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#### Submission information

Form: [2024 Project Nomination Form–Community Enhancement Program](#) [1]  
Submitted by Visitor (not verified)  
Fri, 01/12/2024 - 2:49pm  
76.144.94.80

#### Applicant Information

**Sponsor:**

Portland State University

**Tax ID#**

36-4776757

**Contact Person:**

Deborah Arthur

**Daytime Phone:**

503-725-5831

**Email Address:**

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**Address:**

28500 SW McGraw Ave

**City:**

Wilsonville

**State:**

Oregon

**Zip code:**

97070

**Type of Organization:**

A school or institution of higher learning

#### Project Information

**Project Title:**

We Are All Bound Up Together: Art and Stories From Behind the Walls

**Amount Requested:**

\$ 11,187

**Mark all of the goals below which your project meets and explain how in the boxes below:**

- Reduce the amount or toxicity of waste

- Result in improvement in safety
- Benefit youth, seniors, low income persons and/or underserved populations

### **How project meets 'Reduce the amount or toxicity of waste' (be clear & specific)**

We are proposing to use recycled materials in the visual art project, which will display at the Wilsonville Library. We intend to use a combination of recycled materials including newspapers and printed materials from the hometowns of the Coffee Creek residents. Organic materials, such as leaves and grasses from the area surrounding Coffee Creek Correctional Facility will also be incorporated into the visual creations. When the residents of CCCF create the display, we will encourage their ideas in using recycled materials in the project - and work with their ideas. We may bring in recycled materials from the facility as well.

### **How project meets 'Result in improvement in safety' (be clear & specific)**

One of the goals of this project is to share the stories and perspectives of incarcerated women at Coffee Creek with their non-incarcerated neighbors in Wilsonville. We hope to highlight stories that offer insight and understanding into the humanity of these women and their perspectives on belonging and community. By highlighting our shared humanity, this project will improve the safety of both incarcerated/formerly incarcerated individuals, as they are acknowledged as residents of a community and citizens of a place, and likewise will create safer communities as a sense of belonging will in turn reduce recidivism.

### **How project meets 'Benefit youth, seniors, low income persons and/or underserved populations' (be clear & specific)**

This arts display will serve multiple populations. Because of its location in the Wilsonville Public Library, all public will have access to read, watch and experience the art and stories. In its effort to highlight the humanity of the incarcerated women, this project also serves the underserved population of women in prison - through multiple outlets: access to art, access to education and the opportunity to be recognized as residents of Wilsonville.

### **Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates:**

With this grant we are seeking funds to engage Wilsonville residents who live at Coffee Creek correctional facility in an art class and project, using recycled waste materials, and including a public display of the project in the city of Wilsonville. This is a collaborative project with the HEP (Higher Education in Prison) at PSU, The Artist as Citizen Initiative at PSU, The Arts and Culture committee at Wilsonville Parks & Rec, teaching artists and CETI (Creative and Emerging Technologies Institute). Through the Artist as Citizen class and curriculum from PSU, residents at Coffee Creek will engage in creating an artistic display that showcases stories and artwork. CEP funds will cover the costs of materials, the stipend for the teaching artist, the course offering at Coffee Creek and additional costs of display and signage in the community of Wilsonville. The project will begin in late June of 2024 and end by late June of 2025.

### **Where would the project be located and who owns the property if applicable?**

The project will be on display at the Wilsonville Library on the gallery wall in the room with the laptops. We also may showcase the work at City Hall for a 3 month period. Erika Valentine, the Arts and Culture Coordinator from Wilsonville Parks and Recreation is collaborating with us to assist in bringing this project to the public spaces.

**For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted.**

N/A

**What impact might the project have on nearby homes and businesses?**

We do not anticipate any impact on homes and businesses.

**What kind of on-going maintenance needs and costs might be required by the project?**

We do not anticipate any on-going maintenance needs. If the project moves to City Hall from the Library for a period of time, we will need to prepare and budget for the installation change.

**Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded.**

In Oregon roughly 15,000 adults and 600 youth are incarcerated on any given day. Women are the fastest growing segment of the prison population. However, as noted in national studies by the Prison Policy Initiative, only 4% of formerly incarcerated adults (ages 25+) complete a bachelor's degree or higher (compared to 29% in the general population), and the unemployment rate among formerly incarcerated people is 27% (and even higher when combined with race, gender, and a lack of educational credentials—e.g., 60% of formerly incarcerated Black women without a high school diploma/GED are unemployed).

