

*Budget Committee  
Mid-Year Financial  
Review*

February 01, 2023



# AGENDA:

1. Financial Structure of the CITY
2. Discussion of where the City will land financially at FYE 2023
3. Reconciliation between *Expectation* and Reality
4. Five Year Forecast – General Fund



# Financial Structure:

## 1. Fund Accounting = Accountability

- Yearly outside CPA independent audit

## 2. Resources must equal Requirements

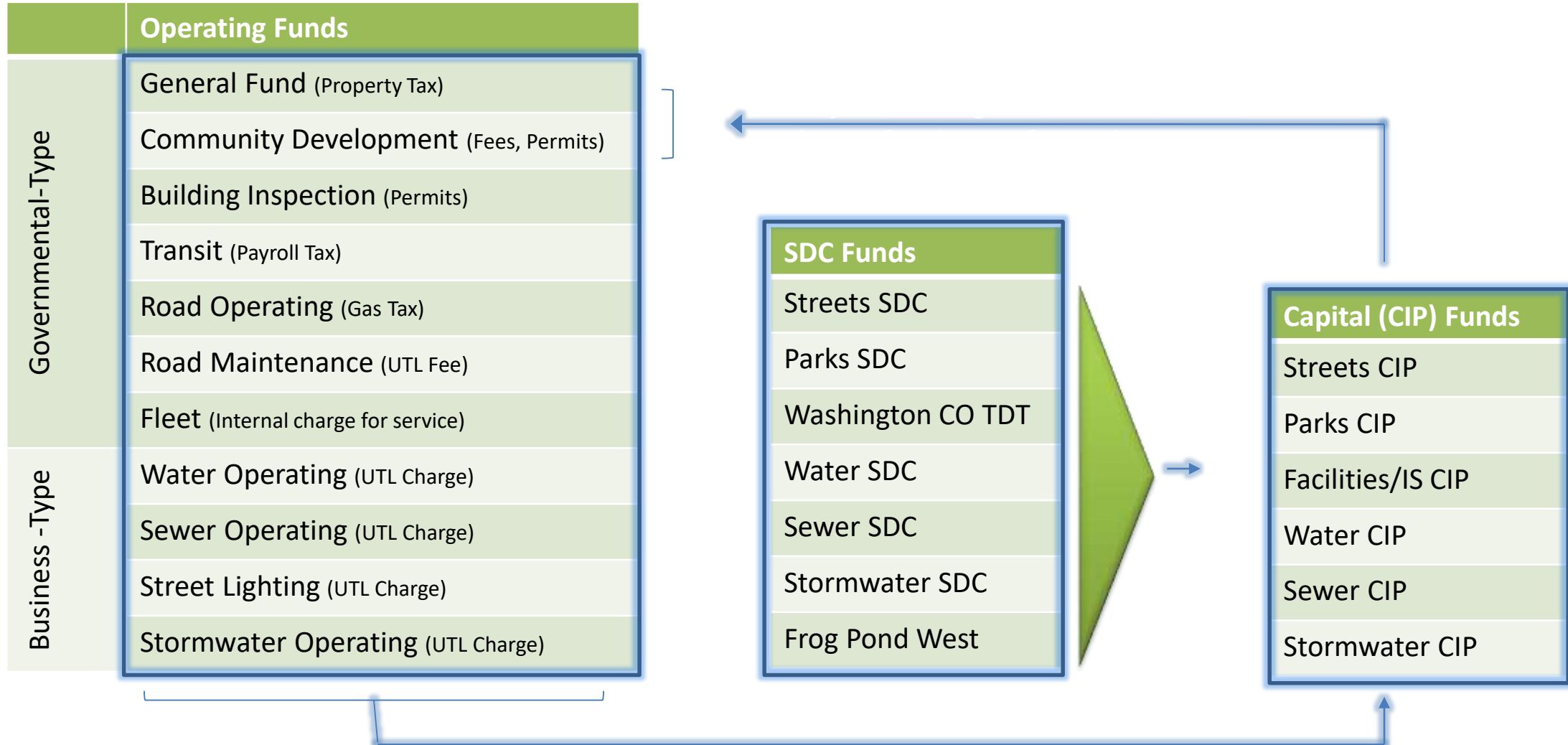
- Ending fund balances are budgeted as **Contingency**.
- Fund Balance is the total accumulation of operating surpluses and deficits since the beginning of time (ie 1969).

## 3. 24 Funds

- 11 Operating
- 13 Capital



# FUND ACCOUNTING STRUCTURE/ 24 Funds



# Budgetary Control:

1. Annual Budget for all funds are adopted on a basis consistent with ORS 294 – Local Budget Law.
2. All City financial transactions are recorded in the individual relevant funds on a budgetary basis
3. Budgetary control in each fund by:
  - a) Operating Program (*department*)
  - b) Capital Projects
  - c) Debt Service
  - d) Transfers
  - e) Contingency



# ECONOMIC CONTEXT

<i>Metrics &amp; Benchmarks</i>	<i>Portland Metro</i>	
	<i>December 2021</i>	<i>December 2022</i>
<b>Consumer Price Index (CPI-U)</b> <i>Rate of inflation</i>	<b>6.8%</b>	<b>6.2%</b>
<b>Unemployment Rate</b>	<b>4.2%</b>	<b>4.0%</b>
<b>Federal Reserve Rate (U.S. Treasury)</b>	<b>0.15%</b>	<b>4.5%</b>

# CIP UPDATE *(in millions)*

<i>CIP Fund</i>	<i>Significant Projects</i>	<i>BUDGET</i>	<i>ESTIMATED</i>
Water CIP	WTP Expansion (\$25.3 million), various other	\$30.0	\$15.2
Sewer CIP	Boeckman Creek Interceptor, other	\$6.8	\$4.5
Stormwater CIP	Meridian-Creek Culvert, other	\$1.7	\$0.5
Road CIP	Boeckman Bridge Dip, other	\$25.3	\$5.3
Parks CIP	Villebois Parks Reimbursement, other	\$4.7	\$3.8
Facilities CIP	PW Complex, other	\$19.5	\$17.4
<b>TOTAL</b>		<b>\$88.0</b>	<b>\$46.8</b>



