

Heart of the City

Building Safety

Improvements

Wilsonville-Metro Community Enhancement Program

Project Assessment by City Staff

Project Title Heart of the City Safety Improvements

Reviewed By Dan Pauly, Chris Neamtzu, Zach Weigel, Kerry Rappold, Kelsey Lewis, Brian Stevenson, Kris Ammerman_
Date: March 11, 2025

Assessment Summary

Based on the Assessments of Project Compared to the Program Eligibility Criteria and Program Goals, the project appears to be:

☒ **Eligible:** Meets both eligibility criteria and program goals; ☐ **Ineligible:** Does not meet both criteria and goals.

Based on the assessment of additional issues for consideration, the project appears to be:

☒ **Appropriate:** The project appears to be of community value and is supported by staff as appropriate.*

☐ **Inappropriate:** The project appears not to be of community value and is not supported by staff as appropriate.

1. Assessment of Project to Program Eligibility Criteria (Metro Code 5.06.070)

Bold * items are required eligibility criteria for all projects; if asterisked criteria not met, project is ineligible.

- (a) ☒* The project location is in the city limits of the City of Wilsonville
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- (b) If program funds are to be used by other than City, then the project sponsor/contractor is either (*check only one*):
- ☒ A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status; or
 - ☐ A school or institution of higher learning; or
 - ☐ A local government, local-government advisory committee, department or special district provided that they include documented support from the local government executive officer.
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- (c) ☒* The project funds do not replace any other readily available source of federal, state, local or regional funds.
- (d) ☒* The project must not promote or inhibit religion.
- (e) ☒* The project must not discriminate based on race, ethnicity, age, gender or sexual orientation.
- (f) ☒ For a project located on private land, project establishes a clear public benefit and documents landowner permission.

2. Assessment of Project to Program Goals (Metro Code 5.06.080)

An eligible project must meet at least one of the goals listed below.

- (a) ☐ Improve the appearance or environmental quality of the community.
- (b) ☐ Reduce the amount or toxicity of waste.
- (c) ☐ Increase reuse and recycling opportunities.
- (d) ☒ Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having IRS 501(c)(3) tax-exempt status.
- (e) ☐ Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and opportunities to enjoy them.
- (f) ☐ Result in improvement to, or an increase in, recreational areas and programs.
- (g) ☒ Result in improvement in safety.

3. Assessment of Additional Issues for Consideration

Additional criteria to evaluate a project.

Issue 1 Does the project demonstrate a clear community benefit?

Response *The project seems to have a community benefit; however, the safety concerns were not clear. Have they had any safety issues? Please provide brief examples of safety concerns.*

Issue 2 Is the cost estimate realistic? Is the project scalable? Is there a match or contribution from the applicant?

Response *Staff expressed concerns about the cost estimate for tree removal and required mitigation and noted that it was not realistic. Please update cost estimates.*

Issue 3 What kind of on-going maintenance needs might be required by project?

Response *Ongoing equipment and landscaping maintenance will be required.*

Issue 4 What impact might the project have on nearby homes and businesses?

Response *Increased security and more lighting is expected to increase safety to nearby homes and businesses in addition to Heart of the City.*

Issue 5 Does the project appear to have community support?

Response *Increased security is generally supported in the community.*

Issue 6 Is the project consistent with existing planning documents (master plans, strategic plans, etc)?

Response *Tree removal and mitigation standards must be met, see the planning department. The lighting must also comply with dark sky standards and receive all required permits.*

4. Does the applicant have any active Community Enhancement Grant projects, if applicable, and do they require an exemption? The applicant is actively working to complete their current project.

Staff Suggestions:

Replacement/ mitigation trees are required –see Planning for appropriate replacement trees and cost.

Why are the six trees being replaced with three?

Consider trees being removed, this will reduce some darkness. For more information about dark sky requirements – talk to the planning department about lighting to comply with regulations

**Staff support if mitigation costs are accurate, light standards, tree standards and dark sky standards are met – see Planning*

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Submission information

Form: [2025 Project Nomination Form–Community Enhancement Program](#) ^[1]
Submitted by Visitor (not verified)
Sun, 02/23/2025 - 11:39pm
50.45.241.27

Applicant Information

Sponsor:

Grace Chapel

Tax ID#

93-1251371

Contact Person:

Lyn Whelchel

Daytime Phone:

503-582-8680

Email Address:

info@theheartofthecity.org

Address:

28925 SW Boberg Rd

City:

Wilsonville

State:

OR

Zip code:

97070-8593

Type of Organization:

A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status

Project Information

Project Title:

Heart of the City Building Safety Project

Amount Requested:

\$ \$41,904.46 with the high estimate tree replacement cost

Mark all of the goals below which your project meets and explain how in the boxes below:

- Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code
- Result in improvement in safety
- Benefit youth, seniors, low income persons and/or underserved populations

How project meets 'Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code' (be clear & specific)

This project will involve significant upgrades to the property operated by Grace Chapel and serves as the headquarters for The Heart of the City's outreach programs. The upgrades will address vital safety concerns, including removing hazardous trees and installing security cameras and floodlights. As the property is owned and operated by a nonprofit organization with 501(c)(3) status, the project aligns with the goals of enhancing and rehabilitating the facility for the benefit of the public and community members.

How project meets 'Result in improvement in safety' (be clear & specific)

The Heart of the City Building Safety Project will lead to a substantial improvement in safety for both clients and staff. Key safety improvements include:

Tree Removal: The trees on the property are either dead or infested with pine beetles, creating a serious safety hazard. Following an incident in March 2024 when a tree snapped, The Heart of the City engaged an arborist to assess the property. The removal of these hazardous trees, especially those that are 60 feet or taller, will reduce the risk of injury and property damage during windstorms and severe weather events.

Security Cameras and Floodlights: Installing cameras and floodlights will increase the visibility of the property, especially in the evenings, when evening programming takes place. These additions will help prevent vandalism, ensure security, and create a safer space for people seeking services in the evening. These improvements will protect both community members and staff, ensuring the safety of all.

These safety improvements will foster a welcoming and secure environment, where individuals can feel protected while accessing essential services such as food, shelter, clothing, and case management.

How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)

The Heart of the City Building Safety Project aims to enhance safety, security, and accessibility for vulnerable populations in Wilsonville, Oregon, by addressing specific safety concerns on the property. This project will address the urgent need to remove

hazardous trees, install security cameras and floodlights. These upgrades will directly benefit youth, seniors, low-income individuals, and underserved populations, ensuring they can safely access the critical services and programs offered at The Heart of the City.

The statistics from Heart of the City's services in 2024 paint a clear picture of the organization's impact on the community of Wilsonville, particularly in serving vulnerable populations. Here's how the data showcases the organization's influence and connects to the potential of the grant:

Heart of the City's Impact on the Community:

People Served:

People Renting (510): Many individuals in rental situations may face housing instability or financial hardship. The Heart of the City has provided assistance to 510 individuals renting homes, demonstrating its role in supporting low-income renters and preventing potential housing displacement.

People Unhoused (54): The organization directly impacted unhoused individuals by offering resources, shelter, and support. This aligns perfectly with the goal of the project to improve safety for vulnerable groups, particularly those experiencing homelessness.

Addiction Recovery Resources (10) and Violence/Abuse Resources (23): These figures highlight Heart of the City's role in offering specialized support for individuals with a substance use disorder, further emphasizing the broad scope of needs being addressed.

