# City of Wilsonville Natural Resources Department

# Community Wildlife Connection

## Project Assessment by City Staff

**Project Title**   <u>**Wildlife Connection**</u>

**Reviewed By**   **Dan Pauly, Chris Neamtzu, Zach Weigel, Kerry Rappold, Kelsey Lewis, Brian Stevenson, Kris Ammerman**_
Date: March 11, 2025

**Assessment Summary**

*Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:*

☒ **Eligible**: Meets both eligibility criteria and program goals;  ☐ **Ineligible**: Does not meet both criteria and goals.

*Based on the assessment of additional issues for consideration, the project appears to be:*

☒ **Appropriate:** The project appears to be of community value and is supported by staff as appropriate.

☐ **Inappropriate:** The project appears not to be of community value and is not supported by staff as appropriate.

### 1.  Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

*Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.*

(a)  ☒*   The project location is in the city limits of the City of Wilsonville

(b)  If program funds are to be used by other than City, then the project sponsor/contractor is either *(check only one)*:
  ☐   A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or
  ☐   A school or institution of higher learning; or
  ☐   A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.

(c)  ☐*   The project funds do not replace any other readily available source of federal, state, local or regional funds.

(d)  ☐*   The project must not promote or inhibit religion.

(e)  ☐*   The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.

(f)  ☐   For a project located on private land, project establishes a clear public benefit and documents landowner permission.

### 2.  Assessment of Project to Program Goals (Metro Code 5.06.080)

*An eligible project must meet at least one of the goals listed below.*

(a)  ☐   Improve the appearance or environmental quality of the community.

(b)  ☐   Reduce the amount or toxicity of waste.

(c)  ☐   Increase reuse and recycling opportunities.

(d)  ☐   Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.

(e)  ☐   Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.

(f)  ☐   Result in improvement to, or an increase in, recreational areas and programs.

(g)  ☐   Result in improvement in safety.

### 3. Assessment of Additional Issues for Consideration

***Additional criteria to evaluate a project.***

Issue 1        Does the project demonstrate a clear community benefit?

Response    *The community seems to be very interested in the information collected by these wildlife cameras.*

Issue 2        Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response    *The cost includes the monitoring of cameras, gathering the information and compiling the information to share with the community. No additional cameras are needed.*

Issue 3        What kind of on-going maintenance needs might be required by project?

Response    *Maintenance of the cameras (battery and data cards) and gathering data is included in the estimated costs.*

Issue 4        What impact might the project have on nearby homes and businesses?

Response    *No know impacts.*

Issue 5        Does the project appear to have community support?

Response    *This project seems to have community support.*

Issue 6        Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response    *This is consistent with the Natural Areas Management Plan which is underway.*

### 4. Does the applicant have any active Community Enhancement Grant projects, if applicable, and do they require an exemption? Request to continue the same wildlife monitoring project. Field Guide project is ongoing.

*Staff suggested that there is an opportunity to increase the visibility of this project and share the photos and data with the community.  This is an area that could also use additional resources to communicate the results of the program to the community.*

*There is also a question of how this project will continue to be funded in the future. Staff has mentioned partnerships in the past, is this being actively being explored. Possible funding sources? Is there a match?  Could this be for publication*

*Staff Questions:*

*Consultant gathers data, does the city have access to this information?  How is the information stored and made available the the community?*

*Annual report is on website?   How is this information shared with the community/ how is this information made more visible?*

*Opportunity to share with the community and make more visible*

*What are the measurements of success?*

Published on *City of Wilsonville Oregon* (https://www.wilsonvilleparksandrec.com)

┌─ Submission information ─────────────────────────────────────────────┐

Form: 2025 Project Nomination Form–Community Enhancement Program [1]
Submitted by Visitor (not verified)
Thu, 02/27/2025 - 12:04pm
67.171.203.208

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┌─ Applicant Information ──────────────────────────────────────────────┐

**Sponsor:**
City of Wilsonville

**Tax ID#**

**Contact Person:**
Kerry Rappold

**Daytime Phone:**
503-570-1570

**Email Address:**
rappold@ci.wilsonville.or.us

**Address:**
29799 SW Town Center Loop E

**City:**
Wilsonville

**State:**
Oregon

**Zip code:**
97070

**Type of Organization:**

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

## Project Information

**Project Title:**
Community Wildlife Connection

**Amount Requested:**
$ 8,650.00

**Mark all of the goals below which your project meets and explain how in the boxes below:**
- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Benefit youth, seniors, low income persons and/or underserved populations

**How project meets 'Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them' (be clear & specific)**
The wildlife monitoring project collects data on Wilsonville's wildlife, which raises public awareness of the diversity of wildlife found throughout the community and the role residents play in conserving habitats and supporting local wildlife.

**How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)**
The wildlife monitoring data is shared with the community, especially within the school system, which creates opportunities for place- and nature-based learning within Wilsonville.

**Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:**
We are seeking a third year of funding for the Community Wildlife Connection project. Currently, the project monitors wildlife year-round using a network of city owned and managed motion detect cameras. Community members, including students involved in the project, learn about the diversity and abundance of Wilsonville's wildlife through media content and access to the wildlife monitoring data.

A consultant, Samara Group, installed and maintains the cameras located on city-owned and School District property (see attached proposal). In addition, the consultant collects, reviews, and organizes the photos, and then works with City staff to make the monitoring data available through the City's website and other types of engagement.