# CIP UPDATE

## Willamette River Water Treatment Plant Expansion





# CIP UPDATE

## 5<sup>th</sup> Street / Kinsman Road Extension



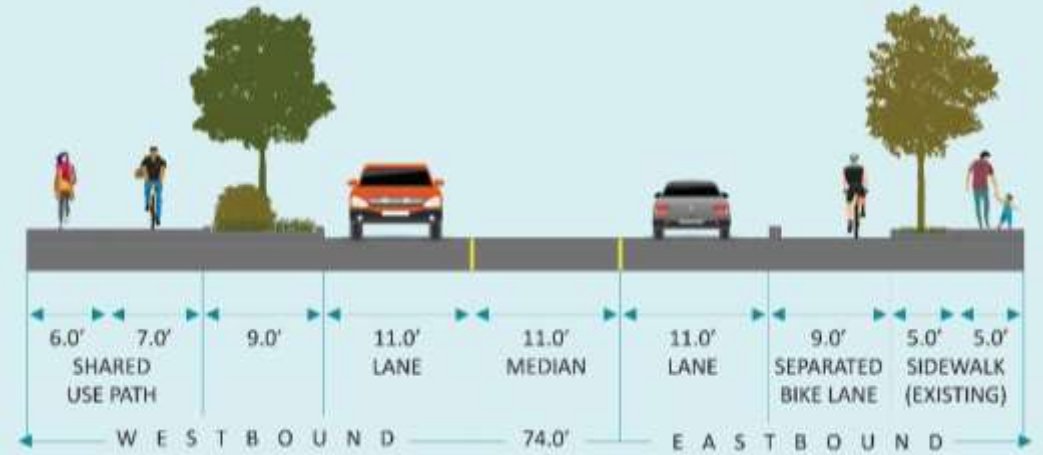


# CIP UPDATE

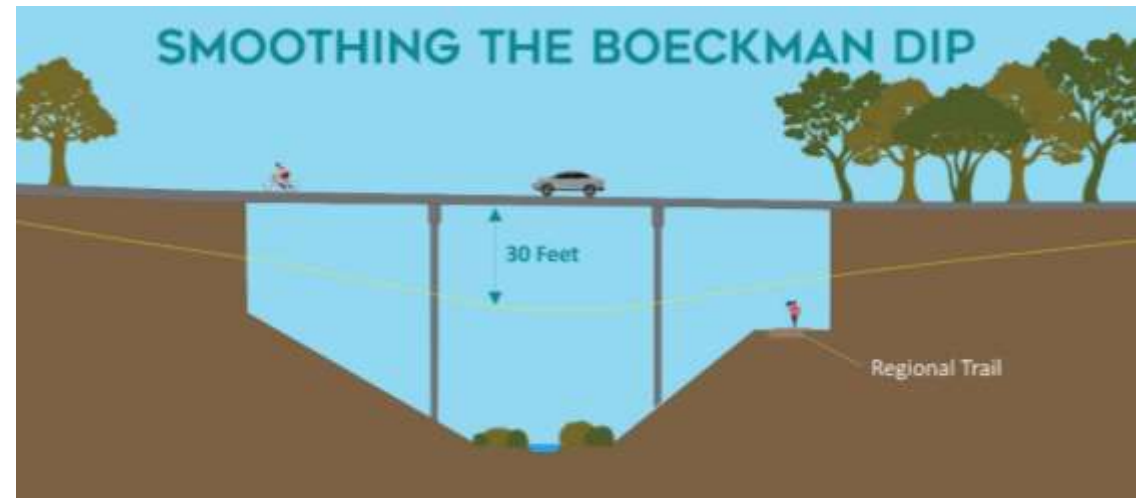
## Boeckman Road Corridor



## BOECKMAN ROAD CROSS SECTION

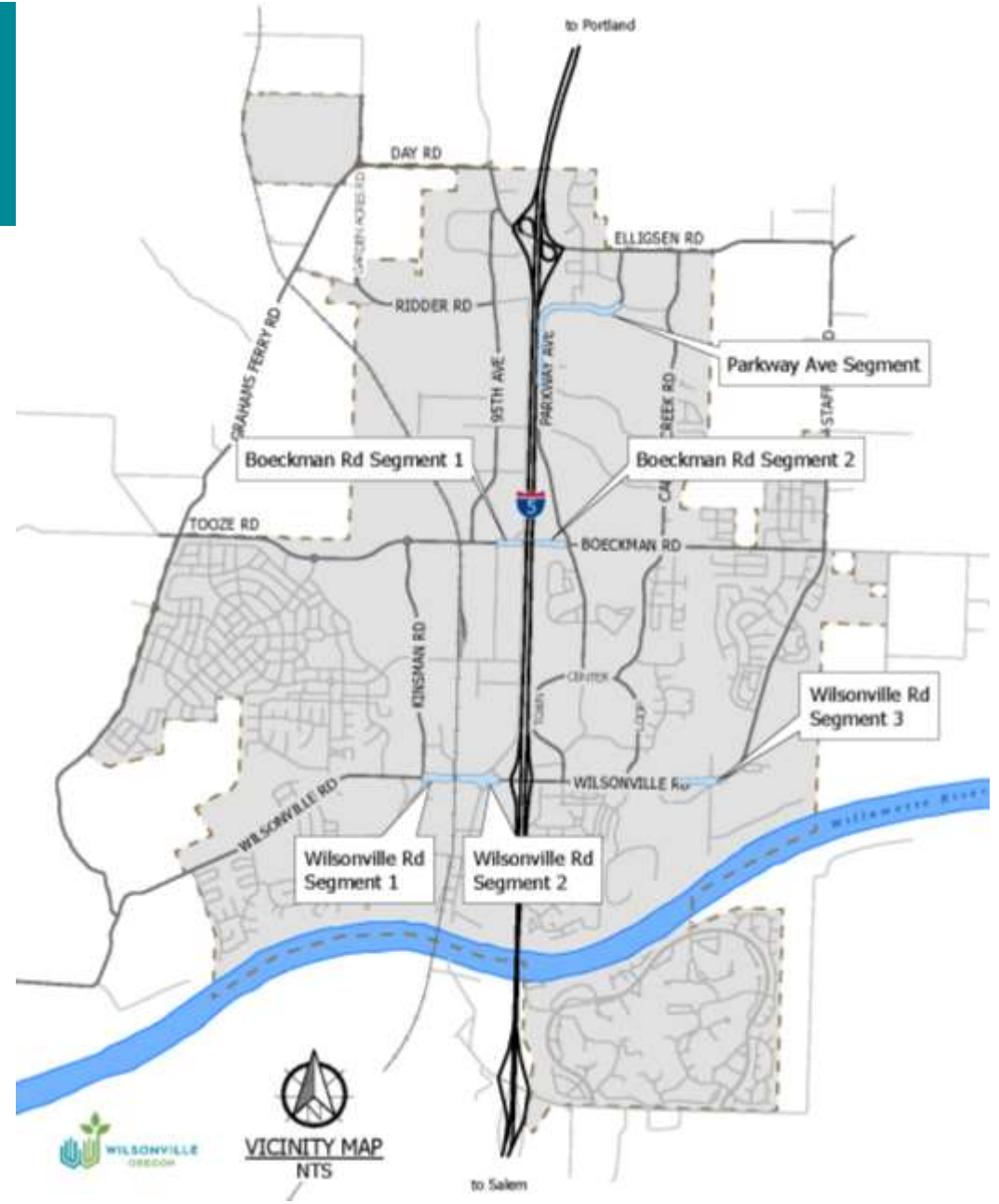


## SMOOTHING THE BOECKMAN DIP



# CIP UPDATE

## Street Maintenance



# CIP UPDATE

## Public Works Complex: \$22.6 Million CIP

FUND	AMOUNT
General Fund	\$3.6
Water Fund	\$5.2
Sewer Fund	\$5.2
Stormwater Fund	\$4.1
Road Operating Fund	\$4.5
<b>Total</b>	<b>\$22.6</b>

Financed approximately \$16.5 million / 15 year loan at 2.24%

Loan is construed so that can be paid off in full, in part (by fund) or carried full term.