People in 97070 Zipcode (264): The majority of those served were from within the immediate area of Wilsonville, highlighting Heart of the City's deep integration into the local community. It also reflects the importance of maintaining a safe, welcoming space for these residents.

How the Organization Has Served:

643 Resource Requests: This statistic demonstrates the high demand for resources provided by the Heart of the City, showing that many individuals are seeking help with their basic needs, housing, financial support, and more.

298 Financial Assistance through Benevolence Funds: The organization is actively engaged in assisting individuals facing immediate financial crises, which directly ties into the need for safe and stable environments where clients can access these critical resources.

32 Spanish Services: The inclusion of Spanish services highlights Heart of the City's commitment to accessibility and inclusivity, particularly for the Latine community in the area.

Community Partnerships:

Trained Volunteers (21) and GU4School Volunteers (76): Heart of the City's partnership with local volunteers strengthens its outreach and service capacity. Volunteers support programs and community events, ensuring that services are delivered efficiently.

Business/Organizational Partners (14): The organization's partnerships with local businesses and organizations demonstrate community-wide support for Heart of the City's work. These collaborations create a network that enhances the overall impact of the services.

Programs/Services:

Financial Wellness Services (7) and Employment Empowerment Services (62): These programs provide clients with tools for long-term stability, focusing on financial literacy and employment opportunities, key factors for breaking the cycle of poverty.

Counseling Referral Services (112) and Low-Fee Counseling Services (24): Mental health and emotional support are integral parts of Heart of the City's offerings. Counseling services cater to clients dealing with trauma, stress, or emotional strain, particularly those who are unhoused or facing abuse.

Emergency Mailing Program (4): This small but important service helps individuals access essential services, such as health benefits or housing information, ensuring that all barriers are removed from accessing vital resources.

Client Services (472 Completed Intakes): The number of clients who completed intakes shows a direct engagement with the

center's offerings. Each completed intake represents a person who has received tailored services and support from Heart of the City, making this organization a pivotal community resource.

Connection to the Grant and Community Impact:

The data from 2024 shows how the Heart of the City directly serves vulnerable populations, addressing a range of issues including housing instability, financial challenges, addiction recovery, and violence/abuse. The proposed Heart of the City Building Safety Project will play a critical role in enhancing the safety and security of these services, ensuring that vulnerable individuals feel safe and supported when accessing resources.

Improving Accessibility for Underserved Populations: The safety improvements, such as tree removal, security cameras, and floodlights, will create a more secure environment for individuals and families to access services such as financial wellness, job support, and counseling. The need for these services is clearly shown by the 643 resource requests and the high number of individuals benefiting from financial assistance.

Creating a Safer Environment for Vulnerable Groups: The 54 unhoused individuals and 510 renters in need of support will benefit greatly from a safer and more accessible building. Security improvements will ensure that these individuals, who are already facing significant challenges, can receive services without fear of harm or danger.

Encouraging Increased Engagement: The improvements in security will make it possible for more individuals to access evening programs, such as employment empowerment services or financial literacy workshops. This is particularly beneficial for low-income individuals who work during the day and need access to services in the evening.

Fostering Stronger Community Connections: The improvement of the physical environment will enhance Heart of the City's ability to partner with local businesses and organizations. The 9 business and organizational partners can further engage with the organization, which will lead to even more community-driven solutions for vulnerable populations.

How the Project Will Strengthen Community Impact:

The Building Safety Project will address essential safety issues, which will, in turn, increase the ability of Heart of the City to serve those in need, specifically in ways that are more comfortable, welcoming, and secure. With this project, the facility will be able to increase its capacity to serve clients, particularly at night, and provide a safe environment where people can seek assistance without concern for their personal safety. This is vital as the center works with 54 unhoused individuals, many of whom have experienced trauma or unstable living conditions.

The grant's funding will provide crucial resources for tree removal, security cameras, and floodlights, ensuring that Heart of the City's facility continues to operate as a hub for support, empowerment, and resource access for all individuals in the Wilsonville community, particularly those who are most vulnerable.

In summary, the Heart of the City's impactful services in 2024 are a testament to its central role in supporting the Wilsonville community. The proposed safety improvements will only strengthen this impact, ensuring that the facility remains a secure, welcoming space where all individuals can seek the support they need to improve their lives.

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:

The Heart of the City Building Safety Project will significantly benefit the local community, particularly those who rely on the services provided. As mentioned earlier, our statistics show how community members will benefit from this project.

Cost Estimation Breakdown for Heart of the City Building Safety Project

1. Tree Removal Costs:

The estimated cost for removing 18 trees, each over 50 feet tall and posing safety risks, is \$27,000. This includes:

Tree Removal: Removal of 18 pine trees, each over 50 feet tall, infested with beetles, and posing a danger of falling.

Hauling wood

Stump grinding (8–10 inches below ground level) and removal of exposed roots within 4 feet

Clean-Up: Cleanup and removal of tree branches

Breakdown:

Tree Removal (18 trees): \$27,000

Clean-Up (tree branches): \$0 (included in the removal cost)

Total Tree Removal Cost: \$27,000.00

2. Tree Removal Permit Fees:

The Type B Tree Removal Permit for 18 trees has the following cost structure:

Base Cost: \$377 (for 11–25 trees)

Additional Cost: \$13 per tree for 8 additional trees

Total Permit Fee:

\$377 (base) + \$104 (8 additional trees) = \$611

Estimate provided by Evergreen Tree Removal Services.

3. Security Cameras and Floodlights:

The estimated cost for installing security cameras and floodlights is \$4,998.00. This includes the necessary wiring, installation, and electrical work.

Breakdown:

Ring Vision Cameras with Floodlights (3 Ring Floodlight Cam Pro Wired Security Cameras):

Floodlight Installation

Electrical Work (wiring, splicing time clock circuits, and bucket truck rental)

Minor Electrical Labeling for Code Compliance: Included in total

Total for Security Cameras and Floodlights: \$4,998.00

Estimate provided by Atlas Electrical Contractors, Inc.

4. Building Permit/Planning Review Fee: Building Permit and Review Fees for Security Cameras and Floodlights Installation:

For the installation of security cameras and floodlights at the Heart of the City building, the following fees will apply based on the City of Wilsonville's fee schedule:

Building Permit Fee:

The total Building Permit Fee is calculated as follows:

\$112.89 (Base Fee) + \$13.24 (Additional Fee) + \$13.24 (Additional Fee) = \$139.37.

Building Plan Review Fee:

The Building Plan Review Fee is 100% of the Building Permit Fee, which is \$139.37.

State Surcharge:

The State Surcharge is calculated as 12% of the Building Permit Fee, which equals \$16.72 ($\$139.37 \times 12\%$).

The total fees associated with the building permit for this project are as follows:

Building Permit Fee: \$139.37

Building Plan Review Fee: \$139.37

State Surcharge: \$16.72

Total Estimated Fees: \$295.46

These fees are required for the installation of security cameras and floodlights as part of the building modifications for the Heart of the City project.

5. Replanting Costs (Separate from Main Budget):

The suggested replacement species for the removed trees are Dogwood Trees. These trees are aesthetically appealing and well-suited for public and private spaces. Replanting costs can range from \$150 to \$500 per tree depending on size and quality.