**How does the project serve diverse or traditionally underserved populations?**

Because of its institutional commitment to equity and strategic urban location, Portland State University is uniquely positioned to create and strengthen educational opportunities that support incarcerated and reentering students, and to create pathways to degree completion. Our educational program inside CCCF allows students to work towards a degree while experiencing incarceration and to be able to quickly and easily matriculate to the PSU campus upon release, while receiving the support needed to be successful.

**Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify.**

This project specifically addresses issues for women, trans-identified and gender nonconforming individuals in the criminal legal system, and reflects their experiences and collective voices . These are residents of the City of Wilsonville. Their presence is counted in the number of residents yet they cannot access city services, do not have the ability to vote, etc. Through this project we seek to bridge the divide created by the walls of the prison.

**Project Budget**

Upload project budget sheet available at [www.ci.wilsonville.or.us/cep](http://www.ci.wilsonville.or.us/cep) [2]

**Upload Budget:**

[psu\\_project\\_budget\\_sponsor\\_worksheet.xlsx](#) [3]

**How were these costs estimated (quotes, catalog, previous projects, etc.)?**

These costs were calculated using the rates for adjunct faculty at Portland State University, and in consultation with the guest Artist.

Community Enhancement Program grant application: City of Wilsonville: We Are All Bound Up Together: Art and Stories From Behind the Walls

Budget Justification

Portland State University; PI: Deborah Arthur

A. Personal Services (\$9,187)

All personnel salaries below include a 3.5% annual cost of living increase per Portland State

## University budgeting policies.

### Instructor – Suzanne Savaria (\$5,287)

Funds are requested for Suzanne Savaria (effort of 0.6 person months) with a total project salary cost of \$3,813 + \$1,474 (OPE) = \$5,287. Portland State University charges the actual cost of each fringe benefit direct to Federal projects. However, it uses a fringe benefit rate, which is applied to salaries and wages in budgeting fringe benefit costs under project proposals. The following fringe benefits are treated as direct costs: FICA, workers compensation, medical/dental/health insurance, unemployment, long-term disability, employee liability insurance, and retirement. We have applied the following rates:

- Suzanne Savaria - 38.65%

For this project, Savaria will be responsible for teaching the 3-credit course at the prison, supporting the student artists at the prison, and surrounding the community-based art project with academic content regarding artist as citizen.

Teaching Assistant Guest Artist Stipend (\$1,500) - Funds are requested for a guest artist stipend who was formerly incarcerated and housed in CCCF. This funding will provide benefit to this project supporting the art project in Savaria's 3 credit art course, with a very real expertise, based on lived experience in the prison, on what is allowable in creating the art project, helping s

Guest Artist Stipend – \$1,200 in funding is requested to provide 6 hours of time for a guest artist to meet with residents of Coffee Creek Correctional Facility. This stipend will be paid at the rate of \$200/hour for 6 hours, with a total cost of \$1,200. The guest artist will support the project by bring expertise in developing community art proejcts utilizing recycled and reused materials.

CETI Partnership (1,200) – Funding is requested for a partnership with CETI to provide an augmented reality art display for this project. The cost of this is estimated at \$200/hour for 6 hours for a total cost request of \$1,200). Partnership with CETI is important to this project as they have the expertise in the technological part of the project: creating and embedding QR codes into the art so that by pointing a smart phone at the project, viewers will also be able to learn more about the artists and the project.

### B. Supplies (\$1,500)

Art Materials - \$500 in funds are requested for art supplies to purchase specifically for this project. These funds are essential for our project instruction and work with CCCF residents. Signage Materials - \$1,000 in funds are requested for the cost of producing and distributing signage materials for the art display. All funds are lowest estimated costs and will exclusively benefit the costs of this project.

### C. Capital (\$0)

### D. Materials (\$0)

### E. Other (\$500)

Installation of Art Display - Funds are requested for the cost of the installation of an art display. The cost for this installation is \$500. The art will be housed, consecutively at both the Wilsonville Public Library and Wilsonville City Hall.

### H. Total Direct Costs (\$11,187)

### I. Indirect Costs (\$0)

Indirect costs (F&A) at PSU are based on Modified Total Direct Costs (first \$25k) of each subcontract, minus tuition, equipment over \$5k, and participant support costs) over the project period per Portland State University's federally negotiated indirect cost rate agreement dated June 22nd, 2022. The rate utilized in this proposal is the sponsor limited rate of 0% on indirect costs.