# CIP UPDATE

## Public Works Complex





# CIP UPDATE

## Public Works Complex





# CIP UPDATE

## Public Works Complex





# Transit Fund Resources

<b><i>By Category</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Transit Tax	\$ 5,600,000	\$ 6,000,000	\$ 400,000	7%	0.5% (.005) of total employer payroll. \$1.5M a quarter. Represents \$1.2 billion in earnings.
Intergovernmental - Federal	2,724,000	2,614,424	(109,576)	-4%	On-track, primarily funding from Formula Grants #5307 (\$2.3M). American Rescue Plan Act (ARPA) enhanced.
Intergovernmental - State	1,810,416	2,354,104	543,688	30%	0.1% (.001) employee tax from Statewide Infrastructure Improvement Fund (STIF)
Intergovernmental - Other	70,000	142,140	72,140	103%	Clackamas County Grant HHTS for Dial-A-Ride
Charges for services	29,000	31,000	2,000	7%	Fare collections are picking back up
Investment Revenue	63,000	93,700	30,700	49%	Improvements in market conditions, higher BFB
Other Revenues	16,800	16,000	(800)	-5%	On-track
Beginning Fund Balance	8,265,147	12,336,518	4,071,371	49%	Favorable results from prior year; driven by transit tax, as well as ARPA, CARES, CRRSAA
<b>Total Resources</b>	<b>18,578,363</b>	<b>23,587,886</b>	<b>5,009,523</b>	<b>27%</b>	

# Transit Fund Requirements

<b><i>By Department</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Personnel Services	\$ 4,897,540	\$ 4,230,281	\$ 667,259	14%	Vacant supervisor position, STIF Coordinator, & drivers
Materials and Services	2,795,317	2,269,475	525,842	19%	Includes \$1.3M Fleet Charges; \$380k Commuter Rail. <i>Excludes: Grant programs delayed.</i>
Capital Outlay	1,276,000	379,236	896,764	70%	Bus purchase delivery dates extended (grant funded)
<b>Total</b>	<b>8,968,857</b>	<b>6,878,992</b>	<b>2,089,865</b>	<b>23%</b>	
Transfer out - Operating OH	616,156	616,156	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer Out - CIP	1,141,409	256,705	884,704	78%	Anticipate completion of CIP 8149 Bus Stop E-Readers. SMART Facility Upgrades, Transit Shelter delayed.
<b>Transfers Out - Total</b>	<b>1,757,565</b>	<b>872,861</b>	<b>884,704</b>	<b>50%</b>	
Operating Contingency	4,930,899	12,914,991	7,984,092	162%	
Designated Contingency	1,418,042	1,418,042	-	0%	Balances assigned for future funding
Unappropriated Ending Fund Bal	1,503,000	1,503,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>7,851,941</b>	<b>15,836,033</b>	<b>7,984,092</b>	<b>102%</b>	
<b>Total Requirements</b>	<b>18,578,363</b>	<b>23,587,886</b>	<b>10,958,661</b>	<b>59%</b>	
<b><i>An increase of:</i></b>		<b>3,499,515</b>			

# PUBLIC WORKS FUNDS

1. **ROADS Operating**
2. **WATER Operating**
  - *Water Distribution*
  - *Water Treatment Plant*
3. **SEWER Operating**
  - *Wastewater Collections/Pretreatment*
  - *Wastewater Treatment Plant*
4. **STORMWATER Operating**
5. **STREET Lighting**



# Road Operating Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Gasoline Tax	2,051,500	1,887,380	(164,120)	-8%	On track. State gasoline tax is \$0.38/gallon, allocated by population.
Investment Revenue	18,700	61,500	42,800	229%	Improvements in market conditions
Beginning Fund Balance	7,727,089	8,079,565	352,476	5%	Favorable results from prior year
<b>Total Resources</b>	<b>9,797,289</b>	<b>10,028,445</b>	<b>231,156</b>	<b>2%</b>	

# Road Operating Fund Requirements

<b><i>By Department</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Road Operating - Personnel	440,310	397,290	43,020	10%	Staff vacancy
Road Operating - Materials and Services	529,672	510,985	18,687	4%	On-track
Road Operating - Capital Outlay	105,000	105,000	-	0%	Articulating Bucket Truck (split with Parks Maint)
Road Operating - Debt Service	359,000	359,000	-	0%	\$4.5M outstanding PW Complex
<b>Total</b>	<b>1,433,982</b>	<b>1,372,275</b>	<b>61,707</b>	<b>4%</b>	
Transfer out - Operating OH	241,316	241,316	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer to Streets and Streetscape projects	1,694,746	662,290	1,032,456	61%	Any uncompleted Street and Streetscape projects will be rolled forward to next year
Transfer to Facilities projects	4,342,903	4,342,903	-	0%	PW complex construction
<b>Transfers Out - Total</b>	<b>6,278,965</b>	<b>5,246,509</b>	<b>1,032,456</b>	<b>16%</b>	
Operating Contingency	1,667,842	2,993,161	1,325,319	79%	
Designated Contingency	225,000	225,000	-	0%	Balances assigned for future funding
Unappropriated Ending Fund Bal	191,500	191,500	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>2,084,342</b>	<b>3,409,661</b>	<b>1,325,319</b>	<b>64%</b>	
<b>Total Requirements</b>	<b>9,797,289</b>	<b>10,028,445</b>	<b>2,419,481</b>	<b>25%</b>	
<b><i>A decrease of:</i></b>		<b>(4,669,904)</b>			

# Water Operating Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Charges for Services	9,992,600	9,674,195	(318,405)	-3%	Includes about \$1.4M sales to Sherwood
Investment Revenue	108,000	197,000	89,000	82%	Improvements in market conditions
Other Revenues	30,000	399,883	369,883	1233%	Includes revenue from GF Loan payment
Beginning Fund Balance	25,382,024	24,885,991	(496,033)	-2%	Reasonable variance from expectations
<b>Total Resources</b>	<b>35,512,624</b>	<b>35,157,068</b>	<b>(355,556)</b>	<b>-1%</b>	