To document the progress of the project, the consultant provides an annual summary of wildlife data collected, which is engaging to a wide range of audiences. The consultant also works with the city to ensure the updates are useful in the various outreach methods (e.g., newsletter, city website, and social media).

For almost two decades, in cooperation with Portland State University and Samara Group, the City has documented through

wildlife monitoring the extensive use and effectiveness of the Boeckman Road and Kinsman Road wildlife passages. This project extended the network of wildlife monitoring and provided community members with a unique opportunity to learn about Wilsonville's wildlife.

If the committee chooses to fund the project, the monitoring will continue for one more year. However, if it's not funded, other funding sources would need to be obtained. Future funding and support may include the City and sponsorships (e.g., local businesses). A small annual sponsorship has already been secured from a local business, but additional sponsorships are necessary to support the project.

**Where would the project be located and who owns the property if applicable?**
The motion detect cameras are located on city-owned and School District property, including Memorial Park, Boones Ferry Park, Boeckman Creek corridor, Boones Ferry Primary School, and Boeckman Creek Primary School. Working with City and School District staff, the consultant determined the best locations for the six cameras, taking into consideration viewshed, wildlife activity, and potential for theft/vandalism.

**For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.**
The project includes School District property. Written permission was obtained from the School District before the cameras were installed.

**What impact might the project have on nearby homes and businesses?**
There's no impact to nearby homes and businesses.

**What kind of on-going maintenance needs and costs might be required by the project?**
The consultant maintains the motion detect cameras.

**Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.**
The project benefits the entire community because it offers an opportunity to learn about Wilsonville's wildlife and participate in the project.

**How does the project serve diverse or traditionally underserved populations?**
The project reaches a broad array of community members, including diverse or traditionally underserved populations.

**Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.**
No.

## Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep [2]

**Upload Budget:**
project_budget_worksheet.xlsx [3]

**How were these costs estimated (quotes, catalog, previous projects, etc.)?**
Based on the proposal provided by the consultant.

**Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?**
The project is sponsored by the City of Wilsonville.

**Will the project be completed with the proposed funding or will future funding be necessary?**
Over the next year, starting July 1, 2025, the project will be completed with the proposed funding.

**Funds are available for projects after July 1, 2024. Is this project compatible with that timing? How and when might this project be implemented?**
Yes, the availability of the funds is compatible with the project.

**Identify if the project is included in an adopted Master Plan or Strategic Plan. (City of Wilsonville, school district, non-profit, etc.)**
No.

## Project Management

**Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:**
See attached proposal from Samara Group. The project will be managed by Kerry Rappold, Natural Resources Manager.

**Describe prior experience managing similar projects. Include prior Community Enhancement Projects:**
As previously noted, the City has worked with Samara Group on wildlife monitoring for almost two decades. In addition, Kerry Rappold has successfully managed previous Community Enhancement projects, which have included partnering with the School District.

**Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.**
The consultant and City staff coordinated with the School District.

**If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:**
It's not located on private land.

**Do you have currently have an active CEP grant?**
Yes

**If yes, will you be seeking and exception?**
Yes, an exception is requested since we have an active grant and the project will not be complete by May 24, 2024.

**Project Certifications:**
- This project will not promote of inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

**Signature:**
Kerry Rappold

**Date Signed:**    Thu 2/27/25

**Electronic signature agreement.** By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

**I accept:**    Yes

**Source URL:**https://www.wilsonvilleparksandrec.com/node/129062/submission/64576

**Links**
[1] https://www.wilsonvilleparksandrec.com/bc-mce/webform/2025-project-nomination-form%E2%80%93community-enhancement-program [2] http://www.ci.wilsonville.or.us/cep [3] https://www.wilsonvilleparksandrec.com/system/files/webform/project_budget_worksheet.xlsx

| Project Budget | | | | |
|---|---|---|---|---|
| | CEP | Sponsor | Other #1 | Other #2 |
| Personal Services | $8,650 | | | |
| Supplies | | | | |
| Capital | | | | |
| Materials | | | | |
| Other (please explain) | | | | |
| | | | | |
| | | | | |
| Total | $8,650 | 0 | 0 | 0 |

**Total Estimated Cost** $8,650

% of Total Budget provided by
Sponsor $

# City of Wilsonville
# Community Wildlife Connection 2025 - 2026
*Prepared by Samara Group, LLC for the City of Wilsonville*

## Scope of Work

### Coordination and Planning
Includes internal Samara Group planning, as well as coordination with the City of Wilsonville, as needed, to plan, prepare, and align project objectives.

### Camera Maintenance & Photo Data Management
Camera maintenance and photo data management of six cameras located throughout Wilsonville. As community engagement evolves, the cameras located at Boones Ferry Primary school and Boeckman Creek Primary school may transition to being managed by associated teachers or staff, as appropriate.

### Community Member & School Engagement
In order to increase awareness about this project and engage interested members of the community, Samara Group will continue sharing a curated selection of wildlife photos and videos that can be added to the City of Wilsonville website. Samara Group will also continue sharing photo data collected from Boones Ferry Primary school and Boeckman Creek Primary school with designated school contacts.

### Progress & Final Reports
Samara Group will provide the City of Wilsonville with a progress report at the halfway point and a final report at the conclusion of the project.

## Fee Estimate

| Scope Item | Cost ($100/hr) |
|---|---|
| **Coordination and Planning** | $1,000 |
| **Camera Maintenance & Photo Data Management** | $4,650 |
| **Community Member & School Engagement** | $1,500 |
| **Progress & Final Reports** | $1,500 |
| **Total:** | **$8,650.00** |