Breakdown:

Low-End Estimate: \$150 per tree × 18 trees = \$2,700

High-End Estimate: \$500 per tree × 18 trees = \$9,000

Total Replanting Costs:

Low-End Estimate: \$2,700

High-End Estimate: \$9,000

Total Project Budget:

1. Tree Removal & Permit:

Tree Removal & Stump Grinding: \$27,000

Tree Removal Permit: \$611

Total Tree Removal & Permit: \$27,611

2. Security Cameras and Floodlights: \$4,998

Total Estimated Building Fees: \$295.46

Total Project Cost:

Tree Removal & Permit: \$27,611

Security Cameras and Floodlights: \$4,998

Building Fees: \$295.46

Total Project Cost: \$32,904.46

Total Project Estimate (Including Replanting):

Low-End Estimate:

Total Project Costs: \$32,904.46

Replanting Costs (Low-End): \$2,700

Total: \$35,604.46

High-End Estimate:

Total Project Costs: \$32,906.46

Replanting Costs (High-End): \$9,000

Total: \$41,904.46

Project Start Date and Estimated Duration:

Project Start Date: July 1st, 2025 (subject to grant approval)

Estimated Duration: 6–8 weeks (including tree removal, replanting, and security infrastructure installation)

The Need for CEP Funds:

Current Budget: The Heart of the City has a limited budget for all building costs (\$32,700), including landscaping (\$5,000), but these funds are insufficient for larger projects such as tree removal and security upgrades.

Grant Request: This project requires additional funding through the CEP grant to ensure safety upgrades and replanting are completed.

Impact on the Community:

The project will enhance safety for all users of The Heart of the City by improving lighting and surveillance.
The replanting of trees will help mitigate environmental impacts and maintain aesthetic value.
The upgrades will provide a stable, welcoming, and safer environment for vulnerable community members seeking support.

Where would the project be located and who owns the property if applicable?

The project will be located at The Heart of the City building, situated at 28925 SW Boberg Rd, Wilsonville, OR 97070. The property is owned and operated by Grace Chapel, a nondenominational church based in Wilsonville.

Grace Chapel owns and manages the Boberg campus, which serves as a community outreach and services hub, in alignment with the church's vision of "giving itself away" to those in need.

As the proprietor of the Boberg campus, Grace Chapel provides dedicated spaces where professionals offer counseling services and host The Heart of the City's Resource Center, ensuring that critical resources and services are available to community members in need.

The benevolence funds provided by Grace Chapel are specifically allocated to support the vision of The Heart of the City, focusing on direct outreach and assistance to individuals and families facing challenging circumstances. This collaboration between Grace Chapel and The Heart of the City reflects their shared commitment to stewardship and community impact, working together to provide financial assistance, resource connections, and counseling services to those most in need.

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.

The project is located on private land owned by Grace Chapel, a nondenominational church in Wilsonville. As the property owner, Grace Chapel has granted permission for The Heart of the City project to take place on their property at 28925 SW Boberg Rd, Wilsonville, OR 97070.

Written documentation from Grace Chapel granting permission for the project sponsor and the City of Wilsonville to proceed with the project will be submitted as required.

What impact might the project have on nearby homes and businesses?

The project at The Heart of the City located at 28925 SW Boberg Rd, Wilsonville, OR 97070 is expected to have a positive impact on nearby homes and businesses, with a few potential considerations. Here's a breakdown:

Positive Impacts:

Increased Community Support: As a community outreach and service hub, The Heart of the City provides critical resources, such as financial assistance, counseling services, and resource connection, which benefits local families and individuals. This enhances the quality of life for residents and may lead to a safer, more connected community.

Economic Benefits for Local Businesses: Through partnerships with local businesses, the project can create opportunities for collaboration and increased foot traffic in the area. For example, the GU4School Volunteers and event business partnerships could result in local businesses receiving exposure to more clients.

Beautification of the Property:

Removal of dead or damaged trees will be replaced with dogwood trees, known for their stunning blooms. Dogwood trees will enhance the aesthetic appeal of the site, creating a visually pleasing environment. Replanting dogwoods will contribute to the overall beautification of the surrounding area, supporting environmental sustainability. Dogwoods will also provide habitat and support for local wildlife, contributing to biodiversity.

Improved Safety and Security:

The installation of security floodlights and cameras will improve the safety of the site, deterring potential risks of crime or vandalism.

These security upgrades will maintain the visual harmony of the space while ensuring a safer environment for visitors and residents alike.

Combined with the replanting efforts, these enhancements will create a more inviting, functional, and visually appealing space.

Potential Considerations:

Noise and Traffic: Depending on the scale of the project, there could be temporary increases in noise levels or traffic flow, particularly during construction phases (i.e., tree removal and site improvements) or large community events. However, these disruptions are expected to be minimal and short-term, with efforts made to manage noise and traffic during work hours.

Visual Changes: The project's planned tree removals and any new security infrastructure, such as cameras and floodlights, may alter the visual appearance of the site and surrounding area. While this could slightly impact the aesthetic, the replanting of trees—specifically dogwood trees—is part of the project's design to enhance the site's beauty and ensure environmental sustainability. Dogwood trees are known for their beautiful blooms and are a great choice for landscaping, adding both aesthetic value and supporting local wildlife. These trees will replace the dead or damaged ones, contributing to the overall beautification of the area. Additionally, the installation of security measures, like floodlights and cameras, is aimed at improving safety without detracting from the site's visual appeal. Together, these efforts will enhance both the functionality and beauty of the space, benefiting the community and surrounding areas in Wilsonville.

Parking Demand: If the project results in increased attendance at events or expanded services, there could be higher demand for parking in the area. However, this impact is expected to be managed by providing clear guidelines for parking and possibly coordinating with local businesses for additional parking space availability when needed.

The project is primarily designed to improve access to community resources, safety, and economic opportunities, creating a stronger, more resilient community. While there are a few considerations regarding noise, traffic, and visual changes, these are expected to be minor and managed to minimize disruption. Ultimately, the project should have a positive and lasting impact on nearby homes and businesses in Wilsonville.

What kind of on-going maintenance needs and costs might be required by the project?

Grace Chapel will manage the ongoing maintenance of key project elements—tree care, security infrastructure, and lighting—through its dedicated budget and community resources. Here's how:

Tree Maintenance (Dogwood Tree Replanting)

Ongoing Needs: Regular watering, pruning, pest control, and health monitoring by an arborist.

Cost Estimate: \$500-\$1,000 annually for arborist services.

Management: Covered by the church's building budget with volunteer support for basic tasks. Additional funds may be raised through community donations if needed.

Security Camera System & Floodlights

Ongoing Needs: Software updates, camera cleaning, battery replacements, and bulb replacements for floodlights.

Cost Estimate: \$300-\$500 annually for camera maintenance; \$100-\$200 for floodlight upkeep.

Management: Maintained through the building budget with staff and volunteer involvement. For technical issues, outside service providers may be hired, funded through the maintenance budget.

Administrative Review & Compliance

Ongoing Needs: Periodic reviews and permit renewals to ensure compliance with local regulations.

Management: Covered by the facility improvement budget, ensuring the project remains compliant and continues to serve the community.

General Facility Maintenance (Landscaping & Upkeep)

Ongoing Needs: Grounds maintenance (lawn care, debris removal) and building upkeep (painting, cleaning, HVAC maintenance).

