



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: December 18, 2023		Subject: Resolution No. 3105 Purchase of one asphalt patch truck	
		Staff Member: Scott Simonton, Fleet Services Manager	
		Department: Fleet	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Staff is seeking Council approval for the award of a purchase contract in the amount of \$285,510.84, to Premier Truck Group of Portland, for the purchase of one asphalt patch truck.

EXECUTIVE SUMMARY:

The City’s Public Works Department has identified the need for a truck equipped with asphalt patching equipment, to enable staff to repair potholes perform pavement maintenance work.

EXPECTED RESULTS:

Upon award of this purchase contract, Premier Truck Group of Portland will produce and deliver the vehicle and related equipment as specified.

TIMELINE:

Lead time is anticipated to be less than one year.

CURRENT YEAR BUDGET IMPACTS:

The agreed upon purchase price of \$285,510.84 was included in the current fiscal year 2023-24 budget.

COMMUNITY INVOLVEMENT PROCESS:

This purchase was discussed and approved by both the Budget Committee and the City Council.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

Owning this equipment will allow Public Works staff to respond to pothole and street repair needs quickly and effectively.

ALTERNATIVES:

The City Council could choose not to award the contract.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3105
 - A. Contract