



MEMORANDUM

TO: Wilsonville City Council

FROM: Amanda Guile-Hinman, City Attorney
Hannah Young, Law Clerk

DATE: June 30, 2025

RE: Community Outreach Plan – RVs and Abandoned Vehicles

As part of its 2025-27 Council Goals, the City Council adopted Goal 2: Public Safety. The first outcome identified in Goal 2 is to “streamline response to code enforcement challenges.” To achieve this outcome, Strategy 2.1 calls for the City to “investigate enforcement solutions for RVs (and examine abandoned vehicle definition in code).” To help guide this Strategy, two questions arise: (1) what is the issue Council seeks to address; and (2) how does Council address the identified issue?

This Community Outreach Plan Memorandum (the “Outreach Plan”) discusses how City staff intend to engage with the community to aid the Council in formulating answers to the above two questions. This Outreach Plan for the City’s vehicle code revision project consists of four (4) different components of outreach, namely: (1) educational information; (2) a community questionnaire through *Let’s Talk, Wilsonville!*; and (3) stakeholder interviews.

A. Educational Information

Staff plan to develop a project page on *Let’s Talk, Wilsonville!* that will start with a “Did You Know/Q&A” page or click-through infographic for community members. Staff seek to provide information about current, applicable City and State regulations and to provide data, like the data provided to Council in the July 21, 2025 Council Work Session, so that community members have a better understanding of the current landscape. For example, information staff intend to provide include:

- Street parking time limitations under City Code
- What is considered an “abandoned vehicle” under City Code
- Circumstances when a vehicle may be immediately towed
- How much the City pays, on average, to tow an RV
- How many calls the Police Department receives per month regarding street parking and abandoned vehicles or RVs
- The distinctions between regulating public parking areas and private parking areas

B. Community Questionnaire

Staff took examples from previous outreach efforts for similar programs regarding livability in Wilsonville to develop draft questions for a community questionnaire through *Let's Talk, Wilsonville!* Draft questions, subject to further refinement, are provided below. For the section on proposed changes, staff included, for Council's information, the pros and cons of the particular proposals.

1. Relationship to the City of Wilsonville:
 - a. Live
 - b. School
 - c. Work
 - d. Visit
 - e. Business
2. Best way to receive updates on project (not helpful, slightly helpful, helpful, fairly helpful, extremely helpful)
 - a. Email
 - b. Mail
 - c. City Website
 - d. Newspaper
 - e. Online sites like NextDoor
3. How would you describe your living area?
 - a. Home in a residential neighborhood (Villebois, Brenchley, Meadows)
 - b. Apartment (Canyon Creek, ...)
 - c. Condominium
 - d. Other
4. How many vehicles do you own/does your household own?
 - a. 1
 - b. 2
 - c. More than 2
5. How concerned are you about finding adequate and accessible parking on a regular basis? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
6. What factors contribute to inadequate parking in your area? (no impact, slight impact, moderate impact, significant impact)
 - a. Not enough spaces
 - b. Time of day/night
 - c. Holiday weekends
 - d. Double parking/not abiding by parking regulations
 - e. Vehicles remaining for long stretches of time (over 72 hours)
 - f. Types of vehicles parked (Large trucks, semis, RV's, vans)
7. According to ORS 174.101: a "Recreational vehicle" means a vehicle with or without motive power that is designed for use as temporary living quarters and as further defined by rule by the Director of Transportation. [ORS 174.101]

Question: Based on the definition above, which of the below do you consider an RV?
(Select all that apply)

- a. Sprinter Van
 - b. Trailer
 - c. Unhitched trailers
 - d. Motorhomes
 - e. 5th Wheels
 - f. Passenger Trucks with Campers in the Bed
8. Do you own an RV?
- a. Yes
 - b. No
9. Do any of your neighbors own RV's?
- a. Yes
 - b. No ***If possible, drop down question applied only to Yes to #8/9***
10. If you answered 'Yes' to either of the previous questions, is there adequate space for you/neighbors to park an RV?
- a. Yes
 - b. No
 - c. Sometimes, but not often
11. How long are RV's usually parked in your area?
- a. Less than 24 hours
 - b. 24-48 hours
 - c. 48-72 hours
 - d. More than 72 hours

Proposed Changes Section

12. What factors should the City consider when analyzing new parking regulations? (no consideration, slight consideration, moderate consideration, significant consideration)
- a. Cost
 - b. Administrative workload
 - c. Enforcement capability
 - d. Potential inconvenience on community members
13. How supportive are you of the following parking regulations? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)
- a. **Current Regulation:**
Parking: Except as further limited by Wilsonville's current camping regulations, no vehicle shall be parked on any street for more than 72 hours without moving at least three vehicle lengths away. (WC 5.200)
Abandoned Vehicles: A vehicle left unoccupied or unclaimed or in a damaged or dismantled condition such that the vehicle is inoperable. (WC 5.035.(1))
Towing: If an authorized officer has probable cause to believe that a vehicle is stored or abandoned for a period over 72 hours upon any City property, notice

shall be provided and if requested, a hearing in which the tow is validated, the authorized officer may tow and impound. Towing without prior notice is permitted when the vehicle constitutes a hazard, causes a disturbance to the peace, is illegally parked etc. (WC 5.400).