# Water Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Water Distribution - Personnel	667,000	550,620	116,380	17%	Staff vacancy
Water Distribution - Materials and Services	986,333	914,166	72,167	7%	On-track
<b>Water Distribution</b>	<b>1,653,333</b>	<b>1,464,786</b>	<b>188,547</b>	<b>11%</b>	
Water Treatment Plant - Materials and Services	3,920,279	3,775,065	145,214	4%	On-track/Veolia Water North America
Water Treatment Plant - Capital Outlay	1,071,225	1,018,000	53,225	5%	On-track for repairing/replace various pieces of equipment.
<b>Water Treatment Plant - Total</b>	<b>4,991,504</b>	<b>4,793,065</b>	<b>198,439</b>	<b>4%</b>	
Water Debt - Principal	284,000	284,000	-	0%	PW Complex loan payment (Water Fund proportionate share)
Water Debt - Interest	88,000	88,000	-	0%	
<b>Debt Service - Total</b>	<b>372,000</b>	<b>372,000</b>	<b>-</b>	<b>0%</b>	



# Water Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Transfer out - Operating OH	743,392	743,392	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer to Water projects	9,925,767	4,941,304	4,984,463	50%	Includes Water Treatment Plant Expansion
Transfer to Facility projects	4,602,248	4,546,813	55,435	1%	PW complex construction
<b>Transfer Out - Total</b>	<b>15,271,407</b>	<b>10,231,509</b>	<b>5,039,898</b>	<b>33%</b>	
Operating Contingency	10,913,380	15,984,708	5,071,328	46%	
Designated Contingency	1,200,000	1,200,000	-	0%	Balances assigned for future funding
Unappropriated Ending Fund Bal	1,111,000	1,111,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>13,224,380</b>	<b>18,295,708</b>	<b>5,071,328</b>	<b>38%</b>	
<b>Total Requirements</b>	<b>35,512,624</b>	<b>35,157,068</b>	<b>10,498,212</b>	<b>30%</b>	
<i><b>A decrease of:</b></i>		<b>(6,590,282)</b>			

# Sewer Operating Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Charges for Services	8,434,450	8,141,505	(292,945)	-3%	On-track. Residential/Multifamily Base Fee = \$19.84
Investment Revenue	84,700	147,400	62,700	74%	Improvements in market conditions
Other Revenues	31,500	29,800	(1,700)	-5%	Cell tower rent
Transfers In-Sewer SDC Debt Service	600,000	600,000	-	0%	On-track
Beginning Fund Balance	18,228,548	18,733,371	504,823	3%	Favorable results from prior year
<b>Total Resources</b>	<b>27,379,198</b>	<b>27,652,076</b>	<b>272,878</b>	<b>1%</b>	

# Sewer Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
WW Collection - Personnel	303,580	294,980	8,600	3%	On track
WW Collection - Materials and Services	756,772	646,827	109,945	15%	Savings in supplies, Other Tech/contracted services
WW Collection - Capital Outlay	209,000	221,900	(12,900)	-6%	Vactor Truck Purchased (Split with Storm)
<b>Wastewater Collection - Total</b>	<b>1,269,352</b>	<b>1,163,707</b>	<b>105,645</b>	<b>8%</b>	
Industrial Pretreatment - Personnel	137,020	128,861	8,159	6%	On-track
Industrial Pretreatment - Materials and Services	23,932	23,212	720	3%	On track
<b>Industrial Pretreatment - Total</b>	<b>160,952</b>	<b>152,073</b>	<b>8,879</b>	<b>6%</b>	
Wastewater Treatment Plant - Materials and Services	3,022,430	2,869,510	152,920	5%	Jacobs (CH2M) Contract
Wastewater Treatment Plant - Capital outlay	230,402	230,402	-	0%	On track
<b>Wastewater Treatment Plant - Total</b>	<b>3,252,832</b>	<b>3,099,912</b>	<b>152,920</b>	<b>5%</b>	

# Sewer Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Sewer Debt - Principal	2,503,000	2,503,000	-	0%	\$25.2M outstanding - \$22M Refunding Full Faith & Credit Bonds for WWTP and \$3.2M PW Complex
Sewer Debt - Interest	378,000	378,000	-	0%	
<b>Debt Service</b>	<b>2,881,000</b>	<b>2,881,000</b>	<b>-</b>	<b>0%</b>	
Transfer out - Operating OH	550,092	550,092	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer to Sewer projects	5,563,789	3,365,028	2,198,761	40%	Finance Estimates, some projects delayed
Transfer to Facilities projects	3,159,900	3,104,465	55,435	2%	PW complex construction
<b>Transfer Out - Total</b>	<b>9,273,781</b>	<b>7,019,585</b>	<b>2,254,196</b>	<b>24%</b>	
Operating Contingency	4,349,281	7,143,799	2,794,518	64%	Reserve for software upgrades, fund sustainability & unforeseen events
Designated Contingency	5,345,000	5,345,000	-	0%	Balances assigned for future funding
Unappropriated Ending Fund Bal	847,000	847,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>10,541,281</b>	<b>13,335,799</b>	<b>2,794,518</b>	<b>27%</b>	
<b>Total Requirements</b>	<b>27,379,198</b>	<b>27,652,076</b>	<b>5,316,158</b>	<b>19%</b>	
<i><b>A decrease of:</b></i>		<b>(5,397,572)</b>			

# Stormwater Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Charges for Services	3,609,538	3,540,184	(69,354)	-2%	On-track, rate is for \$11.90 residential. Commercial/Multifamily based on impervious area.
Investment Revenue	25,900	73,400	47,500	183%	Improvements in market conditions
Beginning Fund Balance	9,330,914	9,579,537	248,623	3%	Favorable results from prior year
<b>Total Resources</b>	<b>12,966,352</b>	<b>13,193,121</b>	<b>226,769</b>	<b>2%</b>	

# Storm Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Personnel Services	292,810	253,830	38,980	13%	Staff vacancy
Materials and Services	818,292	773,922	44,370	5%	On-track
Capital Outlay	107,000	113,606	(6,606)	-6%	Vactor Truck Purchased (Split with Sewer)
Debt Service	839,000	839,000	-	0%	General Fund Interfund loan & PW Complex loan payments.
<b>Total</b>	<b>2,057,102</b>	<b>1,980,358</b>	<b>76,744</b>	<b>4%</b>	
Transfer out - Operating OH	554,780	554,780	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer to Stormwater projects	1,536,426	360,456	1,175,970	77%	Finance Estimates, some projects delayed
Transfer to Facilities projects	3,956,949	3,929,558	27,391	1%	PW complex construction
<b>Transfer Out - Total</b>	<b>6,048,155</b>	<b>4,844,794</b>	<b>1,203,361</b>	<b>20%</b>	

# Storm Operating Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Operating Contingency	4,640,095	6,146,969	1,506,874	32%	
Unappropriated Ending Fund Bal	221,000	221,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>4,861,095</b>	<b>6,367,969</b>	<b>1,506,874</b>	<b>31%</b>	
<b>Total Requirements</b>	<b>12,966,352</b>	<b>13,193,121</b>	<b>2,786,979</b>	<b>21%</b>	
<i><b>A decrease of:</b></i>		<b>(3,211,568)</b>			



