



DIVERSITY, EQUITY AND INCLUSION COMMITTEE - JUNETEENTH SUBCOMMITTEE MINUTES

April 06, 2023 at 6:30 PM

CALL TO ORDER

Meeting was called to order by Subcommittee Chair, Jay Edwards, at 6:40 p.m.

1. Roll Call

Present:

Karla Brashear
Jay Edwards
Fay Gyapong-Porter
Tre Hester (after vote)

Absent:

Luis Gonzalez

Staff:

Bill Evans

COMMITTEE & STAFF UPDATES

- Logo & Branding** - Staff detailed unsuccessful attempts to locate a designer to complete event branding. Instead, committee agreed to use the look/feel produced for Face the Date graphic that was posted on Facebook in March.
- Sponsor Commitments** - Staff indicated that the current funding remains at \$2,000 (\$1,000 each from Oregon Tech and Hilton Garden Inn). Finance still awaiting an additional \$5,000 that has been pledged by Swire Coca-Cola to serve as the event's Platinum Sponsor.

A few additional conversations have taken place. Karla Brashear volunteered to follow up with Columbia Distributing and Café Yumm! Staff to send contact information.

- Keynote Speaker** - Jay confirmed the interest and availability of Pamela Slaughter to provide the event keynote. Ms. Slaughter is the Executive Director of People of Color Outdoors.

Motion was made by Karla Brashear to invite Pamela Slaughter as our keynote speaker. Jay Edwards seconded the motion. Motion was passed with a unanimous (3-0) consent.

- Additional Speakers / Event Host** – no additional comments.
- Food / Catering** - At the recommendation of Erika Pham, staff made contact with Melinda Sandifer, who operates Miss'ipi Chef Catering. She expressed interest in catering the event, and shared a sample menu. Staff will forward menu to members to begin considering options.
- Giveways** - If funding is available, committee seeks to once again provide educational giveaways, which could include books. Karla Brashear sought the inclusion of children books, which the committee quickly reached agreement on.

8. **Activities** - Committee requested that Parks & Recreation Department toys (Giant Jenga, etc.) be made available for this event. Staff to query Parks & Recreation staff about availability.

Music - Deejay Bryson Wallace has verbally committed. Awaiting formal agreement on terms and needs.

9. **Participating Groups / Tables** - Jay Edwards confirmed the interest of the Wilsonville High School Black Student Union to once again participate in the event. Staff suggested a query to see if other student groups may be interested.

Discussion was had about the Library, and other past participants, who might want to have a presence.

ADJOURN – Meeting adjourned at 7:20 p.m.

Next Meeting – TBD. Staff to query subcommittee about availability.