- i. **Pros**: 72 hours allows for community members and residents to park and move vehicles in a reasonable amount of time, and is consistent with other communities' regulations. Outside of two neighborhoods, Wilsonville community members do not require a permit to park their vehicles outside their homes or on City streets. Currently, enforcement is mostly complaint-driven, and code enforcement/police respond to issues and violations within a timely manner.
 - ii. **Cons**: Wilsonville's code lacks a detailed abandoned vehicle definition, updating which could aid enforcement efforts in removing abandoned vehicles in a timely manner.
- b. **Updated 72-Hour Regulation**: Retain time limitation of 72 hours, but amend WC 5.200 to require that vehicles parked for a 72-hour period must not return to the same location for a minimum of 24 hours.
- i. **Pros**: 72 hours allows for community members and residents to park and move vehicles in a reasonable amount of time. With the additional regulation, can ensure that the same vehicle is continuously occupying the same space on City streets with minimal time away.
 - ii. **Cons**: Tracking both the 72 hours of parking and the 24 hours away adds administrative burden and may be more challenging to enforce.
- c. **Updated Abandoned Vehicle Definition**: Revise the definition of "abandoned vehicle" in Wilsonville Code to apply to vehicles that meet one or more of the following conditions: (1) expired vehicle registration for an extended period of time (Clackamas County regulation is 90 days); (2) appears to be inoperative or disabled; or (3) appears to be wrecked, partially dismantled, or junked.
- i. **Pros**: Incorporating language that allows any one of these conditions to trigger the notice and removal process provides law enforcement with more actionable criteria, streamlining response times and ensuring more consistent application of the code.
 - ii. **Cons**: Some subjectivity for law enforcement to determine whether a vehicle appears to be inoperative, disabled, wrecked, or junked.
- d. **Zone Updating/Differentiation**: City will designate specific parking regulations per zone (i.e. Residential, Commercial, Industrial). Specific regulations may include variations of permissible parking hours, length of time away before a vehicle may return, etc.

- i. **Pros:** If the community's main concern is vehicles overstaying reasonable hours in their neighborhood or experiencing a lack of available parking for residents, implementing tailored regulations per zone may be helpful. Additionally, business owners and industrial areas may have different priorities for regulation, avoiding any disproportionate impacts from sweeping changes in policy.
 - ii. **Cons:** Creating the various zones will require an initial administrative burden and expense of resources. Planning, production and placement of regulation signs across the area, including maintenance costs over time. Enforcement capabilities may be limited.
- e. **RV Permit Program:** RV users can obtain a free permit for 72 hour street parking subject to renewal limitations (no more than 6 passes annually) and unloading/loading exceptions for up to 12 hours? Violators will be notified, cited, or towed depending on repeat infractions, time between notice and removal, etc.
 - i. **Pros:** This permit program will provide a time limit on RV's parked on public streets. The permits will be free to obtain and accessible to RV owners online. Exceptions for brief loading/unloading periods will not require a permit. A permit program provides a registration and tracking process for code enforcement to ensure compliance.
 - ii. **Cons:** Although a few other jurisdictions similar to Wilsonville have adopted similar programs, there is an inconsistent range of efficacy. Results have been mixed, depending on several other limiting factors such as administrative burden, towing costs to the city, and availability of code enforcement resources. Without known outcomes, this program may be an over-regulation, causing inconvenience and unnecessary burden on RV owners without effectively solving the central issue.

C. Stakeholder Outreach

The staff team has developed a list of stakeholders, based on research efforts on who may be most impacted by code updates/programs. The list is divided into five (5) categories: (1) City advisory committees and other public agencies such as TVF&R, Police, Code Compliance, Library Board, and the Parks and Recreation Board; (2) Wilsonville businesses, particularly those with larger parking lots (Safeway/Fred Meyer/Costco); (3) RV owners; (4) People living in RVs; and (5) HOAs.

Staff plans to conduct interviews with the stakeholder groups. The above knowledge check and questionnaire will be provided to Wilsonville community members.