Cost Estimates: \$3,000-\$5,000 annually for grounds; \$5,000-\$7,000 for building upkeep.

Management: Funded through the general building budget, supported by volunteers for tasks like lawn care and cleaning. Larger repairs will be addressed through fundraising efforts.

Budget Breakdown:

Grace Chapel's YTD Budget allocates funds to support ongoing maintenance of the Heart of the City project:

Rental Income: \$12,000 (supports general operations and improvements).

Facility Improvements: \$5,000 (covers tree maintenance, security upgrades, and permit renewals).

Landscaping: \$5,000 (funds grounds care, including dogwood maintenance).

Repairs and Maintenance: \$4,000 (covers minor building repairs and upkeep).

Utilities: \$9,700 (supports electricity, garbage, gas, water, and internet needs).

By leveraging its financial resources, volunteer network, and fundraising efforts, Grace Chapel ensures the sustainability of the Heart of the City project, aligning with its mission of community service and stewardship.

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.

If this project is funded, several groups of Wilsonville residents will benefit, including individuals who utilize The Heart of the City's services and the broader community. The benefits can be outlined as follows:

1. Vulnerable Community Members

Residents in Need of Support Services: Those who are unhoused, low-income, or facing personal crises will directly benefit from the expanded resources available at The Heart of the City. The project includes improvements such as better security infrastructure and the beautification of the property, which will create a safer and more welcoming environment.

Estimated Number of Beneficiaries: The Heart of the City provides direct services to around 510 people renting, 54 unhoused individuals, and 23 individuals in need of violence or abuse resources. In total, these are approximately 587 people who will benefit from the enhanced services and the safer, more accessible space.

2. Local Families and Children

Families Seeking Counseling and Support: The Heart of the City offers financial wellness, counseling referral services, and low-fee counseling partnership, which can help families in crisis or those facing financial challenges. With the improvements to security and the addition of dogwood trees that will beautify the space, the center will become a more supportive environment for these families.

Estimated Number of Beneficiaries: Around 472 people (families and individuals) are currently accessing client services through completed intake processes. These individuals, along with their families, will continue to benefit from an enhanced and secure resource center.

3. Local Businesses

Small Business Owners and Employees: The installation of security cameras, floodlights, and beautification efforts will enhance the safety of the area around The Heart of the City. This will create a more inviting and secure environment for surrounding businesses, potentially attracting more customers and supporting the local economy.

Estimated Number of Beneficiaries: Approximately 9 business/organizational partners and surrounding business owners will benefit indirectly from the increased security and visual improvement of the area.

4. Volunteers and the Broader Community

Community Volunteers: The Heart of the City regularly engages 21 trained volunteers and 76 GU4School volunteers. As the site becomes more welcoming and secure, the volunteer base may grow, increasing community involvement and strengthening the overall impact of the services offered.

Estimated Number of Beneficiaries: Volunteer involvement and community engagement could increase, indirectly benefiting around 100-200 individuals who support or are impacted by the center's activities.

5. General Public

Residents in the 97070 Zip Code: The improvements to the facility will enhance the overall environment of the area, benefiting not only those directly involved with the center but also residents who live in the surrounding area. The project will improve the aesthetics and safety of the site, which could positively influence the broader community, including those who may not be directly served by the Heart of the City.

Estimated Number of Beneficiaries: The 264 people in the 97070 zip code who are connected to the project either directly or indirectly will benefit from the positive impact on the community environment.

Summary of Estimated Beneficiaries:

Direct Beneficiaries (Service Users): ~587 people (renting, unhoused, needing violence/abuse resources)

Families and Children (Client Services): ~472 people

Local Businesses: ~9 organizations, additional business owners nearby

Volunteers: ~100-200 individuals

General Public (97070 Zip Code): ~264 people

Total Estimated Impact:

The total number of Wilsonville residents and stakeholders who will benefit from this project is estimated to be around 1,300–2,000 individuals. This includes direct service users, volunteers, local businesses, and the surrounding community.

By improving the safety, appearance, and functionality of The Heart of the City's facility, this project will not only support vulnerable individuals but will also enhance the community as a whole, providing lasting benefits to a significant number of Wilsonville residents.

How does the project serve diverse or traditionally underserved populations?

The project at The Heart of the City directly serves diverse and traditionally underserved populations in Wilsonville through its inclusive approach to providing essential services and resources. The following outlines how the project supports these groups:

1. Unhoused and Low-Income Residents

Unhoused Population: The Heart of the City has a dedicated focus on providing resources for unhoused individuals, with approximately 54 unhoused people currently served. The improvements to security infrastructure (such as cameras and floodlights) and the beautification of the space will make the center more accessible and secure for these individuals, providing a safe environment to access resources such as food, clothing, financial assistance, and counseling.

Low-Income Families: The facility supports low-income families, many of whom are renters (about 510 people renting) and struggling to make ends meet. These residents benefit from financial wellness services, low-fee counseling, and employment

empowerment programs. The project's improvements ensure these services remain available in a safe, welcoming environment, improving the overall well-being of economically vulnerable families.

2. Minority and Immigrant Populations

Spanish Services: The Heart of the City offers services in Spanish, helping to bridge the language barrier for 32 Spanish-speaking individuals. This is particularly important for immigrant populations who may face challenges accessing resources in English. The improved security and beautification efforts will create a more inclusive and accessible space for all members of the community, including those from Spanish-speaking backgrounds, ensuring they feel welcomed and supported.

3. Survivors of Violence and Abuse

Victims of Violence or Abuse: The Heart of the City provides specialized services for individuals needing violence or abuse resources, serving 23 people in this category. These individuals often come from marginalized communities and face unique barriers when seeking help. The project's upgrades—such as improved security infrastructure—will help create a safer and more secure environment, making it easier for these survivors to access the support they need without fear of further harm.

4. People Facing Mental Health or Addiction Challenges

Mental Health Support and Addiction Recovery: The Heart of the City connects individuals to mental health resources and addiction recovery services. The installation of security cameras and floodlights, alongside the beautification efforts with tree replanting, will help provide a safe, peaceful environment for individuals accessing counseling services, thus encouraging more people facing mental health or addiction challenges to seek help.

5. General Community Support

Community and Volunteer Support: The Heart of the City engages a diverse range of volunteers, including people from various cultural backgrounds, income levels, and life experiences. The community partnerships and volunteers support 76 GU4School volunteers and 21 trained volunteers who directly help in assisting underserved populations. As the project creates a more welcoming environment with its security enhancements and landscaping efforts, it will attract more volunteers and make the space more inclusive for all community members.

6. Environmental Justice for All

Environmental Sustainability: The replanting of dogwood trees (or other city-approved trees) aims not only to beautify the area but also to contribute to environmental sustainability. This effort will benefit all residents, particularly those from lower-income communities who may have fewer green spaces to enjoy. The addition of aesthetically pleasing, nature-filled spaces can have a positive mental health impact on diverse populations, especially those who rely on community centers for support.

By focusing on these diverse and traditionally underserved groups, the project fosters inclusivity, improves access to critical resources, and strengthens the overall fabric of Wilsonville's community.

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.

This project serves specific cultural and ethnic groups within Wilsonville, particularly through its targeted services and resources designed to meet the needs of underrepresented populations.

