>A. Mero Update</p> <p>B. Stump Grinding Community Enhancement Program Update</p>	<p>Councilor Gerritt Rosenthal provided a snapshot of Metro’s progress on several regional policy initiatives.</p> <p>Staff briefed Council on the Stump Grinding project funded by the Wilsonville-Metro Community Enhancement Program.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Minutes of the April 18, 2022 City Council Meeting.</u></p> <p>B. <u>Resolution No. 2970</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Construction Manager/General Contractor(CM/GC) Contract With Kiewit Infrastructure West Co. For A Guaranteed Maximum Price To Construct The Willamette River Water Treatment Plant Expansion Project (Capital Improvement Project 1144).</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2971</u> A Resolution Of The City Of Wilsonville Establishing The Wilsonville Vertical Housing Development Zone (VHDZ) Program And Local Criteria.</p>	<p>Resolution No. 2971 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 859</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 13.24 Acres Of Property Located Between SW Boeckman Road and SW Frog Pond Lane at 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Kathy Ludwig, Amy Thurmond, Gregory Cromwell, Matthew Hall, Matthew Kirkendall, Gary Moon, Jaelene Moon, Kurt Moon, Laurel Moon, Petitioners.</p> <p>B. <u>Ordinance No. 860</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 4.06 Acres, And To The Public Facility (PF) Zone On Approximately 9.18 Acres Located Between SW Boeckman Road and SW Frog</p>	<p>Ordinance No. 859 was adopted on second reading by a vote of 4-0.</p> <p>Ordinance No. 860 was adopted on second reading by a vote of 4-0.</p>

Pond Lane At 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

C. Ordinance No. 861

An Ordinance Of The City Of Wilsonville Annexing Approximately 10.46 Acres Of Property Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Sheri Miller, James Mehus, Jeremiah Kreilich, Brian Powell, Petitioners.

Ordinance No. 861 was adopted on second reading by a vote of 4-0.

D. Ordinance No. 862

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 10.46 Acres Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

Ordinance No. 862 was adopted on second reading by a vote of 4-0.

Public Hearing

A. Ordinance No. 863

An Ordinance Of The City of Wilsonville Annexing Approximately 8.72 Acres of Property Generally Located Between SW Garden Acres Road And SW Grahams Ferry Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 100 and A Portion Of SW Grahams Ferry Road Right-Of-Way, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Gary S. Rychlick As Trustee Of The Eileen Rychlick Trust, Gary S. And Susan M. Rychlick, As Individuals, Petitioners.

After a public hearing was conducted, Ordinance No. 863 was approved on first reading by a vote of 4-0.

<p>B. <u>Ordinance No. 864</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development - 20 Acre (FD-20) Zone To The Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 8.17 Acres Generally Located Between SW Garden Acres Road and SW Grahams Ferry Road; The Land Is More Particularly Described As Tax Lot 100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. BTC III Grahams Ferry IC LLC, Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 864 was approved on first reading by a vote of 4-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>Announced that the City Attorney and Assistant City Attorney planned to attend the Oregon City Attorney's annual conference on May 13-14, 2022.</p>
<p>ADJOURN</p>	<p>9:12 p.m.</p>

City Council Meeting Action Minutes
May 16, 2022

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Amanda Guile-Hinman, City Attorney
Delora Kerber, Public Works Director
Dan Pauly, Planning Manager
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Zoe Mombert, Assistant to the City Manager
Cindy Luxhoj, Associate Planner

Staff present included:

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Community Enhancement Grant Recommendations	Council heard shared details of Wilsonville-Metro Community Enhancement Committee recommendation for grant awards.
B. Wilsonville Framework for Inclusive Engagement	Staff detailed plans to establish strategies to create framework for more inclusive public engagement on City projects.
C. Fireworks Ban	Council discussed the drafting of guidelines to invoke a temporary citywide ban on fireworks usage during periods of extreme heat.
D. WRWTP Operations and Maintenance Agreement	Staff informed Council of Resolution No. 2974, which authorizes the City Manager to execute the third amendment of operations and maintenance contract between the City, Tualatin Valley Water District (TVWD), and Veolia Water North America - West, LLC for The Willamette River Water Treatment Plant (WRWTP).
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Fireworks Ban – Placeholder	This item will return at a future City Council meeting.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.

<p>C. Boards and Commissions Appointments / Reappointments</p>	<p><u>Budget Committee – Appointment</u> Appointment of Synthea Russell to the Budget Committee for a term beginning 5/16/2022 to 12/31/2022. Passed 5-0.</p> <p><u>Library Board - Appointment</u> Appointment of Natalie McNown to the Library Board for a term beginning 7/1/2022 to 6/30/2026. Passed 5-0.</p> <p><u>Library Board - Reappointment</u> Reappointment of Yasmin Ismail to the Library Board for a term beginning 7/1/2022 to 6/30/2026. Passed 5-0.</p> <p><u>Tourism Promotion Committee - Appointment</u> Appointment of Lin Anderson to the Tourism Promotion Committee for a term beginning 5/16/2022 to 6/30/2024. Passed 5-0.</p> <p><u>Tourism Promotion Committee - Reappointments</u> Reappointment of Brandon Roben and Rohit Sharma to the Tourism Promotion Committee for a term beginning 7/1/2022 to 6/30/2025. Passed 5-0.</p>
<p><u>Communications</u> A. 2022 Public Works Week Proclamation</p>	<p>Council viewed a video highlighting a few of the many contributions made by Public Works staff to protect the health, safety, and quality of life of community members.</p>
<p><u>Consent Agenda</u> A. <u>Resolution No. 2964</u> A Resolution of the City of Wilsonville Adopting the FY 22/23 Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy.</p> <p>B. <u>Resolution No. 2974</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Third Amendment Of Operations And Maintenance Contract Between The City Of Wilsonville, Tualatin Valley Water District, And Veolia Water North America - West, LLC For The Willamette River Water Treatment Plant.</p>	<p>The Consent Agenda was approved 5-0.</p>

<p>C. <u>Resolution No. 2977</u> A Resolution Of The City Of Wilsonville Amending The 2012 Stormwater Master Plan Project List (Table 9-2 – Prioritized CIP Projects) To Add Project Mc-1: Meridian Creek Culvert Replacement.</p> <p>D. Minutes of the May 2, 2022 City Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. Kiva Building Roof Truss Repair</p>	<p>Council directed staff to move forward with Option 2 for the restoration of the Kiva Building, which is to remove and replace damaged and deficient trusses. Passed 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 863</u> An Ordinance Of The City of Wilsonville Annexing Approximately 8.72 Acres of Property Generally Located Between SW Garden Acres Road And SW Grahams Ferry Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 100 and A Portion Of SW Grahams Ferry Road Right-Of-Way, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Gary S. Rychlick As Trustee Of The Eileen Rychlick Trust, Gary S. And Susan M. Rychlick, As Individuals, Petitioners.</p> <p>B. <u>Ordinance No. 864</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development - 20 Acre (FD-20) Zone To The Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 8.17 Acres Generally Located Between SW Garden Acres Road and SW Grahams Ferry Road; The Land Is More Particularly Described As Tax Lot 100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. BTC III Grahams Ferry IC LLC, Applicant.</p>	<p>Ordinance No. 863 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 864 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>Shared the Budget book includes photos submitted by community members.</p>

	Informed staff is working with Wilsonville Community Sharing on a lease agreement for Art Tech/Kiva building,
<u>Legal Business</u>	No report.
ADJOURN	8:10 p.m.