# Street Lighting Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Charges for Services	547,965	537,019	(10,947)	-2%	Monthly residential charge \$5.01; commercial rates based on employees; multifamily based on number of units
Investment Revenue	1,900	10,100	8,200	432%	Improvements in market conditions, higher beginning fund balance
Beginning Fund Balance	1,015,780	1,491,235	475,455	47%	Favorable results from prior year
<b>Total Resources</b>	<b>1,565,645</b>	<b>2,038,354</b>	<b>472,709</b>	<b>30%</b>	

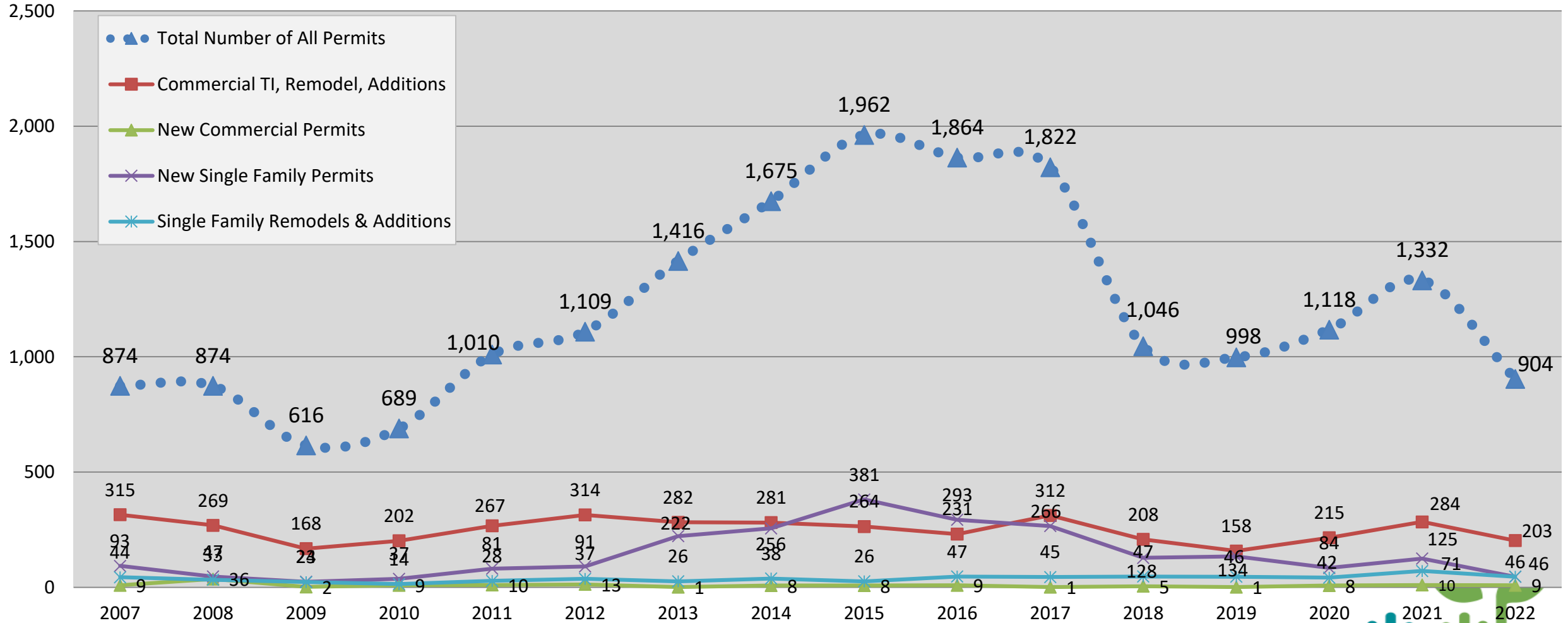
# Street Lighting Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Street Lighting - Materials and Services	401,500	271,000	130,500	33%	On-track, savings reflected from energy efficient LED conversions
<b>Street Lighting</b>	<b>401,500</b>	<b>271,000</b>	<b>130,500</b>	<b>33%</b>	
Transfer to Streetscape projects	1,045,000	828,000	217,000	21%	LED streetlight conversion project
<b>Transfer Out - Total</b>	<b>1,045,000</b>	<b>828,000</b>	<b>217,000</b>	<b>21%</b>	
Operating Contingency	38,845	859,054	820,209	2111%	
Unappropriated Ending Fund Bal	80,300	80,300	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>119,145</b>	<b>939,354</b>	<b>820,209</b>	<b>688%</b>	
<b>Total Requirements</b>	<b>1,565,645</b>	<b>2,038,354</b>	<b>1,167,709</b>	<b>75%</b>	
<i><b>A decrease of:</b></i>		<b>(551,882)</b>			

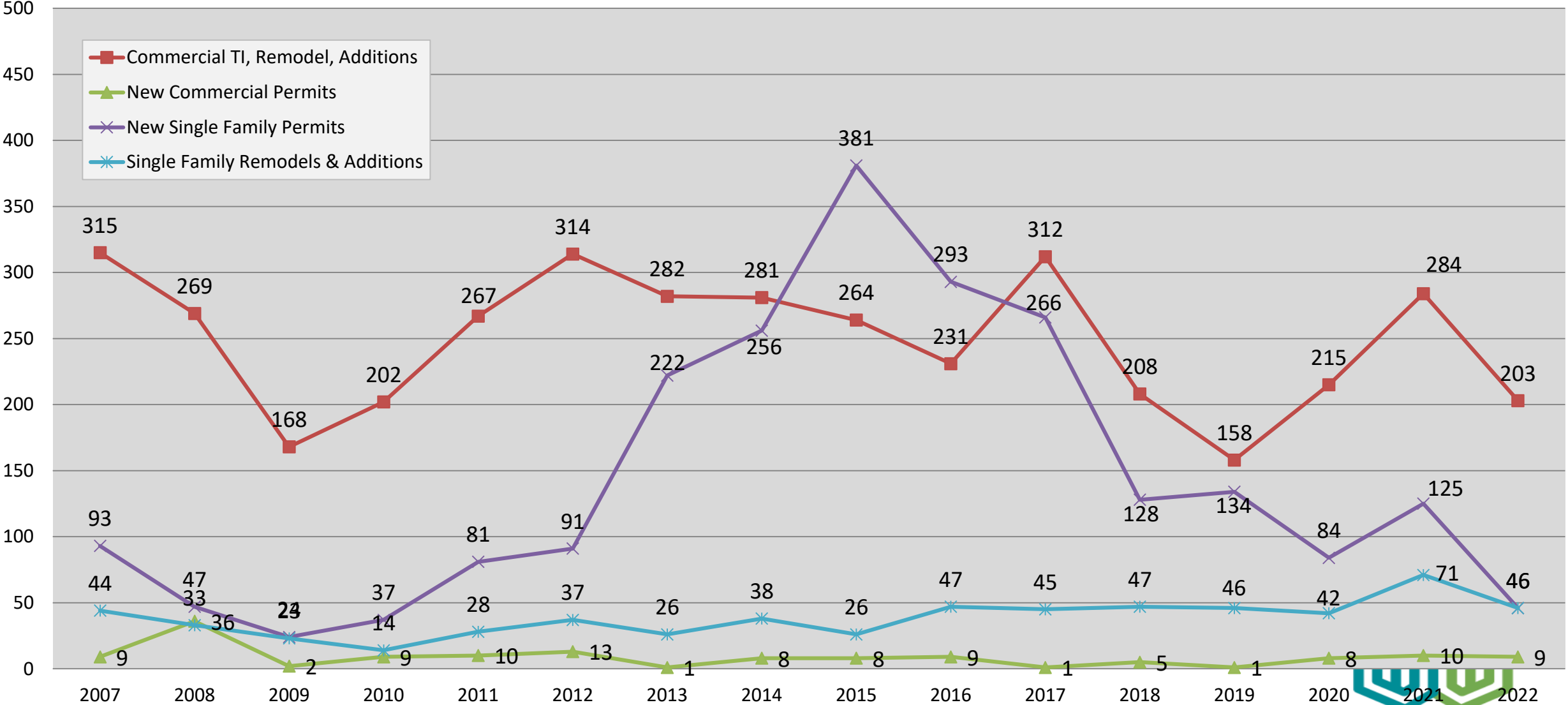
# FY 22/23 Development Activity (mid-year update)



