

## MEMO



**To:** Wilsonville- Metro Community Enhancement Committee

**From:** Zoe Mombert, Assistant to the City Manager

**Date:** April 19, 2025

**RE:** 2025 Project Update and Forecast

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The Wilsonville – Metro Community Enhancement program is entering its tenth funding cycle. Over the past nine years, the committee has received over \$700,000 from Metro’s Rehabilitation and Enhancement payments (as of January 2025). During the life of this program, 47 projects were allocated funding; 36 projects have been completed, seven additional are making progress and are expected to be completed by the end of fiscal year 2024-2025, and four projects were not completed, and the funds were reallocated to other projects\*.

For the 2025 cycle, it is anticipated that there will be approximately \$108,000 available to fund projects beginning July 1, 2025. Metro staff continue to advise that revenues could decrease due to tonnage allocations, therefore, staff is anticipating \$72,000 Community Enhancement Fee (CEF) and \$36,000 Community Investment Fee (CIF) funds. Metro continues to evaluate the program and revise allocations to the private transfer stations such as Republic Services, therefore revenues could continue to decrease, and Metro could allocate CIF funds to other priorities in the future. *The committee is not required to allocate funds for up to three years.*

Staff continue to increase efforts to encourage community participation in the application process. The program was advertised in the Boones Ferry Messenger. Additionally, Staff reached out to a number of local non-profits by mail and email inviting them to apply for this grant opportunity. Unfortunately, there were not any applications submitted by the January 18, 2025, deadline. Staff extended the deadline to March 3, 2025, and did additional outreach to encourage applications. There are four non-profit and two city lead projects submitted.

This grant program has funded new programming and provided funding for needed projects over the years. This funding cycle staff is presenting five of the six submitted projects for committee consideration ranging from \$10,000 to \$41,904.46 totaling \$102,904.46. One project was not supported by staff and not included in this total.

The committee is encouraged to review each application and only fund those projects that do not have another funding source, project managers have the capacity to complete the project, the project is achievable within one year, and the project has a clear scope with a reasonable budget. The committee has a copy of each application, along with a staff review/question and some responses from applicants. The committee will have the opportunity to ask questions and hear more about each project proposal from the project applicants at your April 19 meeting.

Community Enhancement Project Nominations 2025		
	<u>Project Title</u>	<u>Project Cost</u>
1	Heart of the City Building Safety Project	\$41,904.46
2	Wilsonville Community Sharing Relocation	\$11,350
3	Memorial and Murase Pedestrian Park Wayfinding	<del>\$46,000</del> \$31,000
4	Community Wildlife Connection	\$8,650
5	Charbonneau Community Foundation Landscaping	\$10,000
6	<del>Villebois Piazza Fountain Repair</del>	<del>\$70,000</del>
Total		\$102,904.46

The Memorial and Murase Park Pedestrian Wayfinding project was reduced from \$46,000 to \$31,000 because \$15,000 was identified as a match for the project application.

The Piazza Fountain Project was not included in the total because it was not supported by staff. Staff had multiple concerns about the Villebois Piazza Repair project submitted by the Villebois Village Center Master Association (application attached for reference). While the Piazza is located in Wilsonville's largest neighborhood and is open to all, staff expressed many concerns about this project and did not feel comfortable supporting this project.

- Staff is concerned that the fountain will not be maintained
- There is concern about coordination and permits (electrical, building permits), has this project been discussed with staff to determine which permits are required and the costs associated with the permits?
- A functioning fountain would be a benefit however this appears to be a deferred maintenance problem
- More detail with revised scope, ongoing maintenance and clear budget are needed

The projects are all very different and meet various program goals. A summary of the applications is provided as well as a project assessment for each project. We look forward to getting together to discuss this year's projects. And, as always, if you have any questions, please contact me directly via email ([mombert@wilsonvilleoregon.gov](mailto:mombert@wilsonvilleoregon.gov)) or by phone (503-570-1503).