



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: May 5, 2025		Subject: Wilsonville – Metro Community Enhancement Grant Update Staff Member: Zoe Mombert, Assistant to the City Manager Department: Administration	
Action Required		Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: The Wilsonville-Metro Community Enhancement Committee (CEC) recommended Fiscal Year 2025-26 project allocations at their April 19, 2025, meeting.	
Staff Recommendation: N/A			
Recommended Language for Motion: N/A			
Project / Issue Relates To: Wilsonville – Metro Community Enhancement Program			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Receive an update on the Wilsonville – Metro Community Enhancement grants for fiscal year (FY) 2025-26.

EXECUTIVE SUMMARY:

The City of Wilsonville receives funds through Metro to offset the impacts of the waste processing plant operated by Republic Services in the City. The City receives \$1 per ton of waste processed at the Wilsonville location. The City also accepts Community Investments Fees (CIF) through Metro to contribute to the grant funding. The Wilsonville-Metro Community Enhancement Committee meets annually to discuss the project nominations and make a recommendation to City Council.

This year, the City received six applications including:

- Heart of the City Building Security Improvements
- Wilsonville Community Sharing Relocation
- Charbonneau Community Foundation Landscape Improvement
- Villebois Village Center Piazza Fountain Repair
- Memorial Park Pedestrian Wayfinding
- Watching Wilsonville Wildlife

The Committee met on April 19, 2025, to conduct annual business and review the applications. After a thorough review of the applications, the committee made a recommendation to approve five applications. The Committee, made up of two city councilors, four community members and recommend awarding funds to the following projects:

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|---|----------|
| • Heart of the City Building Safety Project, | \$41,905 |
| • Wilsonville Community Sharing Relocation, | \$11,350 |
| • Memorial Park and Murase Pedestrian Wayfinding, | \$31,000 |
| • Community Wildlife Connection, | \$8,650 |
| • Charbonneau Community Foundation Landscaping, | \$10,000 |

The total recommended project allocation for FY 2025-26 is \$102,905.

The Villebois Piazza Fountain Project was not forwarded to the committee for review because it was not supported by staff. Staff had multiple concerns about the Villebois Piazza Repair project submitted by the Villebois Village Center Master Association (application attached for reference). While the Piazza is located in Wilsonville's largest neighborhood and is open to all, staff expressed many concerns about this project and did not feel comfortable supporting this project.

- Staff is concerned that the fountain will not be maintained.
- There is concern about coordination and permits (electrical, building permits), has this project been discussed with staff to determine which permits are required and the costs associated with the permits?
- A functioning fountain would be a benefit; however, this appears to be a deferred maintenance problem.
- More details with revised scope, ongoing maintenance and clear budget are needed.

The application was provided to the committee and discussed at their April meeting.

Community Enhancement Program Projects Background

City Resolution No. 2543 (July 2015) that created the Community Enhancement Program (CEP) provided for City Council approval of the project recommendations made by the Wilsonville-Metro Community Enhancement Committee.

Project nominations were accepted from the public and public agencies from November 2024 – March 2025. A total of six projects were submitted.

Community Enhancement Funds may be used immediately on smaller projects or accumulated for up to three years to underwrite a larger project; Metro provides flexibility for communities to design a local version of the program.

The Community Enhancement Program funding is used for “enhancing the host community of the facility from which the fees have been collected” to fund projects that “rehabilitate and enhance the area within the city.” Eligible projects can improve the appearance or environmental quality of the community, increase reuse and recycling opportunities or improve recreational areas and programs.

Goals for community enhancement projects include:

- a) Improve the appearance or environmental quality of the community.
- b) Reduce the amount or toxicity of waste.
- c) Increase reuse and recycling opportunities.
- d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- f) Result in improvement to, or an increase in, recreational areas and programs.
- g) Result in improvement in safety.
- h) Benefit youth, seniors, low-income persons or underserved populations.
- i) Foster and enhance community enrichment through educational programming, arts and cultural projects.

The last goal, foster and enhance community enrichment through educational programming, arts and cultural projects, was added to the goals by the Wilsonville-Metro Community Enhancement Committee in the fall of 2024.

Proposals are scheduled to be accepted again in the late fall and early winter 2025 with additional project award recommendations in the spring 2026 by the committee. Staff generally begins advertising the program in early to mid-fall.

EXPECTED RESULTS:

Completion of the funded projects by June 30, 2026.

TIMELINE:

Funding will be available July 1, 2025, and the project should be complete by June 30, 2026.

CURRENT YEAR BUDGET IMPACTS:

The Wilsonville- Metro Community Enhancement Program is funded through a Metro program and included in the fiscal year 2025-26 budget. The City receives revenue on a quarterly basis, which can only be used for these projects.

COMMUNITY INVOLVEMENT PROCESS:

The Wilsonville-Metro Community Enhancement Committee is made up of four community members, two city councilors, and a Metro Councilor. The meetings were advertised and open to the public.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The community will benefit from all of these projects in different ways.

ALTERNATIVES:

N/A

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Project Applications and Review Materials