



# **PLANNING COMMISSION**

## **WEDNESDAY, JULY 9, 2025**

### **INFORMATIONAL**

3. City Council Action Minutes (June 2 & 16, 2025)(*No staff presentation*)



## **ACTION MINUTES**

**June 02, 2025, at 5:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Dunwell  
Councilor Cunningham  
Councilor Shevlin

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Dan Pauly, Planning Manager  
Dwight Brashear, Transit Director  
Erika Valentine, Arts & Culture Program Coordinator  
Jeanna Troha, Assistant City Manager  
Katherine Smith, Assistant Finance Director  
Keith Katko, Finance Director  
Kelsey Lewis, Grants & Programs Manager  
Kimberly Rybold, Senior Planner  
Kimberly Veliz, City Recorder  
Matt Lorenzen, Economic Development Manager  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [5:00 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

Councilors commented on the important agenda items for the regular meeting, highlighting the need for professionalism and respect in discussions.

## **PRE-COUNCIL WORK SESSION**

### **1. Sewer & Storm System Development Charge Update**

Staff provided a briefing on the updated sewer and storm System Development Charge (SDC) and discussed the next steps with Council.

### **2. Wilsonville Industrial Land Readiness (Basalt Creek)**

Staff sought Council input on policy direction for the Basalt Creek Planning Area to inform the Master Plan.

## **ADJOURN [6:12 PM]**

## **EXECUTIVE SESSION [6:19 PM]**

- ORS 192.660(2)(h) Legal Counsel/Litigation

## **ADJOURN [6:35 PM]**

## **CITY COUNCIL MEETING [7:00 PM]**

### **CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Moved to approve the order of the agenda 5-0.

### **MAYOR'S BUSINESS**

#### **4. Upcoming Meetings**

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

### **COMMUNICATIONS**

#### **5. heARTs of Wilsonville: Many Cultures, One Heart Public Art Project Update**

Staff summarized the process undertaken to execute “heARTs of Wilsonville: Many Cultures, One Heart,” a public art project that temporarily installed ten hand-painted fiberglass hearts at visible locations throughout Wilsonville. This project was funded by a Wilsonville-Metro Community Enhancement grant award.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

*This is an opportunity for visitors to address the City Council on any matter concerning City’s Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight’s meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors announced prior and upcoming meetings and events.

## **CONSENT AGENDA**

### **6. Resolution No. 3196**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With VSS International, Inc For The Fiscal Year (FY) 2026 Slurry Seal Project (Capital Improvement Project 4014).

7. Minutes of the May 5, 2025, City Council Meeting.

8. Minutes of the May 19, 2025, City Council Meeting.

The Consent Agenda was adopted 5-0.

## **NEW BUSINESS**

There was none.

## **CONTINUING BUSINESS**

There was none.

## **PUBLIC HEARING**

### **9. Ordinance No. 898**

An Ordinance Of The City Of Wilsonville Adopting The 2025-2045 Housing Needs And Capacity Analysis As A Sub-Element Of The Comprehensive Plan And Related Comprehensive Plan Text Amendments.

After a public hearing Ordinance No. 898 was adopted on first reading 5-0.

10. **Resolution No. 3203**

A Resolution Of The City Of Wilsonville Adopting The Housing Production Strategy.

After a public hearing Resolution No. 3203 was adopted 5-0.

11. **Resolution No. 3198**

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

After a public hearing Resolution No. 3198 was adopted 5-0.

12. **Resolution No. 3199**

A Resolution Declaring The City's Election To Receive State Shared Revenues.

After a public hearing Resolution No. 3199 was adopted 5-0.

13. **Resolution No. 3200**

A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2025-26.

After a public hearing Resolution No. 3200 was adopted 3-2.

14. **Resolution No. 3201**

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2024-25.

After a public hearing Resolution No. 3201 was adopted 5-0.

**CITY MANAGER'S BUSINESS**

There was none.

**LEGAL BUSINESS**

There was none.

**ADJOURN [10:49 PM]**

**URBAN RENEWAL AGENCY MEETING [10:49 PM]**

**CALL TO ORDER**

1. Roll Call
2. Motion to approve the following order of the agenda.

Moved to approve the order of the agenda 5-0.

#### **CITIZEN INPUT**

*This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

#### **CONSENT AGENDA**

3. Minutes of the October 7, 2024, Urban Renewal Agency Meeting.

The Consent Agenda was adopted 5-0.

#### **NEW BUSINESS**

There was none.

#### **CONTINUING BUSINESS**

There was none.

#### **PUBLIC HEARING**

4. **URA Resolution No. 353**

A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2025-26.

After a public hearing URA Resolution No. 353 was adopted 5-0.

#### **ADJOURN [10:56 PM]**



## **ACTION MINUTES**

**June 16, 2025 at 5:30 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Dunwell  
Councilor Cunningham  
Councilor Shevlin

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Jim Cartan, Environmental Specialist  
Kerry Rappold, Natural Resources Manager  
Kimberly Veliz, City Recorder  
Stephanie Davidson, Assistant City Attorney  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [5:30 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

The Council addressed several matters, including the meeting process, decorum, and Town Center.

#### **PRE-COUNCIL WORK SESSION**

##### **1. Overview of Solid Waste Franchise and Rate Review Process**

Staff provided an update on the annual rate review with Republic Services that will take place to establish 2026 waste and recycling rates.

## 2. Peer Support Services Data Points

The City Attorney summarized the staff report for Resolution No. 3202, which authorizes procurement for peer support services as a pilot project pursuant to ORS 279B.075.

### **ADJOURN [6:08 PM]**

### **EXECUTIVE SESSION [6:15 PM]**

- ORS 192.660(2)(h) Legal Counsel/Litigation

### **ADJOURN [6:40 PM]**

### **CITY COUNCIL MEETING [7:00 PM]**

#### **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Motion to approve the following order of the agenda.

Passed 5-0.

#### **MAYOR'S BUSINESS**

3. Upcoming Meetings

#### **COMMUNICATIONS**

4. Republic Services Update

Republic Services staff provided an overview of Oregon legislation in process that pertains to waste and recycling collection.

5. Stormwater Stewards Recognition Program

Staff recognized the inaugural honorees of the City's new Stormwater Stewards Recognition Program.

#### **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

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the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

### **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors announced prior and upcoming meetings and events.

### **CONSENT AGENDA**

6. **Resolution No. 3202**

A Resolution Of The City Of Wilsonville Authorizing Procurement For Peer Support Services As A Pilot Project Pursuant To ORS 279B.075.

7. Minutes of the June 2, 2025 City Council Meeting.

The Consent Agenda was approved 5-0.

### **NEW BUSINESS**

There was none.

### **CONTINUING BUSINESS**

8. **Ordinance No. 898**

An Ordinance Of The City Of Wilsonville Adopting The 2025-2045 Housing Needs And Capacity Analysis As A Sub-Element Of The Comprehensive Plan And Related Comprehensive Plan Text Amendments.

Ordinance No. 898 was adopted 5-0, on second reading.

### **PUBLIC HEARING**

There was none.

### **CITY MANAGER'S BUSINESS**

The City Manager shared the Public/Government Affairs Director had been hired with a start date of June 30, 2025.

In addition, the City Manager noted that he would be out of the office.

### **LEGAL BUSINESS**

The City Attorney noted dates that she would be out of office.

**ADJOURN [8:16 PM]**