



PLANNING COMMISSION

WEDNESDAY, APRIL 10, 2024

INFORMATIONAL

3. City Council Action Minutes (March 4 & 18, 2024) *(No staff presentation)*

City Council Meeting Action Minutes
March 4, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Bryan Cosgrove, City Manager
Dan Pauly, Planning Manager
Delora Kerber, Public Works Director
Dwight Brashear, Transit Director
Jeanna Troha, Assistant City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Zach Weigel, City Engineer

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Anne MacCracken, Transit Management Analyst
Beth Wolf, Senior Systems Analyst

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:01 p.m.
A. SMART Annual Rider Survey Results	Council heard the results of the 2023 SMART Annual Rider Survey.
B. Housing Our Future	Staff shared data from public outreach activities informing the Housing Our Future project. The project to analyze the City's future housing needs and capacity is continuing with a Housing Needs and Capacity Analysis (HNCA) to yield an understanding of housing needs for the next 20 years and to confirm if there is sufficient land area for the City to accommodate these needs.
C. French Prairie Road Pathway Options	Staff summarized steps taken toward the delivery of better walking and biking facilities along the length of French Prairie Road. The City was seeking solutions that would provide safer facilities for residents while addressing the liability and maintenance
URBAN RENEWAL MEETING	
<u>Consent Agenda</u>	The URA Consent Agenda was approved 5-0.
A. <u>URA Resolution No. 340</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Authorizing The Assignment Of The Facilities Lease With Wilsonville Community Sharing.	

<p>B. Minutes of the January 18, 2024 Urban Renewal Agency Meeting.</p>	
<p>NEW BUSINESS</p>	
<p>A. None.</p>	
<p>CONTINUING BUSINESS</p>	
<p>A. None.</p>	
<p>PUBLIC HEARING</p>	
<p>A. <u>Resolution No. 349</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing A Supplemental Budget Adjustment For Fiscal Year 2023-24.</p>	<p>URA Resolution No. 349 was adopted by a vote of 5-0.</p>
<p>REGULAR MEETING</p>	
<p><u>Mayor’s Business</u></p>	
<p>A. Upcoming Meetings</p> <p>B. Diversity, Equity and Inclusion Committee Appointment</p>	<p>Upcoming meetings were announced by the Council President as well as the regional meetings she attended on behalf of the City.</p> <p><u>Diversity, Equity and Inclusion (DEI) Committee – Appointment</u> Appointment of Elisabeth Garcia Davidson to the Diversity, Equity and Inclusion Committee for a term beginning 3/4/2024 to 12/31/2025. Passed 5-0.</p>
<p><u>Communications</u></p>	
<p>A. Clackamas Community College Bond</p>	
<p><u>Consent Agenda</u></p>	
<p>A. Resolution No. 3106 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A First Amendment To The Intergovernmental Agreement On Broadband Services And Infrastructure Sharing Between The City Of Wilsonville And The City Of Sherwood.</p> <p>B. Resolution No. 3115 A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.</p>	<p>The Consent Agenda was approved 5-0.</p>

C. **Resolution No. 3116**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

D. **Resolution No. 3117**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods LP, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

E. **Resolution No. 3118**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.

F. **Resolution No. 3119**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.

G. **Resolution No. 3127**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Accept Assignment Of And Amend The Facilities Lease With Wilsonville Community Sharing.

H. **Resolution No. 3128**

A Resolution Of The City Of Wilsonville Supporting A 2024 Grant Application To The Oregon State Parks, Local Government Grant Program For The Memorial Park Playground Replacement Project.

I. Minutes of the February 22, 2024 City Council Meeting.

<p><u>New Business</u></p> <p>A. <u>Resolution No. 3112</u> A Resolution Of The City Of Wilsonville Authorizing A Preliminary Engineering Report To Consider Possible Formation Of A Local Improvement District For Public Improvements To SW Parkway Avenue And SW Printer Parkway.</p>	<p>Resolution No. 3112 was adopted, 5-0.</p>
<p><u>Continuing Business</u></p> <p>B. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 3120</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2023-24.</p> <p>B. <u>Ordinance No. 889</u> An Ordinance Of The City Of Wilsonville Amending The Text Of The Development Code To Make Minor Modifications To The Coffee Creek Industrial Design Overlay District Standards.</p>	<p>Resolution No. 3129 was adopted by a vote of 5-0.</p> <p>Ordinance No. 889 was adopted on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>8:54 p.m.</p>

City Council Meeting Action Minutes
March 18, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Bryan Cosgrove, City Manager
Cricket Jones, Finance Operations Supervisor
Delora Kerber, Public Works Director
Jeanna Troha, Assistant City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Assistant Finance Director
Kimberly Veliz, City Recorder
Miranda Bateschell, Planning Director
Stephanie Davidson, Assistant City Attorney
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Andrew Barrett, Capital Projects Eng. Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Utility Meter Reader Rate Increase	Council was informed of an amendment to a contract with Metereaders, LLC.
B. Public Contracting Code Update	Council and staff continued discussion on refining the City’s contracting code.
REGULAR MEETING	
<u>Communications</u>	
A. Representative Courtney Neron End of Legislative Session Presentation	Council heard a summary of the actions taken by the State legislature during the 2024 legislative session
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Consent Agenda</u>	
A. <u>Minutes of the March 4, 2024 Council Meeting.</u>	The Consent Agenda was approved 5-0.
<u>New Business</u>	
A. None.	
<u>Continuing Business</u>	
A. Ordinance No. 889 An Ordinance Of The City Of Wilsonville Amending The Text Of The Development Code To Make Minor Modifications To The Coffee Creek Industrial Design Overlay District Standards.	Ordinance No. 889 was adopted on second reading by a vote of 5-0.

<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
ADJOURN	8:51 p.m.