



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: July 21, 2025		Subject: Resolution No.3176 A Resolution of the City of Wilsonville Authorizing the City Manager to Execute a Construction Contract with GT Landscape Solutions for the Frog Pond West Neighborhood Park project (Capital Improvement Project No. 9175). Staff Members: Kris Ammerman, Parks & Recreation Director; Kerry Rappold, Natural Resources Manager Departments: Parks and Recreation; Community Development
Action Required		Advisory Board/Commission Recommendation
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A
Staff Recommendation: Staff recommends that Council adopt the Consent Agenda.		
Recommended Language for Motion: I move to approve the Consent Agenda.		
Project / Issue Relates To:		
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Frog Pond West Master Plan 2017	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

A City of Wilsonville Resolution approving a Construction Contract with GT Landscape Solutions in the amount of \$1,408,662.81 for the Frog Pond West Neighborhood Park project, Capital Improvement Project (CIP No. 9175).

EXECUTIVE SUMMARY:

The 2017 Frog Pond West Master Plan identifies a neighborhood park amenity as a key part of the Frog Pond West neighborhood. The new 2.93-acre neighborhood park will offer a quarter mile walking path, a playground, outdoor fitness equipment, a small shelter, an open lawn area, and a restored native meadow along with other amenities. Additionally, the new outdoor space will preserve the wetland area on the eastern edge of the property to provide residents and visitors with a close-to-home opportunity to connect with nature. The park design was informed by a community preference survey on three design alternatives in early 2023. Over 140 responses were received by community members on what they liked and did not like in the concept designs leading to the eventual final design.

EXPECTED RESULTS:

Delivery of a high-quality neighborhood park that serves as a community amenity that will provide opportunity for passive recreation, exercise, picnicking and play for children.

TIMELINE:

Construction will begin this summer with a completion date in summer of 2026.

CURRENT YEAR BUDGET IMPACTS:

The amended Fiscal Year 2024-25 (FY25) budget includes \$2,368,923 in Frog Pond Infrastructure Fee for engineering design, construction, and overhead for CIP No. 9175. The construction contract amount is \$1,408,662.81, and within the budget amount for this project. This project is included in the City's five-year capital improvement plan and will carry into the next fiscal year.

COMMUNITY INVOLVEMENT PROCESS:

The Parks and Recreation Department conducted a community preference survey on three design alternatives in early 2023. Over 140 responses were received by community members on what they liked and did not like in the concept designs. Based on community input, a slightly modified preferred alternative emerged as the design preference.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The new neighborhood park will enhance quality of life in the area by providing close-to-home opportunities for passive recreation, exercise, picnicking, play for children, and a connection to nature.

ALTERNATIVES:

Three design alternatives were developed for the neighborhood park, and a final design was selected through a community preference survey. Delaying the construction of the neighborhood park is likely to increase costs and have negative impacts on the opening of the new Frog Pond primary school in the fall of 2026.

CITY MANAGER COMMENT:

N/A

ATTACHMENT:

1. Location Map
2. Resolution No. 3176
 - A. Frog Pond West Neighborhood Park Construction Contract