1. Spanish-Speaking Community:

The Heart of the City provides services in Spanish, which directly benefits Spanish-speaking individuals in Wilsonville. The inclusion of Spanish-language services ensures that members of the Hispanic and Latino communities—who may face language barriers when accessing resources—can receive assistance in their native language. This support allows them to engage with financial wellness programs, counseling, employment services, and more without the stress of overcoming a language barrier.

2. Immigrant Populations:

Wilsonville, like many other communities, has immigrant residents from various countries. These individuals often face challenges

related to cultural integration, language, and access to services. The Heart of the City aims to serve this population by offering a safe and accessible space where they can find resources such as food assistance, housing support, legal referrals, and mental health services. The project also provides a community-centered environment where immigrants can connect with others who understand their experiences, further fostering a sense of belonging.

3. Low-Income Families:

While not based on ethnicity or culture, the low-income community, which can include a mix of cultural and ethnic groups, is also a key focus of this project. Many families in Wilsonville face economic challenges, and this project serves them by offering financial assistance, counseling, and employment support, which helps to alleviate the pressures of poverty.

4. Minority Groups Facing Abuse or Violence:

The project also specifically serves individuals from minority groups who have experienced violence or abuse. These individuals may come from diverse cultural or ethnic backgrounds, and the Heart of the City's services aim to provide them with the support, safety, and resources they need to rebuild their lives.

While the project is not solely focused on one ethnic or cultural group, it prioritizes the needs of Spanish-speaking populations, immigrant communities, and minorities facing challenges in Wilsonville. By offering inclusive services in Spanish and creating a culturally sensitive environment, the project aims to support these communities, helping them feel empowered and integrated into the broader Wilsonville community.

Project Budget

Upload project budget sheet available at www.ci.wilsonville.or.us/cep [2]

Upload Budget:

[heart_of_the_city_safety_project_budget_worksheet_1.pdf](#) [3]

How were these costs estimated (quotes, catalog, previous projects, etc.)?

The costs for this project were estimated based on a combination of factors, including quotes from contractors and vendors, catalog pricing, and industry standards. Below is a breakdown of how each element of the project's costs was estimated:

1. Tree Removal and Permits

Tree Removal Costs: The estimated cost for the removal of 18 pine trees is \$27,000.00. This includes the complete removal of all 18 trees, hauling away all wood, and grinding the stumps 8-10 inches below ground level along with exposed roots within a 4-foot radius. The shavings will be left in place. Should additional work be required to chase roots, an extra cost will be added. It's important to note that we are not liable for any damage to irrigation systems or wires that may occur during the stump grinding process. The tree removal is necessary to allow for the installation of a security fence, as all 18 trees are infested and pose a danger of falling. The cleanup and removal of tree branches resulting from the work performed is included in the estimate, unless specified otherwise.

Permit Costs: The City of Wilsonville's fee schedule for tree removal permits was directly referenced. These permit costs were provided by the city and are detailed in their regulations for removing 18 trees, with specific fees for Type B and possible additional review fees. These fees range from \$130 for the base permit to an estimated total of \$416 based on the number of trees being

removed.

2. Security Camera System

Camera System and Floodlight Installation Pricing: The estimated total cost is \$4,998.00. This includes the installation of three Ring Vision Cameras with Floodlights, replacing existing wall pack locations. The project also involves the removal of six existing flood lights mounted on stanchion posts, the installation of a triple bullhorn attachment with three new LED flood lights on the south side, and the installation of two new LED flood lights on the east side using existing dual stanchion support. Additionally, the small exterior wall pack on the southwest corner will be replaced with a new LED wall pack. The electrical work includes splicing through time clock circuits to provide constant power to the cameras and new flood lights, as well as the rental of a bucket truck for installation and minor electrical labeling for code compliance. All new exterior lights will be equipped with integral photocells for dusk-to-dawn operation. The estimate was provided by Atlas Electrical Contractors, Inc. and covers all necessary wiring, installation, and electrical work.

4. Administrative Review

Review Fees: Review Fees:

The City of Wilsonville requires the following fees for the building permit and review process related to the installation of security cameras and floodlights at the Heart of the City project. The Building Permit Fee is \$139.37, the Building Plan Review Fee is the same amount at \$139.37, and the State Surcharge is \$16.72, calculated at 12% of the building permit fee. The total estimated cost for these fees is \$295.46, which covers the necessary permits and review requirements for the project. These review fees may also be included in the estimate from Atlas Electrical Contractors, Inc.

5. Tree Replanting (Dogwood Trees)

Replanting Costs: The estimated costs for replacing the removed trees with dogwood trees were based on nursery catalog pricing for the purchase of healthy dogwood saplings. The costs were calculated based on the number of trees needed to replace the dead ones (18 trees) and the typical market cost of these trees, which ranges from \$50 to \$150 per tree, plus the costs of planting, labor, and site preparation. The total for replanting was estimated to range from \$900 to \$2,700 depending on the exact number of trees purchased and any required soil amendments or site work.

6. Arborist and Additional Costs

Arborist Report and Site Visit: The arborist report provided by Evergreen Tree Removal included an onsite assessment and a detailed quote for the removal process. The costs associated with arborist services were factored into the total cost of the tree removal process.

The overall cost estimates for this project were derived from a combination of direct quotes, city fees, and industry standards. These estimates are designed to reflect a comprehensive picture of the costs involved in the tree removal, site improvements (security infrastructure), and ongoing maintenance needed to support the project long-term.

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Secure Funding for the Sponsor's Share of Total Costs

Grace Chapel has committed to providing secure funding for the initial costs of the project. This funding will cover essential project expenses, including tree removal, security infrastructure (cameras and floodlights), and necessary permits. This financial support from Grace Chapel is crucial for the successful execution of the project.

Funding Sources

Grace Chapel's Contribution: Grace Chapel will be the primary sponsor, providing the necessary upfront funds for the project.

These funds will cover a significant portion of the project costs, ensuring that we can move forward with the tree removal, security improvements, and site enhancements.

Reimbursement through the CEP Grant: While Grace Chapel is funding the initial costs, we plan to seek reimbursement through the CEP (Community Enhancement Project) Grant. This will allow us to replenish the benevolence fund, which is specifically designated for client services, including financial assistance to community members in need.

No Matching Funds Required: This project does not require matching funds from other sources, as Grace Chapel's financial support will serve as the sponsor's share. The attached detailed budget outlines the full allocation of project costs and funding sources.

Strategic Approach

By securing this sponsorship from Grace Chapel, we are confident in our ability to successfully implement the project and maintain financial sustainability. The planned reimbursement through the CEP grant will allow us to replenish our benevolence fund, which is essential for continuing to provide vital financial assistance to the Wilsonville community.

This approach ensures that the project not only addresses immediate needs but also allows us to sustain long-term support for individuals and families in vulnerable circumstances, contributing to the overall mission of The Heart of the City and Grace Chapel.

Will the project be completed with the proposed funding or will future funding be necessary?

Completion of the Project with Proposed Funding

The project will be completed with the proposed funding, contingent on the grant we receive. Given the substantial costs involved, there is a possibility that some parts of the project may need to be delayed if we are not able to secure the full funding. While this is a crucial project for The Heart of the City and the community, we recognize that it is large in scope. Therefore, even completing the project in stages is important and will allow us to make meaningful progress toward the overall goals.