### J. Total Direct and Indirect Costs (\$11,187)

**Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?**

Yes, the Higher Education in Prison Program at PSU has secure funding for this project, from charitable giving.

**Will the project be completed with the proposed funding or will future funding be necessary?**

Completed with CEP funding

**Funds are available for projects after July 1, 2024. Is this project compatible with that timing? How and when might this project be implemented?**

Yes. Summer course, after July 1, creation of art during the course, implementation over the fall, exhibits fall through spring

**Project Management**

**Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task:**

Summer / Fall 2024; July 1 2024-June 30 2025

Preparation for course work specific to the art project and gathering materials

Three 3-hour teaching seminars at CCCF for 2 credit course, The Artist as Citizen 335 with PSU Faculty Suzanne Savaria

3 Saturdays in the month of July & August

Teaching stipend for teaching-artists covering 8 hours of engagement

4 hours with CCCF residents

4 hours for prep, display

Creation of signage materials for the display

Installation of the display

Attend Arts, Culture and Heritage Meetings for the City of Wilsonville at the beginning and the end of the project

**Describe prior experience managing similar projects. Include prior Community Enhancement Projects:**

The Higher Education in Prison Program received a previous CEP grant in 2019, in order to purchase books and supplies for these underserved residents of Wilsonville.

Suzanne Savaria, co-director and founder of the Artist as Citizen Initiative has been managing and facilitating creative projects in the community for seven years. Projects have included but not limited to street fairs, music festivals, school events, panel presentations and discussions, creative projects in response to social justice issues and film festivals. Community events have included students ages kindergarten to college, local community centers and the general public. Work has included managing people, budgets, timelines and teaching the curriculum. The Artist as Citizen Initiative, in collaboration with Montavilla Jazz and Vestal Elementary was the recipient of the Metro Community Placemaking Grant for 25K for "Vestal Social Justice Night and Storytelling Project."

**Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe.**

We have full support from Erika Valentine, the Arts and Culture Coordinator from Wilsonville Parks and Recreation. Erika has taken the lead in discussions with the staff at Wilsonville Library and has offered to support the project as needed. We have discussed and plan on attending two of the Wilsonville Arts Council meetings at the beginning and end of the project. These meetings are held on Wednesday evenings and we hope to engage the council in feedback and meet in a collaborative spirit.

**If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application:**

N/A

**Do you currently have an active CEP grant?**

No

**If yes, will you be seeking an exception?**

No, an exception is not needed or requested.

**Project Certifications:**

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

**Signature:**

Jennifer Robe, Grants & Agreements Analyst

**Date Signed:** Fri 1/12/24

**Electronic signature agreement.** By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

**I accept:** Yes

**Source URL:** <https://www.ci.wilsonville.or.us/node/127436/submission/61389>

**Links**

[1] <https://www.ci.wilsonville.or.us/bc-mce/webform/2024-project-nomination-form%E2%80%93community-enhancement-program> [2] <http://www.ci.wilsonville.or.us/cep> [3] [https://www.ci.wilsonville.or.us/system/files/webform/psu\\_project\\_budget\\_sponsor\\_worksheet.xlsx](https://www.ci.wilsonville.or.us/system/files/webform/psu_project_budget_sponsor_worksheet.xlsx)

<b>Project Budget</b>				
	CEP	Sponsor	Other #1	Other #2
Personal Services	9187			
Supplies	1500			
Capital				
Materials				
Other (please explain)	500			
<b>Total</b>	<b>11187</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Estimated Cost** **11187**

% of Total Budget provided by Sponsor 100

Personal Services:

Instructor - \$3,813 (+ OPE of \$1474) (adjunct faculty) = \$5,287;

Teaching Assistant Guest Artist Stipend \$1,500;

Guest Artist Stipend - 6 hours with CCCF residents at \$200/hour = \$1,200

Partnership with CETI to create Augmented Reality display

6 hours at \$200/hour - \$1,200;

Supplies:

Art Materials: \$500

Signage materials - \$ 1,000

Other:

Installation of Art Display - \$500~~0~~ hours at \$200/hour - \$1,200;      Supplies:

Art Materials: \$500

Signage materials - \$ 1,000;

Other Cost: Installation of Art Display

