



# PLANNING COMMISSION

## WEDNESDAY, OCTOBER 11, 2023

### INFORMATIONAL

6. City Council Action Minutes (September 18, 2023) *(No staff presentation)*

City Council Meeting Action Minutes  
September 18, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Andy Stone, IT Director  
Zoe Mombert, Assistant to the City Manager  
Dwight Brashear, Transit Director  
Matt Lorenzen, Economic Development Manager  
Stephanie Davidson, Assistant City Attorney  
Cindy Luxhoj, Associate Planner  
Miranda Bateschell, Planning Director  
Georgia McAlister, Associate Planner  
Chris Neamtzu, Community Development Director  
Kimberly Rybold, Senior Planner  
Mark Ottenad, Public/Government Affairs Director

**STAFF PRESENT**

Amanda Guile-Hinman, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst

| AGENDA ITEM   | ACTIONS  |
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| <b>WORK SESSION</b>   | <b>START: 5:00 p.m.</b>  |
| A. Information Technology Strategic Plan  | Staff and consultants introduced the newly updated Information Technology (IT) Strategic Plan to Council.  |
| B. Town Center Urban Renewal Feasibility Study  | Council heard an update on the Town Center Urban Renewal Feasibility Study.  |
| C. Coffee Creek Code Assessment   | Staff shared they had initiated an assessment of the Coffee Creek Industrial Design Overlay District form-based code and sought input from Council on the direction of possible Development Code amendments to the form-based code standards and review process. |
| D. Proposed Updates to Solid Waste Franchise Agreement and related Administrative Rules | Staff informed Council of potential policy changes on proposed updates to the solid waste collection franchise agreement with Republic Services.   |
| <b>REGULAR MEETING</b>  |  |
| <u>Mayor's Business</u>   |  |
| A. Upcoming Meetings  | Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.   |

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| <p><u>Communications</u></p> <p>A. Mediterranean Oak Borer</p>  | <p>Staff reported on a new pest called the Mediterranean Oak Borer that had been found in Wilsonville.</p>  |
| <p><u>Consent Agenda</u></p> <p>A. <b><u>Resolution No. 3085</u></b><br/>A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Intergovernmental Agreement With Metro For Receipt Of Local Share Funds.</p> <p>B. <b><u>Resolution No. 3086</u></b><br/>A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Tri-County Metropolitan Transportation District Of Oregon (TriMet) Subrecipient Agreement.</p> <p>C. Minutes of the August 21, 2023 City Council Meeting.</p> | <p>The Consent Agenda was approved 5-0.</p>   |
| <p><u>New Business</u></p> <p>A. None.</p>  |   |
| <p><u>Continuing Business</u></p> <p>A. None.</p>   |   |
| <p><u>Public Hearing</u></p> <p>A. <b><u>Ordinance No. 881</u></b><br/>An Ordinance Of The City Of Wilsonville Adopting Wilsonville Code Sections 10.800 Through 10.870 Governing Parking In City-Owned Parking Lots.</p> <p>B. <b><u>Ordinance No. 882</u></b><br/>An Ordinance Of The City Of Wilsonville Amending The Text Of The Development Code To Clarify Review Processes And Correct Inconsistencies.</p>  | <p>After a public hearing was conducted, Ordinance No. 881 was approved on first reading by a vote of 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 882 was approved on first reading by a vote of 5-0.</p> |
| <p><u>City Manager's Business</u></p>   | <p>The Assistant City Manager announced the following upcoming events:</p> <ul style="list-style-type: none"> <li>• Story Walk on October 13, 2023</li> <li>• Emergency Preparedness Fair on October 28, 2023</li> </ul>      |
| <p><u>Legal Business</u></p>  | <p>No report.</p>   |
| <p><b>EXECUTIVE SESSION</b></p>   | <p>Council met in Executive Session pursuant to ORS 192.660(2)(a) and ORS 192.660(2)(h).</p>  |
| <p><b>ADJOURN</b></p>   | <p>9:38 p.m.</p>  |