Future Funding

We will continue to pursue additional funding opportunities to address any remaining needs if full funding is not achieved through the grant. We are committed to finding the necessary resources to ensure the success and completion of the project, even if some parts must be phased in. The flexibility to complete steps as funding becomes available will allow us to move forward and fulfill our mission, regardless of any potential funding gaps.

Ongoing Maintenance and Care

No additional funding will be necessary for the maintenance or care of the project items once they are completed. Grace Chapel, the property owner, will oversee and manage the upkeep of all enhancements, including tree replanting, security infrastructure, and any other elements added to the site. Maintenance responsibilities will be handled by Grace Chapel's staff or through their dedicated technology services.

This ensures that continued functionality of these improvements will be maintained without the need for future funding, making the long-term sustainability of the project assured and well-managed within the existing structure of Grace Chapel.

Funds are available for projects after July 1, 2024. Is this project compatible with that timing? How and when might this project be implemented?

Yes, this project is compatible with the timing of funds becoming available after July 1, 2024. However, since the project cannot begin until July 1, 2025, due to grant requirements, we plan to align the project's implementation with this timeline.

Timeline and Implementation:

July 1, 2025 - Project Start:

We will initiate the project as soon as we are able to begin in 2025, following the approval of the grant.

The first step will be to secure the necessary permits and begin the tree removal process, which includes acquiring the Type B Tree Permit and other approvals as needed.

Early Stages (2025):

The initial phase will include the tree removals, site preparation, and planning for the installation of security measures (such as floodlights and cameras).

Simultaneously, we will begin the process of replanting the dogwood trees or other approved species to replace the removed trees.

Mid-Project (2025):

As the replanting and site work continue, the security camera system and floodlight installation will be completed.

Any required administrative reviews or additional project steps will be processed and implemented during this phase.

Final Stages (Late 2025 or Early 2026):

We aim to complete the installation of all security infrastructure and the final landscaping work (including tree replanting and beautification efforts).

The project will be thoroughly inspected, and any final adjustments will be made.

By leveraging the availability of funds starting July 1, 2024, we will be able to move forward with the necessary preparations for the project and hit the ground running when the project officially starts in July 2025. The comprehensive timeline ensures that the Heart of the City will continue to make progress, while also allowing flexibility for securing additional resources and meeting project milestones.

Identify if the project is included in an adopted Master Plan or Strategic Plan. (City of Wilsonville, school district, non-profit, etc.)

The project was not included in an adopted Master Plan or Strategic Plan. It emerged as a priority due to the urgent need to address both the deteriorating trees and the growing security concerns. Financial constraints initially prevented us from addressing both simultaneously, but as the Heart of the City has grown, the need to replace the trees and install flood lights and security cameras has become essential to ensuring a safer and more vibrant environment for the community.

Project Management

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:

Major Tasks and Projected Schedule for Completing the Heart of the City Project

Pre-Project Planning and Fund Allocation (July 2024 - June 2025)

Task: Secure necessary funds and finalize grant application.

Description: We will secure the necessary funding to begin the project, leveraging the CEP grant and internal financial support from Grace Chapel. Final details of the budget and scope will be aligned during this phase.

Completion Target: June 2025

Permitting and Approvals (July 2025)

Task: Obtain all necessary permits and approvals for tree removal, security infrastructure, and any site modifications.

Description: Apply for the Type B Tree Permit for the removal of 18 trees, submit required documentation including an arborist's report, and seek approval for security infrastructure (cameras and floodlights). Secure Class 2 Administrative Review if necessary for installations.

Completion Target: July 2025

Final Estimate from Evergreen Tree Removal (July 2025)

Task: Receive final estimate and breakdown from Evergreen Tree Removal based on site assessment.

Description: We will receive a final estimate from Evergreen Tree Removal, which will provide the exact costs for the tree removal, debris disposal, and stump grinding based on the tree types, size, and site conditions.

Completion Target: July 2025

Tree Removal and Site Preparation (August - October 2025)

Task: Begin removal of dead trees and prepare the site for new installations.

Description: The team will work with the arborist, Evergreen Tree Removal, to remove the trees identified as dead or infested.

Stumps will also be ground down as part of the process. The area will be cleared for replanting and security infrastructure.

Completion Target: October 2025

Tree Replanting and Landscaping (October - December 2025)

Task: Replant dogwood trees and other greenery to replace the removed trees.

Description: The replanting process will begin immediately after tree removal. We plan to plant dogwood trees, which are ideal for beautifying the space, with a focus on environmental sustainability.

Completion Target: December 2025

Security Infrastructure Installation (November - December 2025)

Task: Install floodlights, cameras, and other security measures.

Description: Once the site preparation is complete, floodlights and security cameras will be installed to ensure the safety of the area. The security system will include high-quality cameras for surveillance and floodlights to deter potential risks.

Completion Target: December 2025

Final Review and Site Inspection (January 2026)

Task: Conduct a final review of the project, ensuring all installations and improvements meet safety, aesthetic, and functional standards.

Description: A thorough inspection will be carried out to ensure the completed work adheres to city regulations and project specifications. Any final adjustments will be made.

Completion Target: January 2026

Project Completion and Ongoing Maintenance (February 2026 and Beyond)

Task: Complete final touch-ups and initiate regular maintenance of the site.

Description: As the project is officially completed, ongoing maintenance (such as tree care, security system monitoring, and general upkeep) will be provided by Grace Chapel through their dedicated maintenance and property management team. This will ensure the long-term health and safety of the area.

Completion Target: Ongoing Maintenance starting February 2026

Summary of the Projected Timeline:

Pre-Project Planning and Fund Allocation: July 2024 - June 2025

Permitting and Approvals: July 2025

Final Estimate from Evergreen Tree Removal: July 2025

Tree Removal and Site Preparation: August - October 2025

Tree Replanting and Landscaping: October - December 2025

Security Infrastructure Installation: November - December 2025

Final Review and Site Inspection: January 2026
Ongoing Maintenance: Starting February 2026

Describe prior experience managing similar projects. Include prior Community Enhancement Projects:

The Heart of the City is seeking the CEP grant for the second time. Our first successful award enabled us to enhance client accessibility through the purchase of necessary technology, such as laptops, iPads, and a phone system. This experience has been pivotal in strengthening our operational efficiency, which is essential for supporting the community.

With the previous grant, we were able to:

Purchase Technology: We acquired laptops and iPads, which are crucial for client services and community outreach. These devices were set up with IT and are now being used both inside and outside the office for meetings, allowing us to extend our services beyond our physical location.

Improve Communication Infrastructure: With the previous grant it freed funds so we could meet some of our other needs. We were able to upgrade our phone system from a single line to three phone lines, improving our communication capacity and responsiveness.

Furniture and Office Setup: By carefully managing the funds, we saved money by purchasing technology at a discounted cost. This allowed us to allocate funds toward purchasing much-needed office furniture, enhancing our workspace environment.

Efficiency Gains: These improvements have significantly boosted our efficiency in delivering services, from outreach to client support, and we are excited to complete the remaining purchases to further enhance our operations.

This experience has equipped us with valuable skills in managing funding, making strategic purchases, and ensuring that resources are effectively allocated to meet both immediate and long-term needs. The success of our first grant has proven our ability to execute such projects and we are confident in our capacity to manage the proposed project, should we receive the CEP grant for this initiative.