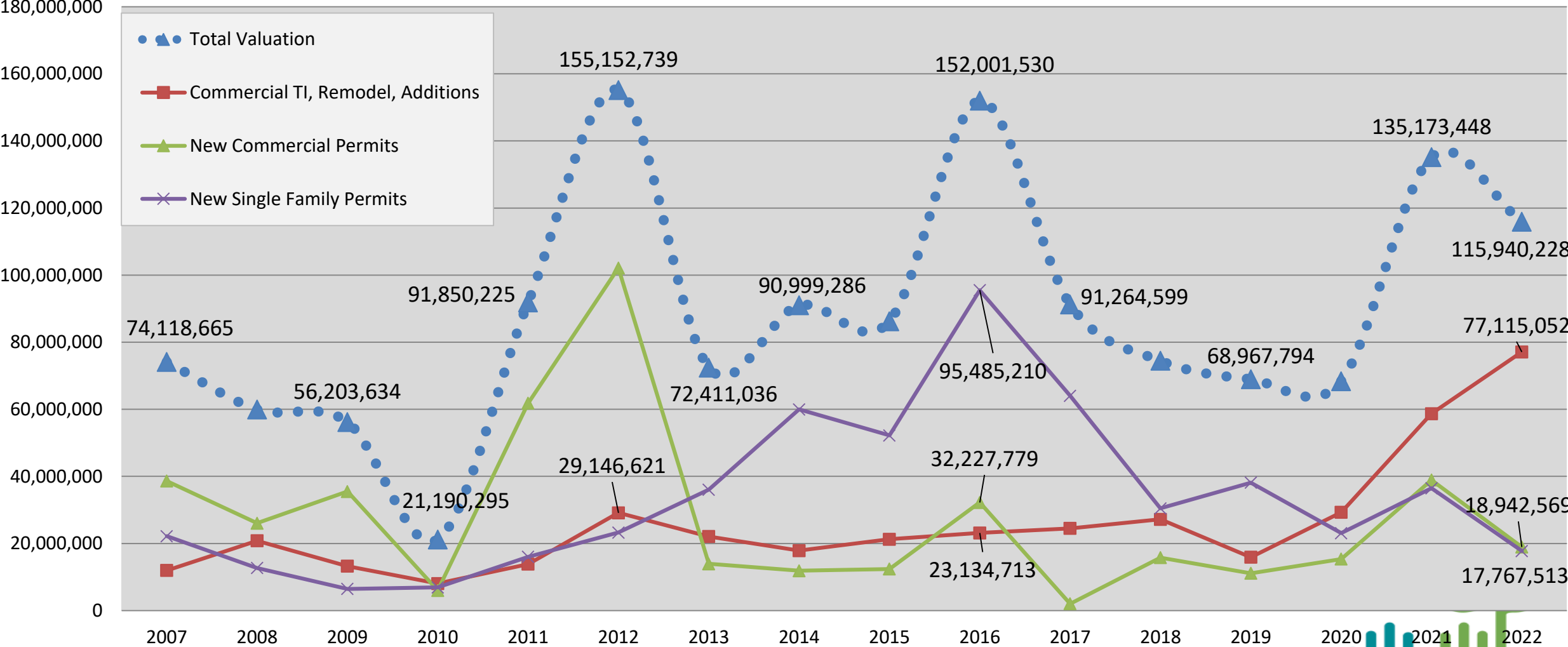
# Number of Permits by Calendar Year



# Number of Permits by Calendar Year



# Project Permit Valuation by Calendar Year



# Building Inspection Fund Resources

<b><i>By Category</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Licenses and Permits	1,442,750	1,270,600	(172,150)	-12%	Slowed; Down 45% from PY
Charges for Services	8,190	8,190	-	0%	On-track
Investment Revenue	14,000	25,600	11,600	83%	Improvements in market conditions
Transfers - Operating	46,532	46,532	-	0%	On-track
Beginning Fund Balance	2,796,807	3,147,675	350,868	13%	Favorable results from prior year
<b>Total Resources</b>	<b>4,308,279</b>	<b>4,498,597</b>	<b>190,318</b>	<b>4%</b>	



# Building Inspection Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Personnel Services	1,116,250	978,811	137,439	12%	Staff vacancies
Materials and Services	228,181	177,035	51,146	22%	On-track
<b>Total</b>	<b>1,344,431</b>	<b>1,155,846</b>	<b>188,585</b>	<b>14%</b>	
Transfer out - Operating OH	320,215	320,215	-	0%	Proportionate share of Finance, HR, Legal, Admin, IS, GIS, Facilities
Transfer out - Facilities CIP	71,000	24,696	46,304	65%	ERP Project
<b>Transfers Out - Total</b>	<b>391,215</b>	<b>344,911</b>	<b>46,304</b>	<b>12%</b>	
Operating Contingency	2,309,633	2,734,841	425,208	18%	
Unappropriated Ending Fund Bal	263,000	263,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>2,572,633</b>	<b>2,997,841</b>	<b>425,208</b>	<b>17%</b>	
<b>Total Requirements</b>	<b>4,308,279</b>	<b>4,498,597</b>	<b>660,097</b>	<b>15%</b>	
<i><b>A decrease of:</b></i>		<b>(149,834)</b>			

