



PLANNING COMMISSION

WEDNESDAY, SEPTEMBER 14, 2022

INFORMATIONAL

5. City Council Action Minutes (August 1 & 15, 2022) *(No staff presentation)*

City Council Meeting Action Minutes

August 1, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Jeanna Troha, Assistant City Manager
 Delora Kerber, Public Works Director
 Martin Montalvo, Public Works Ops. Manager
 Mark Ottenad, Public/Government Affairs Director
 Mike Nacrelli, Civil Engineer
 Cindy Luxhoj, Associate Planner
 Zach Weigel, City Engineer
 Martin Montalvo, Public Works Ops. Manager
 Zoe Mombert, Assistant to the City Manager
 Ryan Adams, Assistant City Attorney

Staff present included:

Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:05 p.m.
A. Public Works Complex Construction Contract	Council was informed of Resolution No. 2988, which authorizes the City Manager to execute a construction contract with Emerick Construction Company for construction of the Public Works Complex Project.
B. Waste Water Treatment Plant Master Plan	Staff shared tenets of a draft Wastewater Treatment Master Plan that accommodates the City's projected 20-year growth, addresses seismic resiliency and identifies assets to be upgraded and/or replaced.
C. 2023 League of Oregon Cities Legislative Priorities Ballot	The City's lobbyist sought the Council's direction to finalize the legislative priorities to be listed on the League of Oregon Cities' (LOC) legislative priority ballot.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. July 30, 2022 Curtailment Event	Staff explained the water pump failure at the Willamette River Water Treatment Plant (WRWTP) and the subsequent Water Curtailment Notice for the cities of Wilsonville and Sherwood.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.

<u>Communications</u> A. Tourism Promotion Committee Marketing	City Council heard highlights about the City's current promotional activities displayed on ExploreWilsonville.com, which are designed to attract visitors for overnight lodging.
<u>Consent Agenda</u> A. <u>Resolution No. 2988</u> Authorizing the City Manager to execute a construction contract with Emerick Construction Company for construction of the Public Works Complex Project (Capital Improvement Project #8113). B. <u>Resolution No. 2991</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Second Amendment To Construction Contract With Moore Excavation, Inc. For The 5th Street / Kinsman Road Extension Project. C. Minutes of the July 18, 2022 City Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. <u>Ordinance No. 865</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Future Development Agricultural – Holding (FDA-H) Zone To The Planned Development Industrial (PDI) Zone On Approximately 0.55 Acre Located At 28505 SW Boones Ferry Road; The Land Is More Particularly Described As Tax Lot 800, Section 14A, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Davidsons Boones Ferry Industrial LLC, Owner/Applicant.	After a public hearing was conducted, Ordinance No. 865 was approved on first reading by a vote of 5-0.
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.

URBAN RENEWAL AGENCY	
<u>URA Consent Agenda</u> A. <u>URA Resolution No. 327</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute The Second Amendment To Construction Contract With Moore Excavation, Inc. For The 5th Street / Kinsman Road Extension Project. B. Minutes of the June 20, 2022 Urban Renewal Agency Meeting.	The URA Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>URA Public Hearing</u> A. None.	
EXECUTIVE SESSION	Pursuant to ORS 192.660(2)(h) Legal Counsel/Litigation
ADJOURN	9:01 p.m.

City Council Meeting Action Minutes

August 15, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West – Arrived 5:09 p.m.
 Councilor Linville

Cricket Jones, Finance Operations Supervisor
 Amy Pepper, Engineering Manager
 Ryan Adams, Assistant City Attorney
 Nick McCormick, Legal Intern
 Masha Mironova, Administration Intern
 Matt Lorenzen, Economic Development Manager
 Dan Pauly, Planning Manager
 Bill Evans, Communications & Marketing Manager
 Keith Katko, Assistant Finance Director
 Andy Stone, IT Director
 Zoe Mombert, Assistant to the City Manager

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Utility Billing Update	Staff detailed work currently underway to implement a new Utility Billing system.
B. Code Revisions Related to Camping	Council heard an informational session to discuss the recent passage of Oregon laws and court rulings related to local laws regulating camping.
C. Wilsonville Framework for Inclusive Engagement	Council discussed the Wilsonville Framework for Inclusive Engagement, which is a resource for the City's ongoing public engagement efforts.
D. Vertical Housing Calculation Methodology	Staff presented on Resolution No. 2992, which clarifies the tax exemption calculation methodology to be utilized under the City's Vertical Housing Development Zone (VHDZ) program.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Community Survey Results	Staff presented on the 2022 National Citizen Survey (NCS), performed by National Research Center and Polco.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2990</u> Authorizing The City Manager To Execute A Systems Development Charges Refund Agreement With Coffee Creek Logistics Holdings, LLC For The Construction Of Oversized Public Sewer And Water Infrastructure Improvements.</p> <p>B. <u>Resolution No. 2992</u> A Resolution Of The City Of Wilsonville Clarifying The Tax Exemption Calculation Methodology To Be Utilized Under The City's Vertical Housing Development Zone Program.</p> <p>C. Authorize the City Manager to Sign an Intergovernmental Agreement (IGA) Between Clackamas County Sheriff's Office, West Linn - Wilsonville School District and City of Wilsonville for School Resource Officer Program.</p> <p>D. Minutes of the August 15, 2022 Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 865</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Future Development Agricultural – Holding (FDA-H) Zone To The Planned Development Industrial (PDI) Zone On Approximately 0.55 Acre Located At 28505 SW Boones Ferry Road; The Land Is More Particularly Described As Tax Lot 800, Section 14A, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Davidsons Boones Ferry Industrial LLC, Owner/Applicant.</p>	<p>Ordinance No. 865 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Shared staff was looking into the tree issue at the City Hall parking lot mentioned by Councilor Lehan. They would also investigate the tree issue mentioned by Councilor Lehan on Kinsman Road.</p>

	Lastly, Council was reminded they had been invited to a local resident's centenary birthday party.
<u>Legal Business</u>	No report.
EXECUTIVE SESSION	Pursuant to ORS 192.660(2)(h) Legal Counsel /Litigation
ADJOURN	8:18 p.m.