Prior Experience Managing Similar Projects:

Grace Chapel has a strong track record of overseeing and managing projects related to building care, maintenance, and landscaping. For example, Grace Chapel has successfully managed the Parkway building, ensuring that building maintenance and landscaping needs are met, which includes ongoing care, security infrastructure, and ensuring the property remains a safe and welcoming space for the community.

As The Heart of the City has expanded to meet the growing needs of the Wilsonville community, Grace Chapel has consistently leveraged its resources to support these initiatives. This includes not only maintaining physical spaces but also ensuring that our programs and services are operating effectively and efficiently.

Grace Chapel's experience in managing large-scale building projects, like those for the Parkway building, directly informs the successful execution of the Heart of the City project. The collaboration between Grace Chapel and The Heart of the City allows for seamless integration of community outreach programs, efficient use of resources, and sustainability in ongoing project management. This strong foundation ensures that we can successfully manage the proposed project and that the facilities, infrastructure, and services remain maintained and beneficial for the community.

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.

Yes, this project does require coordination with several public and private organizations to ensure its successful implementation.

Here is a summary of the coordination efforts:

Coordination with Public and Private Organizations:

City of Wilsonville:

Coordination with the City of Wilsonville has been critical, especially for the required permits and approvals for tree removal and any infrastructure changes. We have worked with the City Planning Department to understand the specific regulations and permit requirements for tree removal and the installation of security measures.

The Type B Tree Permit application has been submitted, and we are in the process of securing approval. We have also reviewed the need for a Class 2 Administrative Review for additional infrastructure changes, including floodlights and security cameras.

Evergreen Tree Removal (Arborist):

Coordination with Evergreen Tree Removal has been essential to assess the trees to be removed and to provide a final estimate for the tree removal and replanting project. Their expertise ensures that the project is executed according to environmental and safety standards, and their input on tree replacement (such as the dogwoods) has been incorporated into our plan.

Security Infrastructure Providers:

Coordination with Atlas Electrical Contractors, Inc is underway to assess the specific requirements for installing floodlights and security cameras. They have been consulted to ensure that the system meets both safety and budget requirements.

Grace Chapel:

As the property owner and sponsor, Grace Chapel has provided oversight and support for the project, ensuring that all necessary resources and coordination efforts are aligned. Grace Chapel's experience with managing building and landscaping projects further strengthens the collaboration, ensuring that resources will be available for both the implementation and maintenance of the project.

Coordination Status:

The coordination with the City of Wilsonville is in process, with required permits under review and set to be finalized before project commencement.

The Evergreen Tree Removal team has already conducted a site visit and is finalizing their estimate and work plan.

Security infrastructure provider Atlas Electrical Contractors, Inc have been identified, and preliminary quotes have been obtained. They have already submitted an estimate and work plan.

Next Steps:

Finalize the permit application process with the City of Wilsonville.

Secure final quotes and contracts for tree removal, security infrastructure, and floodlights.

Confirm budget allocations and schedule work with contractors and service providers.

Coordination with public and private organizations is actively in progress, with necessary steps for permitting, tree removal, and security infrastructure already initiated.

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:

The project is located on private land, specifically at The Heart of the City, which is owned by Grace Chapel, a non-denominational church in Wilsonville. As the property owner, Grace Chapel is fully committed to supporting and overseeing this project, which is aimed at enhancing both the aesthetic and functional aspects of the property while providing long-term benefits to the broader Wilsonville community.

Public Benefit of the Project:**Community Outreach and Support:**

The Heart of the City serves as a vital community outreach and services hub, offering a variety of resources to vulnerable individuals and families in Wilsonville. This project aims to enhance the safety and beauty of the site, making it more welcoming

and accessible to those seeking support.

Safety and Security Enhancements:

The installation of security cameras and floodlights will improve safety in the area, helping to deter potential threats and making the site safer for all who visit. These upgrades will particularly benefit vulnerable community members who rely on the services provided by The Heart of the City.

Environmental Sustainability and Beautification:

The tree removal and subsequent replanting of dogwood trees will contribute to the beautification of the property and surrounding area. This effort will improve the visual appeal of the space, support local wildlife, and enhance environmental sustainability—benefiting both the property itself and the broader community.

Increased Community Engagement:

By improving the site's functionality and aesthetics, the project will encourage more individuals and families to utilize the services offered, thereby increasing community engagement and outreach. The enhancements will also foster a stronger sense of community pride and ownership among local residents.

Landowner Permission:

Grace Chapel, as the landowner, has fully approved the project and is committed to its successful execution. A signed statement of landowner permission is included with this application, confirming Grace Chapel's support for the project and granting the necessary authorization for the planned improvements to take place.

In conclusion, this project will provide substantial public benefit by improving safety, supporting community programs, enhancing the environment, and fostering greater engagement with local residents. Grace Chapel's support and commitment to the project are central to ensuring that these benefits are realized for the community of Wilsonville.

Do you currently have an active CEP grant?

Yes

If yes, will you be seeking an exception?

No, an exception is not needed or requested.

Project Certifications:

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature:

Lyn Whelchel

Date Signed: Sun 2/23/25

Electronic signature agreement. By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and

agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: Yes

Source URL: <https://www.wilsonvilleparksandrec.com/node/129062/submission/64540>

Links

[1] <https://www.wilsonvilleparksandrec.com/bc-mce/webform/2025-project-nomination-form%E2%80%93community-enhancement-program> [2] <http://www.ci.wilsonville.or.us/cep> [3] https://www.wilsonvilleparksandrec.com/system/files/webform/heart_of_the_city_safety_project_budget_worksheet_1.pdf

Heart of the City Safety Project Budget				
	CEP	Sponsor	Other #1	Other #2
Personal Services				
Evergreen Tree Removal & Stump Grinding: 18 Pine trees = remove trees -haul all wood Grind Stumps 8-10 inches belowground level and exposed roots within 4 feet(leave shavings) -to chase roots an additional cost will be added. **We are notliable for irrigation orwires that get damaged in the process of grinding the stump** -removal is so security fence can be installed -all 18 trees are infested& a danger of falling	27,000.00			
Replanting Services- AI estimate	9,000.00			

Floodlight Installation:-Provide and install (3) new "Ring Vision Cameras with Floodlight" in place of existing wall pack locations -Remove (6) existing flood lights currently mounted on stanchion posts -Install a new triple bullhorn attachment and (3) new LED flood lights for south side -Install (2) new LED flood lights on east side of building utilizing existing dual stanchion support -Remove small exterior wall pack on SW corner and replace with a new LED wall pack -Splice through time clock circuits; providing constant hot to ring camera locations and new flood lights -Bucket Truck Rental -Electrical minor label	\$4998.00			
Supplies				
Capital				
Materials				
Other (Please Explain)				
Tree Removal Permits	611.00			
Building Permit Fee/Planning Review Fee/State Surcharge (278.74+16.72=295.46)	295.46			
Total	41904.46	0	0	0
Total Estimated Cost	\$41,904.46			
% of Total Budget provided by Sponsor	0.00			



4403 S.E. ROETHE ROAD
MILWAUKIE, OREGON 97267
PHONE (503) 659-2212
FAX (503) 659-4944
CCB#1532

02/21/2025

ATTN: KARL EICHELT
keichelt@gracechapelonline.org
GRACE CHAPEL
DIRECTOR OF FACILITY OPERATIONS
27501 SW PARKWAY AVE.
WILSONVILLE, OR 97070
#503-351-8584

HEART OF THE CITY
NEW RING CAMERAS/EXTERIOR LGHTS

PROVIDE THE BELOW SCOPE OF WORK FOR HEART OF THE CITY LCOATED AT:
28925 SW BOBERG ROAD, WILSONVILLE, OREGON 97070.