# Community Development Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Licenses and Permits	711,389	703,877	(7,512)	-1%	On-track
Intergovernmental	339,500	314,300	(25,200)	-7%	Grants on-track
Charges for Services	869,869	494,707	(375,162)	-43%	On-track / Urban Renewal delays
Investment Revenue	13,500	17,800	4,300	32%	Improvements in market conditions
Other Revenues	43,500	60,000	16,500	38%	Traffic Study Reimbursement
Transfers - Operating	854,707	854,707	-	0%	Includes General Fund \$450k contribution; Building Inspection Fund, and Stormwater
Transfers - CIP OH	1,821,796	1,386,762	(435,034)	-24%	Finance Estimates
Beginning Fund Balance	2,602,618	2,459,982	(142,636)	-5%	URA CIP delays, reasonable variance from estimate
<b>Total Resources</b>	<b>7,256,879</b>	<b>6,292,135</b>	<b>(964,744)</b>	<b>-13%</b>	

# Community Development Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Admin - Personnel	422,350	419,960	2,390	1%	On-track
Admin - Materials and Services	211,342	142,782	68,560	32%	On-track, slight savings in various line items
<b>Admin - Total</b>	<b>633,692</b>	<b>562,742</b>	<b>70,950</b>	<b>33%</b>	
Engineering - Personnel	2,097,230	1,943,844	153,386	7%	Three vacancies
Engineering - Materials and Services	312,276	325,026	(12,750)	-4%	On-track
<b>Engineering - Total</b>	<b>2,409,506</b>	<b>2,268,870</b>	<b>140,636</b>	<b>6%</b>	
Planning - Personnel	1,058,510	986,374	72,136	7%	On-track
Planning - Materials and Services	291,930	260,405	31,525	11%	On-track
<b>Planning - Total</b>	<b>1,350,440</b>	<b>1,246,779</b>	<b>103,661</b>	<b>8%</b>	

# Community Development Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Transfer out - Operating OH	609,528	609,528	-	0%	On-track
Transfer out - CIP	195,840	195,840	-	0%	Projects delayed
<b>Transfers Out - Total</b>	<b>805,368</b>	<b>805,368</b>	<b>-</b>	<b>0%</b>	
Operating Contingency	1,211,873	562,376	(649,497)	-54%	
Unappropriated Ending Fund Bal	846,000	846,000	-	0%	Council Financial Policy (20% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>2,057,873</b>	<b>1,408,376</b>	<b>(649,497)</b>	<b>-32%</b>	
<b>Total Requirements</b>	<b>7,256,879</b>	<b>6,292,135</b>	<b>(334,251)</b>	<b>-5%</b>	
<i><b>A decrease of:</b></i>		<b>(1,051,606)</b>			

# General Fund Resources

<b><i>By Category</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Property Taxes	\$ 9,268,000	\$ 9,271,595	\$ 3,595	0%	3% Annual Increase (Measure 50); growth, UR increment release.
Hotel Motel (Transient Lodging)	360,000	425,726	65,726	18%	Taxes picking back up (down from COVID)
Franchise Fees	3,615,000	3,474,265	(140,735)	-4%	On-track
Intergovernmental	5,407,399	6,974,004	1,566,605	29%	Includes \$1.4M Clackamas Co Library, State Shared Revenues, \$2.8M ARPA Funding (50%)
Licenses and Permits	202,850	273,863	71,013	35%	Strong permit activity, mostly business licenses
Charges for Services	433,484	403,074	(30,410)	-7%	Library, Parks usage picking back up (down from COVID)
Municipal court fines	230,000	200,000	(30,000)	-13%	Reduction in overall tickets

# General Fund Resources

<i><b>By Category</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Investment Revenue	87,000	185,600	98,600	113%	Improvements in market conditions, higher BFB
Miscellaneous revenue	137,400	186,486	49,086	36%	Workers Comp Reimbursements, PEG Fees
Transfers - Operating	2,931,200	2,931,200	-	0%	On-track
Transfers - CIP OH	1,193,711	945,102	(248,609)	-21%	On-track, some projects delayed
Transfers - Loan repayment	4,515,100	4,515,100	-	0%	URA Overnight Loans / Stormwater Loan
Beginning Fund Balance	15,860,222	19,521,701	3,661,479	23%	Favorable results from prior year
<b>Total Resources</b>	<b>44,241,366</b>	<b>49,307,716</b>	<b>5,066,350</b>	<b>11%</b>	



# General Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Admin - Personnel	1,159,890	1,066,340	93,550	8%	On track
Admin - Materials and Services	814,217	653,153	161,064	20%	Decrease in anticipated Metro Grant expenses will roll over into next FY
<b>Admin - Total</b>	<b>1,974,107</b>	<b>1,719,493</b>	<b>254,614</b>	<b>13%</b>	
Finance - Personnel	1,291,940	1,242,123	49,817	4%	On track
Finance - Materials and Services	388,951	291,828	97,123	25%	Savings across various line items
<b>Finance - Total</b>	<b>1,680,891</b>	<b>1,533,950</b>	<b>146,941</b>	<b>9%</b>	
IS/GIS - Personnel	1,027,680	817,323	210,357	20%	On-track, Network Administrator vacant
IS/GIS - Materials and Services	482,335	464,475	17,860	4%	On-track
<b>IS/GIS - Total</b>	<b>1,510,015</b>	<b>1,281,798</b>	<b>228,217</b>	<b>15%</b>	

# General Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Legal - Personnel	688,552	605,231	83,321	12%	On-track, Legal Assistant vacant
Legal - Materials and Services	75,960	69,900	6,060	8%	On-track
<b>Legal - Total</b>	<b>764,512</b>	<b>675,131</b>	<b>89,381</b>	<b>12%</b>	
HR - Personnel	669,580	594,692	74,888	11%	On-track
HR - Materials and Services	450,660	429,750	20,910	5%	On-track
<b>HR - Total</b>	<b>1,120,240</b>	<b>1,024,442</b>	<b>95,798</b>	<b>9%</b>	
<b>Law &amp; Code Enf - Total</b>	<b>5,980,194</b>	<b>5,964,517</b>	<b>15,677</b>	<b>0%</b>	On-track, majority of expenses contracted
Court - Personnel	202,210	179,101	23,109	11%	On-track
Court - Materials and Services	45,000	32,040	12,960	29%	Overall savings in various line items
<b>Court - Total</b>	<b>247,210</b>	<b>211,141</b>	<b>36,069</b>	<b>15%</b>	
PW Admin - Personnel	680,840	659,949	20,891	3%	On-track
PW Admin - Materials and Services	284,552	271,632	12,920	5%	On-track
<b>PW Admin - Total</b>	<b>965,392</b>	<b>931,581</b>	<b>33,811</b>	<b>4%</b>	