Wilsonville Business Owners Questions:

1. Question: Best way to receive updates on project (not helpful, slightly helpful, helpful, fairly helpful, extremely helpful)
 - i. Email
 - ii. Mail
 - iii. City Website
 - iv. Newspaper
 - v. Online sites like NextDoor
2. Have you experienced individuals leaving their RV's or vehicles on your property for extended periods of time? (never, infrequently, sometimes, frequently, habitually)
3. Have you had to contact law enforcement to address RV's or vehicles on your property? (never, infrequently, sometimes, frequently, habitually)
4. What factors should the City consider when reviewing potential programs or regulation updates to implement? (not important, slightly important, important, fairly important, extremely important)
 - i. Potential impacts on parking
 - ii. Potential impacts on access to businesses
 - iii. Costs
 - iv. Enforcement capacity
 - v. Administrative burden
5. Do you have concerns about parking in certain areas? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
 - i. Town Center
 - ii. Neighborhoods
 - iii. Retail parking lots
 - iv. Office/Commercial areas
 - v. Industrial areas
 - vi. Transit areas
6. Do you have concerns about specific parking regulations? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
 - i. Parking during business hours
 - ii. Compatibility with surrounding uses (stores, restaurants, commercial, industrial)
 - iii. Permit requirements (RV specific, all vehicles etc.)

RV Owners Questions:

1. Question: Best way to receive updates on project (not helpful, slightly helpful, helpful, fairly helpful, extremely helpful)

- i. Email
 - ii. Mail
 - iii. City Website
 - iv. Newspaper
 - v. Online sites like NextDoor
2. How many RV's do you own?
3. How would you describe the area where your property is located?
 - i. Apartment
 - ii. Residential Neighborhood
 - iii. Condominiums
 - iv. Other
4. Do your neighbors also have RV's?
5. Do you have concerns about parking regulations regarding your RV? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
 - i. Change in hours allowed to have RV parked
 - ii. Time limits on RV Parking
 - iii. Loading/unloading times
 - iv. Finding adequate parking space for your RV
 - v. Visitors with RVs having adequate parking space
6. Would you be supportive of an RV Permit Program? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)
7. Would you be supportive of designating regulations for different zones (residential, industrial, commercial etc.)? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)
8. Would you be supportive of maintaining Wilsonville's current parking regulations? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)

HOA Questions:

1. Question: Best way to receive updates on project (not helpful, slightly helpful, helpful, fairly helpful, extremely helpful)
 - i. Email
 - ii. Mail
 - iii. City Website
 - iv. Newspaper
 - v. Online sites like NextDoor

2. Have you experienced individuals leaving their RV's or vehicles on your HOA-owned property for extended periods of time? (never, infrequently, sometimes, frequently, habitually)
3. Have you had to contact law enforcement to address RV's or vehicles within your HOA property? (never, infrequently, sometimes, frequently, habitually)
4. What factors should the City consider when reviewing potential programs or regulation updates to implement? (not important, slightly important, important, fairly important, extremely important)
 - i. Potential impacts on parking
 - ii. Potential impacts on residents
 - iii. Potential impacts on access to other services (parks, community centers, fitness areas, pools etc.)
5. Do you have concerns about parking in certain areas? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
 - i. Town Center
 - ii. Neighborhoods
 - iii. Retail parking lots
 - iv. Office/Commercial areas
 - v. Industrial areas
 - vi. Transit areas
6. Do you have concerns about specific parking regulations? (not concerned, slightly concerned, concerned, fairly concerned, extremely concerned)
 - i. Parking during certain times of day
 - ii. Compatibility with surrounding uses (homes, parks, community centers, transit stops etc.)
 - iii. Permit requirements (RV specific, all vehicles etc.)
7. Would you be supportive of an RV Permit Program? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)
8. Would you be supportive of designating regulations for different zones (residential, industrial, commercial etc.)? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)
9. Would you be supportive of maintaining Wilsonville's current parking regulations? (not supportive, slightly supportive, supportive, fairly supportive, extremely supportive)

Individuals Impacted by Houselessness, Currently Living in RVs:

The staff team has discussed undertaking in-person interviews in spaces that feel safe to the interviewees. The team has also discussed providing gift cards for participation.

1. How long have you been residing in Wilsonville?
2. How long have you lived in your RV?
3. What types of areas do you most often leave your RV?
4. Do you feel safe in your RV?
5. What are some barriers you face in finding a place to park your RV?
6. What should the City consider when determining where and when people can park and leave their RV's on public property?
7. Would you be supportive of new programs geared towards regulating specific areas for RVs?