\$4,998.00

Includes:

- Provide and install (3) new "Ring Vision Cameras with Floodlight" in place of existing wall pack locations
- Remove (6) existing flood lights currently mounted on stanchion posts
- Install a new triple bullhorn attachment and (3) new LED flood lights for south side
- Install (2) new LED flood lights on east side of building utilizing existing dual stanchion support
- Remove small exterior wall pack on SW corner and replace with a new LED wall pack
- Splice through time clock circuits; providing constant hot to ring camera locations and new flood lights
- Bucket Truck Rental
- Electrical minor label

All new exterior lights will have integral photocells for dusk to dawn operation

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

People the Heart of the City Impacted in our Community from 2024-2025

Who we served snapshot

People Renting	510
People Unhoused	54
People need for Addiction Recovery Resources	10
People with a need for violence/abuse resources	23
People in 97070 zipcode	264

How we Served

Seeking Assistance (resource request)	643
Financial Assistance through Benevolence Funds	298
Spanish Services	32

Community Partnerships

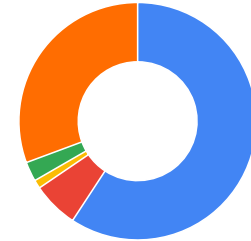
Trained Volunteers	21
GU4School Volunteers	76
Event Business Partnerships	5
Business/Organizational Partners	9

Programs/Services

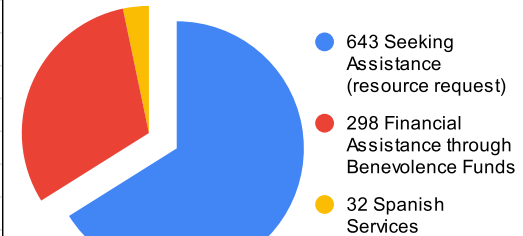
Financial Wellness Services	7
Counseling Referral Services	112
Low-Fee Counseling Services	24
Employment Empowerment Services	62
Emergency Mailing Program	4
Client Services (Completed an Intake)	472

Snapshot of Who HoC Serves

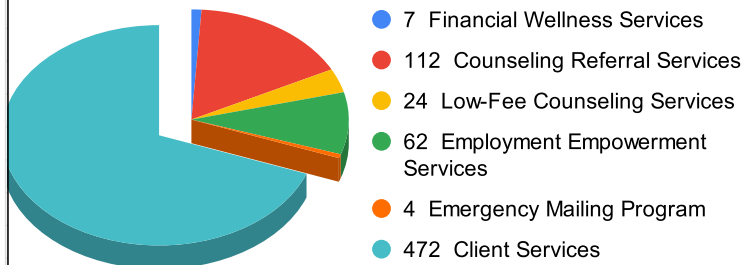
- 510 People Renting
- 54 People Unhoused
- 10 People need for Addiction Recovery Resources
- 23 People with a need for
- 264 People in 97070 zipcode



Impact of People HoC Assisted

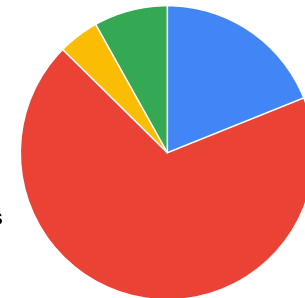


Number of People We Served Through Programs



Number of People/Partnerships Impacting Our Community

- 21 Trained Volunteers
- 76 GU4School Volunteers
- 5 Event Business Partnerships
- 9 Business/Organizational Partners





Evergreen Tree Services CCB# 199579

15532 SW PACIFIC HWY, PMB #304
TIGARD OR 97224

Proposal #26925

Date:

From: Diane G.

Proposal For

Karl Eichelt

28925 SW Boberg Rd
Wilsonville, OR

main: 503-351-8584

mobile:

karl@gracechapelonline.org

Location

28925 SW Boberg Rd
Wilsonville, OR 97070

Terms

Due on receipt

28925 SW Boberg Rd

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Tree Removal 18 Pine trees = remove trees -haul all wood Grind Stumps 8- 10 inches below ground level and exposed roots within 4 feet (leave shavings) -to chase roots an additional cost will be added. **We are not liable for irrigation or wires that get damaged in the process of grinding the stump** -removal is so security fence can be installed -all 18 trees are infested & a danger of falling	1	\$27,000.00	\$27,000.00
Clean up Clean up and removal of tree branches from work performed INCLUDED -(Unless specified)	1	\$0.00	\$0.00

Tags

Diane Gurley

Client Notes

No other services are promised other than the ones listed above.

If applicable, the client is liable for contacting the neighbors to get written permission to trim their trees.

Payment is due per contract agreement. Any payment received 10 days after the due date will be considered late and a 2% penalty fee will be added to your invoice. Balances past due for more than 90 days will be sent to a collection agency, if no payment arrangements have been made.

We require half of the total amount as a down payment when the job is scheduled, and the remainder of the balance is due upon completion.

Evergreen Tree Services reserves the right to refuse service to anyone.

Customer may cancel the contract within 24 hours after signing. A \$50 fee will be due if service is canceled after 24 hours.

Thank you for your business!



Evergreen Tree Services CCB# 199579

15532 SW PACIFIC HWY, PMB #304
TIGARD OR 97224

Proposal #26925

Date:

From: Diane G.

To pay with a debit/credit card please call us at 503-625-4595

Licensed-Bonded-Insured- www.EvergreenTSL.COM

CCB#199579

All services will be provided by professionally trained staff. No other services are promised other than the ones listed above. Any service performed outside of this contract will be an additional charge on your account. We require half of the total amount as a down payment when the job is scheduled, and the remainder of the balance is due upon completion. Any payment received 10 days after the due date will be considered late and a 2% penalty fee will be added to your invoice. Balances past due for more than 90 days will be sent to a collection agency if no payment arrangements have been made. Evergreen Tree Services reserves the right to refuse service to anyone. Customer may cancel contract within 24 hrs after signing. A \$50 fee will be due if service is canceled after 24 hours.

Signature

x

Please sign here to accept the terms and conditions

SUBTOTAL	\$27,000.00
SALES TAX	\$0.00
TOTAL	\$27,000.00



Evergreen Tree Services CCB# 199579

15532 SW PACIFIC HWY, PMB #304
TIGARD OR 97224

Proposal #26925

Date:

From: Diane G.

Photos



Assigned To

Diane G.

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ANSI A300 TREE CARE STANDARD DEFINITIONS

The following definitions apply to specifications detailed in this proposal:

CLEAN: Selective pruning to remove one or more of the following parts: dead, diseased, and/or broken branches. Unless noted otherwise on this proposal, all cleaning will be of branches one inch in diameter or greater throughout the entire crown.

CROWN: The leaves and branches of a tree measured from the lowest branch of the trunk to the top of the tree.

RAISE: Selective pruning to provide vertical clearance.

REDUCE: Selective pruning to decrease height and/or spread by removing specified branches.

RESTORE: Selective pruning to improve the structure, form, and appearance of trees that have been severely headed, vandalized, or damaged.

THIN: Selective pruning to reduce density of live branches, usually by removing entire branches.