# General Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
PW Facilities - Personnel	1,072,730	1,041,842	30,888	3%	On-track
PW Facilities - Materials and Services	622,561	556,179	66,382	11%	On-track
PW Facilities - Capital Outlay	46,000	-	46,000	100%	Unused funds from Art Tech and Kiva
<b>PW Facilities - Total</b>	<b>1,741,291</b>	<b>1,598,021</b>	<b>143,270</b>	<b>8%</b>	
Parks Maint - Personnel	1,204,019	1,208,416	(4,397)	0%	On-track
Parks Maint - Materials and Services	844,370	821,368	23,002	3%	On-track
Parks Maint - Capital Outlay	168,000	142,000	26,000	15%	Articulating Bucket Truck (split with Roads)
<b>Parks Maint - Total</b>	<b>2,216,389</b>	<b>2,171,784</b>	<b>44,605</b>	<b>2%</b>	
Parks & Rec - Personnel	1,097,843	1,082,857	14,986	1%	On-track
Parks & Rec - Materials and Services	698,678	677,723	20,955	3%	On-track
<b>Parks &amp; Rec - Total</b>	<b>1,796,521</b>	<b>1,760,580</b>	<b>35,941</b>	<b>2%</b>	
Library - Personnel	1,902,730	1,749,497	153,233	8%	On-track
Library - Materials and Services	447,400	427,328	20,072	4%	On-track
<b>Library - Total</b>	<b>2,350,130</b>	<b>2,176,825</b>	<b>173,305</b>	<b>7%</b>	

# General Fund Requirements

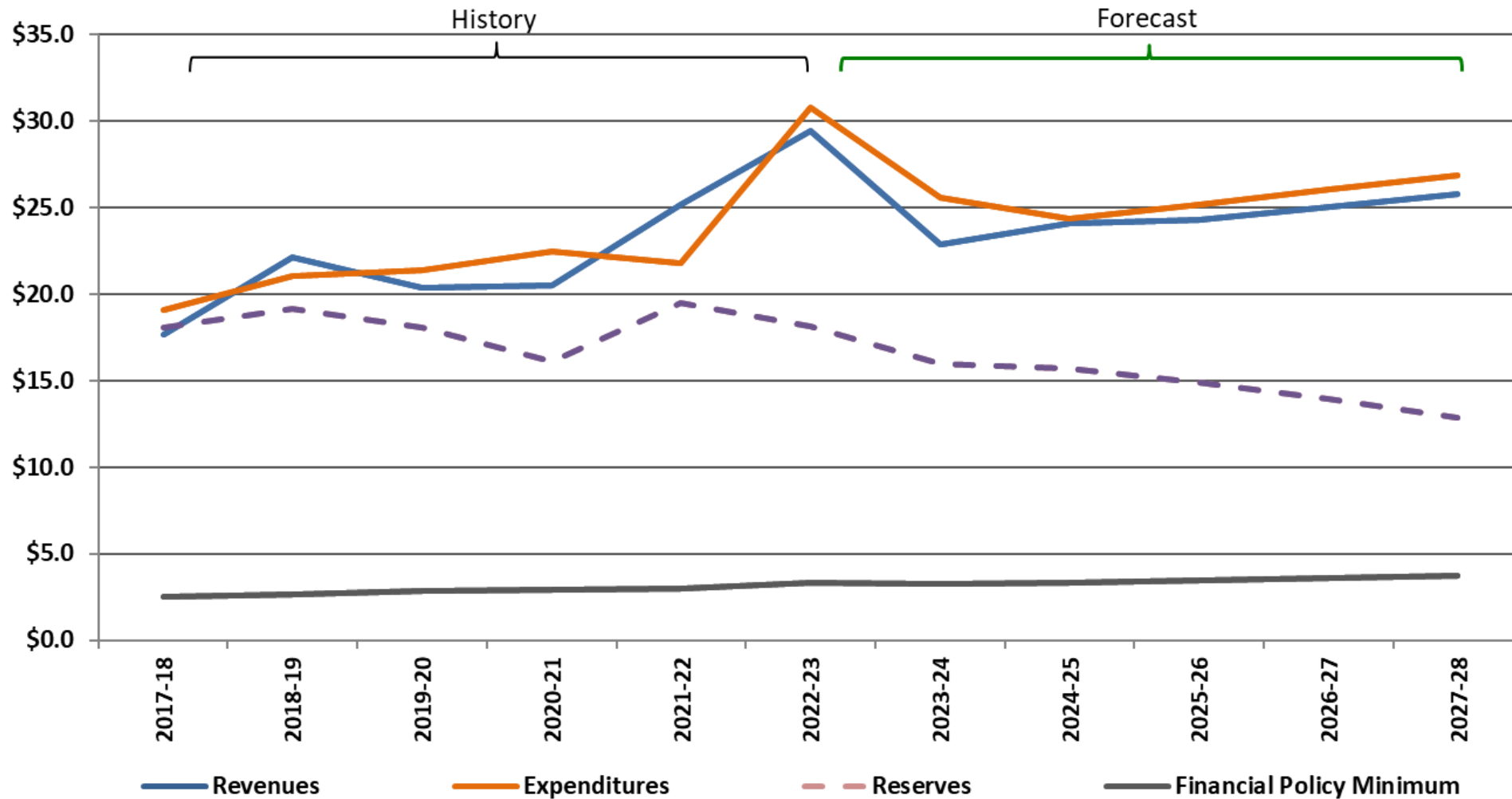
<b><i>By Department</i></b>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Transfer to CD Fund (Contribution)	450,000	450,000	-	0%	
Transfer to Streets and Planning projects	1,017,712	898,600	119,112	12%	Finance Estimates, some projects delayed
Transfer to Facilities projects	3,764,249	2,815,688	948,561	25%	Finance Estimates, some projects delayed
Transfer to Parks projects	1,426,226	1,201,154	225,072	16%	Finance Estimates, some projects delayed
Loan to Urban Renewal	4,000,000	4,000,000	-	0%	
Debt Service to Water Ops	408,250	408,250	-	0%	
<b>Transfers Out - Total</b>	<b>11,066,437</b>	<b>9,773,692</b>	<b>1,292,745</b>	<b>12%</b>	

# General Fund Requirements

<i><b>By Department</b></i>	<b>Budget</b>	<b>YE Estimate</b>	<b>Balance Remaining</b>	<b>% Variance</b>	<b>Comments</b>
Operating Contingency	978,037	8,634,762	7,656,725	783%	
Designated Contingency	6,550,000	6,550,000	-	0%	Balances assigned for future funding
Unappropriated Ending Fund Bal	3,300,000	3,300,000	-	0%	Council Financial Policy (15% of operating expense)
<b>Reserves / Ending Fund Balance</b>	<b>10,828,037</b>	<b>18,484,762</b>	<b>7,656,725</b>	<b>71%</b>	
<b>Total Requirements</b>	<b>44,241,366</b>	<b>49,307,716</b>	<b>10,247,099</b>	<b>23%</b>	
<i><b>A decrease of:</b></i>		<b>(1,036,940)</b>			

# General Fund – Five Year Forecast

Millions





# Important Dates

- Apr 29<sup>th</sup> Budget Committee Receives Proposed Budget
- May 17<sup>th</sup> 1<sup>st</sup> Budget Committee Meeting
- May 18<sup>h</sup> 2<sup>nd</sup> Budget Committee Meeting
- May 23<sup>th</sup> 3<sup>rd</sup> Budget Committee Meeting *(only if required)*
- June 5<sup>th</sup> City Council Public Hearing & Budget Adoption

Questions?

