



PLANNING COMMISSION

MONDAY, SEPTEMBER 28, 2026

INFORMATIONAL

4. City Council Action Minutes (August 3, 6, & 17, 2026)(*No staff presentation*)



ACTION MINUTES

August 03, 2026, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Adam Ibrahim, Administration Intern
Amanda Guile-Hinman, City Attorney
Aliese Cloo, Assistant City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Dwight Brashear, Transit Director
Diana Kotler, Transit Operations Manager
Everett Wild, Government Affairs Manager
Jeanna Troha, City Manager
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Miranda Bateschell, Planning Director
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. 2027 Legislative Preview and League of Oregon Cities (LOC) Ballot

Council heard a preview of the 2027 legislative session and discussed issues expected to draw the attention of legislators. The Council also approved a list of legislative priorities to submit to the League of Oregon Cities.

2. Development Review Board (DRB) Appointments and Terms

Council provided input on establishment of terms for the City's Development Review Board as it moves from two five-member panels into one seven-member panel as outlined in the Housing Statutory Compliance Project.

3. Proposed SMART Service Extension

Council provided feedback on a SMART service adjustment being considered in conjunction with the agency's quarterly service review.

ADJOURN [5:53 PM]

EXECUTIVE SESSION [5:59 PM]

- ORS 192.660(2)(h) Legal Counsel/Litigation
 - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

ADJOURN [6:30 PM]

CITY COUNCIL MEETING [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The order of the agenda was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor reported on past and upcoming meetings and events.

COMMUNICATIONS

5. Civics Academy Project Presentation & Graduation

Certificates and street signs were awarded to the graduates of the Civics Academy Class of 2026.

6. Recess for Photos & Refreshments

The Council recessed to celebrate the Civics Academy graduates.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

7. Minutes of July 20, 2026, City Council Meeting.

The Consent Agenda was adopted 5-0.

NEW BUSINESS

8. **Resolution No. 3279**

A Resolution Of The City Of Wilsonville Referring To The Qualified Electors Of The City The Question Of Approving The Town Center Development District Plan; Approving A Ballot Title And Explanatory Statement; Submitting Proposed Ordinance No. 905 To The Electors; And Directing The City Recorder To Take Such Actions As Are Necessary To Conduct The Election.

Council moved to continue consideration of Resolution No. 3279 until the next City Council meeting to be set by August 14, 2026. Approved 5-0.

CONTINUING BUSINESS

9. Ordinance No. 904 - 2nd Reading (*Quasi-Judicial Land Use*)

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From Future Development Agricultural-Holding (FDA-H) Zone To Planned Development Industrial (PDI) Regionally Significant Industrial Area (RSIA) Zone On Approximately 33 Acres Located At 26120 SW Parkway Avenue For A Sysco Facility Expansion And Master Plan.

Per the applicants request Council moved to deny Ordinance No. 904 on second reading, passed 5-0.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN [10:02 PM]



ACTION MINUTES

August 06, 2026, at 1:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Aliese Cloo, Assistant City Attorney
Bill Evans, Communications & Marketing Manager
Everett Wild, Government Affairs Manager
Jeanna Troha, City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Shasta Sasser, Library Director
Steve Rymer, Interim Assistant City Manager
Zoe Mombert, Assistant to the City Manager

CALL TO ORDER [1:01 PM]

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

City Council moved to approve the order of the agenda, passed 5-0.

MAYOR'S BUSINESS

There was none.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

There was none.

CONSENT AGENDA

There was none.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

4. Resolution No. 3279

A Resolution Of The City Of Wilsonville Referring To The Qualified Electors Of The City The Question Of Approving The Town Center Development District Plan; Approving A Ballot Title And Explanatory Statement; Submitting Proposed Ordinance No. 905 To The Electors; And Directing The City Recorder To Take Such Actions As Are Necessary To Conduct The Election.

City Council moved to approve Resolution No. 3279, a Resolution of the City of Wilsonville referring to the qualified electors of the city the question of approving the Town Center Development District Plan; approving a ballot title and explanatory statement; submitting Proposed Ordinance No. 905 to the electors; and directing the City Recorder to take such actions as are necessary to conduct the election. Passed 5-0.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN [2:50 PM]



ACTION MINUTES

August 17, 2026, at 5:30 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Amy Magg, Engineering Manager
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Chris Myers, Senior Planner
Dwight Brashear, Transit Director
Diana Kotler, Transit Operations Manager
Everett Wild, Government Affairs Manager
Jeanna Troha, City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Miranda Bateschell, Planning Director
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:30 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Basalt Creek Master Plan and Implementing Amendments

Staff received direction from Council to advance the Basalt Creek Master Plan (BCMP) and associated implementation package for formal consideration at a future meeting.

2. Public Safety Project Update – Updating Wilsonville Code Enforcement Provisions

Staff received the Council's approval to draft revisions to Chapter 1 of City code to establish streamlined, efficient, and clear procedures for the enforcement of code violations.

ADJOURN [7:04 PM]

CITY COUNCIL MEETING [7:10 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The order of the agenda was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor reported on past and upcoming meetings and events.

5. Planning Commission Appointment

City Council moved to ratify the appointment of Kamran Mesbah to the Planning Commission for a term beginning 8/17/2026 to 12/31/2027. Passed 5-0.

COMMUNICATIONS

6. Wheel the World Presentation

A representative with Wheel the World shared the outcomes of a tourism-related project led by the Wheel the World organization which assesses, catalogues, and promotes accessible travel destinations for people who use a wheelchair.

7. Community Survey Results

Staff presented the results of the biennial National Community Survey, which gauges resident satisfaction across several areas to help the City Council and staff determine where to allocate future resources.

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

8. Resolution No. 3277

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Consultant Contract With Via Transportation Inc For Deployment Of Mobility Eco-System CAD-AVL Planning And Passenger Information System For Smart Fleet Operations Project.

9. Minutes of August 3 and 6, 2026 City Council Meetings.

The Consent Agenda was adopted 5-0.

NEW BUSINESS

10. Resolution No. 3278

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Engage In Negotiations With The Tri-County Metropolitan Transportation District Of Oregon Concerning Transit Boundary Adjustments, Wes Rail Service, And Other Matters.

Resolution No. 3278 was adopted 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

The City Manager informed the Council of an upcoming road closure on Monday, August 24, 2026, the southbound lane of Brown Rd., between Evergreen St. and Camelot St., which would be closed for several weeks to accommodate the undergrounding of power lines by Portland General Electric.

LEGAL BUSINESS

11. Settlement and Release Agreement with Zurich regarding Public Works Complex

City Council moved to approve the Settlement and Release Agreement with Zurich regarding Public Works Complex. Passed 5-0.

12. Joseph Schaefer et al. v. Marion County et al

City Council moved to authorize the City Attorney to file a petition to review the Court of Appeals of the Land Use Board of Appeals final order dated July 29, 2026, in the matter of Joseph Schaefer et al. v. Marion County et al. Passed 5-0.

13. Public Contracting Quarterly Report

The City Attorney reported that included in the City Council packet was the quarterly report on public contracting.

ADJOURN [8:49 PM]